

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
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April 1, 2009

TO: Sacramento Local Agency Formation Commission

FROM: Peter Brundage, Executive Officer 
Sacramento Local Agency Formation Commission

RE: WORK PLAN STATUS REPORT

Contact: **Don Lockhart, Assistant Executive Officer (916) 874-2937**
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This is an information only item. This status report is provided to keep your Commission informed of the various projects which your staff is managing.

Your staff proactively works with the full spectrum of agencies subject to LAFCo oversight. While the timing of various projects is subject to the resources and priorities of the various governing bodies, your staff **collaborates early on and progressively**, through each stage of project development, in order to expedite LAFCo proceedings.

The report begins with the "Month at a Glance" followed by a "Project Synopsis" for quick reference. The work plan is broken into several ongoing, parallel project management tracks, which provide more detailed information:

- I. Current Applications Submitted by Proponents
- II. Sacramento LAFCo Policy Development
- III. Municipal Service Reviews and Sphere of Influence Updates
- IV. Other Long Term Projects
- V. Completed Projects

Staff's first priority is proponent applications. Next are near term projects, such as policy development for Commission adoption. The general program of Municipal Service Review and Sphere of Influence Updates will be conducted concurrently with all workload, as resources allow. If you would like more information regarding specific projects, staff is available to more fully discuss any of these projects. Please do not hesitate to call.

MONTHLY ACTIVITY AT A GLANCE:

Complete project information is available in the following applicable sections.

At the request of your Commission, we have included a recap of various project activity. This generally includes meeting preparation and immediate follow-up. Many activities are ongoing and evolving, and require commensurate staff time, other than that noted.

- City of Elk Grove Sphere of Influence Amendment request (LAFC 04-08). 10,500+ acres south and southeast of city. Complete routing of project for CEQA Early Consultation and LAFCo Policy/MSR agency comments. Update and maintain public mailing list. Meet with City staff to discuss status. Provide CKH 56425, “meet and confer” information to County staff. Attended SOI Forum at EG City Hall, hosted by EG Community Connection. Briefed new Planning Director.
- Ongoing consultation with County of Sacramento and City of Sacramento staff, as well as state and federal regulators, and consultants regarding Natomas Joint Vision General Plan Amendments and Sphere of Influence Amendment, environmental review process and overall coordination opportunities. Attended Public Workshop 3/26/09, next Public Workshop in March.
- Ongoing collaboration re: RHNA considerations w/SACOG staff regarding various annexation proceedings.
- File Certificate of Completion for various recently completed proceedings.
- Ongoing SacLAFCo.org web site maintenance. Develop SOI Information section.
- City of Sacramento Sphere of Influence Amendment request. 27+ acres east of city along Watt Ave., south of Jackson Hwy. Review MSR and agency comments. Provide final MSR comments to City staff. Provide legal opinion to City and SMFD re: terms and conditions. Public Hearing March 4, 2009, continued to April 11, 2009. Facilitate discussions among affected agencies. (LAFC 05-08)
- Ongoing implementation of office and procedure updates with Commission Clerk.
- Ongoing discussion SACOG re: Rural Urban Connection Strategies.
- Further discussion w/City staff regarding City of Sacramento General Plan and GP FMEIR, and future SOI planning considerations.
- Ongoing collaboration w/ SCWA, SASD and SRCSD staff regarding wastewater collection and treatment infrastructure planning.

- Continue discussions w/City of Sacramento regarding Freeport/Bartley Cavanaugh G.C. annexation.
- Panhandle Reorganization - discussed annexation and property tax exchange processes w/Rio Linda/ Elverta R&P District.
- City of Sacramento and Sacramento County Regional Sanitation District SOIA for Camino Norte/ Leona Circle Area. Revisit CEQA scope of work in order to re-issue RFP. Complete routing of project for CEQA Early Consultation and LAFCo Policy/MSR agency comments. Review consultant mailing list. Provide agency comments to City and landowners. Develop Scope of Work for tiering off the recently certified GP FMEIR .
- Provide ongoing staff support for Special District Advisory Committee.
- Develop Intern workplans for Arden Arcade area R&P Districts. Complete agency outreach introduction phase. Met with Arden Manor, Fulton/El Camino, Mission Oaks, Arden Park and Arcade Creek R&P Districts.
- Discuss Sutter Point Specific Plan service needs w/Sutter County and SRCSD staff.
- Review and streamline project application - ongoing.
- Arden Arcade Inc. – coordinate staffing w/ environmental consultant transition team. Discuss funding status with inc. committee
- Ongoing mapping update for Reclamation Districts and others for Services Directory.
- Provide Galt SOIA background material. Review GP FEIR response to comments provided.

