



AGENDA

Wednesday September 5, 2012

5:30 P.M., Board Chambers, County Administration Center,
700 H Street, Sacramento, California 95814

COMMISSIONERS:

Chair: Gay Jones
Vice-Chair: Robert Jankovitz
Ron Greenwood
Susan Peters
Jay Schenirer
Christopher Tooker
Jimmie Yee

ALTERNATE COMMISSIONERS:

Jerry Fox
Mike Singleton
Jerry Fox
Phil Serna
Robert King Fong
John Messner
Phil Serna

PUBLIC COMMENT FROM THE FLOOR

The public is encouraged to address the Commission concerning any matter not on the Agenda. Public comments are limited to three minutes. The Commission is prohibited from discussing or taking any action on any item not appearing on the posted Agenda

CONSENT CALENDAR


1. Approve the Meeting Minutes of August 1, 2012
2. Claims dated thru August 30, 2012
3. Monthly Budget Report
4. Legislation Status Report

BUSINESS ITEMS

5. Update Rio Linda/Elverta Community Water District MSR (LAFCo 07-10) [CEQA Exempt]
6. Budget Report
7. Municipal Service Review Update
 - a. City of Citrus Heights
 - b. Cordova Recreation and Park District
 - c. Rio Linda Elverta Recreation and Park District
 - d. Southgate Recreation and Park District

QUESTIONS/ANNOUNCEMENTS

8. Executive Officer/Staff/Commission Counsel
9. Commission Chair/Commissioners



MEETING SCHEDULE

5:30 P.M., Board Chambers
700 H Street, Sacramento CA

Dates

October Recess

November 7

December 5

January Recess

February 6

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

SUMMARY OF RULES AND PROCEDURES

AGENDA ITEMS: The Commission may reschedule items on the agenda. The Commission will generally hear uncontested matters first, followed by discussions of contested matters, and staff announcements in that order. Anyone who wishes to address the Commission should obtain a form from either the Commission Clerk or from the table located near the entrance of the hearing chamber.

CONDUCT OF HEARINGS: A contested matter is usually heard as follows: (1) discussion of the staff report and the environmental document; (2) testimony of proponent; (3) testimony of opponent; (4) Public Testimony (5) rebuttal by proponent; (6) provision of additional clarification by staff as required; (7) close of the public hearing; (8) Commission discussion and Commission vote.

ADDRESSING THE COMMISSION: Any person who wishes to address the Commission should submit a speaker's request form at the beginning of the meeting; move to the front of the chambers when an item is called; and, when recognized by the chair, state their name, address and affiliation. Please attempt to make your statements concise and to the point. It is most helpful if you can cite facts to support your contentions. Groups of people with similar viewpoints should appoint a spokesperson to represent their views to the Commission. The Commission appreciates