SYNOPSIS OF CURRENT WORKLOAD:

City of Sacramento

Peter/ Don	Natomas Joint Vision SOI
Don	Camino Norte SOI
Peter	Panhandle Reorganization
Don	Greenbriar SOI/ Annexation – Admin Record & Reorganization

City of Isleton (on hold 2/29/08)

Don	River Port Place II SOI/ Annexation
Peter	Granary SOI/ Annexation

City of Citrus Heights

Peter	Roseville Pointe SOI/ Annexation
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City of Galt

Don	General Plan Update Pending SOIA
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City of Rancho Cordova

TBD	Annexation of SOI Area
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City of Elk Grove

Peter, Don	SOIA
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Sacramento County Regional County Sanitation District

Don	Hearthstone III
Don	New Testament Baptist Church

Miscellaneous

Peter, Don	Arden Arcade Incorporation
Don	Special District Advisory Committee
Peter, Don	Municipal Service Reviews

I. CURRENT APPLICATIONS SUBMITTED BY PROPONENTS

These projects are ongoing, and are subject to frequent project management activity.

1. **Rancho Cordova Boundary Adjustment**
A minor boundary adjustment is required to eliminate error discovered in legal description of new city. City staff and Aerojet General Corp. have requested LAFCo to put this on hold. May instead include with annexation proposal for current SOI.
2. **County Sanitation District No. 1 Boundary Clean Up**
Detachment of 4 parcels in Walnut Grove and Courtland. File opened week of 12/2/04 Locke detachment may constitute separate action. Landowner consultation (opposed) 4/28/05. *Project on hold, per landowner request.*
3. **Possible Legislative Changes Related to Regional Transit and new Incorporations**
Presented issue to CALAFCo Legislative Committee 11/1/9/04. Committee responded that it would be more appropriate for RT to pursue independent legislative remedy. Issue: Should Transit Districts be subject to the purview of LAFCo? Early discussion with Peter Detwiler, consultant to Senate Local Government Committee. Transit; therefore, annexation is not required. Peter Detwiler suggested that LAFCo get an opinion from the Attorney General. LAFCo will need a sponsor to submit the request. LAFCo convened meeting with Regional Transit and Legislative staff, 1/26/2005. It was agreed that RT should pursue special legislation in collaboration with LAFCo staff. RT will assign to Board Legislative Subcommittee.
4. **Rancho Cordova SOIA (13-06)** 7500+ acres east of city limits, within County General Plan USB.
5. **New Testament Baptist Church (16-06)** Annexation to CSD#1, pending County CUP.
6. **City of Sacramento and Sacramento County Regional Sanitation District SOIA for Camino Norte/ Leona Circle Area**
7. **Elverta Park Reorganization** Annexation to CSD#1, pending County entitlements.

II. SACRAMENTO LAFCO POLICY DEVELOPMENT

These projects are ongoing, and are subject to frequent project management activity.

Updates for Sacramento Local Agency Formation Commission Policies, Procedures and Guidelines (Policies will be developed concurrently with one another. However, they may be presented for your consideration incrementally.)

1. **Criteria and Factors to be Considered for Sphere of Influence/Annexation**
Review current and proposed State law, including CEQA; identify stakeholders. Draft policy position discussed April 6, and May 4. Staff recommendation adopted May, 2004
2. **Open Space and Agricultural Preservation Policy (12-03)**
Commission direction to discontinue, March 7, 2007.
3. **Water**
Review current and proposed State law, including CEQA; identify stakeholders; draft policy. Met with Water Forum staff. Presentation to be scheduled. Water Forum Staff will discuss purpose and policies adopted by the stakeholders that address water availability issues.
4. **Municipal Service Review**
Staff will report back in February with proposed modifications to locally adopted Sacramento LAFCo Municipal Service Review Guidelines and the Municipal Service Review Request for Information (RFI) Worksheet and Questionnaire, in order to implement the new law. In the interest of moving the ahead with the MSR Workplan, we will continue to use the current format until the updates are adopted.

III. MUNICIPAL SERVICE REVIEWS AND SPHERE OF INFLUENCE UPDATES

These projects are ongoing, and are subject to project management activity, as resources allow.

1. **City of Citrus Heights Municipal Service Review and Sphere of Influence Update (06-03)**

Consultation with County and City of Citrus Heights Planning staff 7/2003. City of Citrus Heights adopted 9/2003 its Resolution Making Application for an Amended Sphere of Influence. Staff collaboration on consultant selection for Municipal Service Review. Citrus Heights staff is preparing public outreach material, schedule, and economic analysis. Outreach taking place.

2. **City of Sacramento MSR Coordination**

Panhandle
Camino Norte

3. MSR Request for Information questionnaire mailed to all special districts and cities in order to provide LAFCo with required information for MSR. After information is received by LAFCo, information will be evaluated and MSR preparation schedule will be updated. The following districts have responded to the Request for Information:

Herald Fire Protection District
Sunrise Recreation and Park District
Cordova Recreation and Park District
Sacramento Suburban Water District
San Juan Water District
Cosumnes Community Services District
Fair Oaks Recreation and Park District
Carmichael Water District

IV. OTHER LONG TERM PROJECTS

These are projects where initial contact with LAFCo staff has been made and an application is not expected within an immediate time frame.

1. Natomas Panhandle Annexation to City of Sacramento. City is reviewing RFP for EIR consultants. Initial Public Scoping meeting 12/4/03. City stakeholders working group convened 3/2004; process presented 5/18/04. CEQA review to follow working group process. On 1/24/2005, the City working group will hold its final meeting to discuss the preferred land use plan. City held second NOP Scoping Meeting October 17, 2005. DEIR to may be released June, 06.
2. Camino Norte (formerly 49'er Truck Stop) Reorganization - Annexation to City of Sacramento (I-80 and El Centro Road). Ongoing consultation with City of Sacramento staff.
3. Formation of Long Island Community Services District.
4. **Florin Resource Conservation District Annexation of Susan B. Gains Building (11-03)** (within City of Sacramento) Proposal to annex single parcel to District. Proposal withdrawn by proponent.
5. **Detachment of Sacramento Suburban Water District Service Area from the City of Sacramento near Arden Fair Shopping Mall.** Initial consultation with affected agencies conducted 2/2004. Ongoing consultation.
6. Ongoing Consultation with City of Elk Grove regarding Sphere of Influence Amendment.
7. Ongoing Consultation with City of Galt regarding General Plan Update and Sphere of Influence Amendment.
8. Ongoing Consultation with City of Sacramento regarding General Plan Update and Sphere of Influence Amendment.

V. **COMPLETED PROJECTS**

Please see attached spreadsheet.

Attachment

DL:dl
(Status March 09)
3/04/09

V. Completed Projects 07/08

LAFC#	PROPOSAL DESCRIPTION	COC filed Effective Date
2007		
01-07	CITY OF RANCHO CORDOVA DETACHMENT FROM COUNTY SERVICE AREA NO. 10	2/15/2008
06-07	SACRAMENTO AREA SEWER DISTRICT (FORMERLY COUNTY SANITATION DISTRICT NO. 1) ANNEXATION OF RIO LINDA HIGH SCHOOL STADIUM AND ANCILLARY BUILDINGS	5/8/2008
07-07	SACRAMENTO SUBURBAN WATER DISTRICT - 917 ENTERPRISE DRIVE SPHERE OF INFLUENCE AMENDMENT & ANNEXATION ENTERPRISE PUMP STATION AND RESERVOIR	2/15/2008
08-07	CITY OF ELK GROVE - FRANKLIN CROSSING SPHERE OF INFLUENCE AMENDMENT AND ANNEXATION	3/7/2008
10-07	LAFCO LOBBYING & DISCLOSURE POLICIES	N/A
11-07	LAFCO FEE INCREASE FOR NEW PROJECTS	N/A
12-07	CITY OF GALT ANNEXATION OF WALKER PARK AND QUAIL HOLLOW FOR SCHOOL SITE	6/11/2008
15-07	SUNRISE RECREATION AND PARK DISTRICT MUNICIPAL SERVICE REVIEW	N/A
16-07	FAIR OAKS RECREATION AND PARK DISTRICT MUNICIPAL SERVICE REVIEW	N/A
17-07	COUNTY SANITATION DISTRICT NO. 1 AND SACRAMENTO REGIONAL COUNTY SANITATION DISTRICT ANNEXATION OF SEASONS SENIOR HOUSING AT 10383 BRUCEVILLE ROAD	5/13/2008
2008		
02-08	CITY OF SACRAMENTO REORGANIZATION (ANNEXATIONS AND RELATED DETACHMENT) OF GREENBRIAR TERRITORY	received 5/23/08
03-08	OAK AVENUE INVESTORS - CITRUS HEIGHTS WATER DISTRICT ANNEXATION	filed 5/08/08
04-08	CITY OF ELK GROVE SPHERE OF INFLUENCE AMMENDMENT - SOUTH OF KAMMERER ROAD	N/A
05-08	CITY OF SACRAMENTO SPHERE OF INFLUENCE AMENDMENT - ASPEN 1 - TEICHERT	N/A
06-08	TWIN RIVERS UNIFIED SCHOOL DISTRICT WATER SUPPLY FOR EAST NATOMAS EDUCATION COMPLEX	N/A
07-08	ORANGEVALE RECREATION AND PARK DISTRICT MUNICIPAL SERVICE REVIEW	N/A
09-08	CARMICHAEL RECREATION AND PARK DISTRICT MUNICIPAL SERVICE REVIEW	N/A
10-08	APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF A SIXTH AMENDED JOINT POWERS AGREEMENT AND AUTHORIZING PARTICIPATION IN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY'S PROPERTY AND LIABILITY PROGRAM	N/A
12-08	COUNTY SANITATION DISTRICT NO. 1 NAME CHANGE TO SACRAMENTO AREA SEWER DISTRICT	12/19/2008

* N/A - Project completed - No Certificate of Completion (CoC) Required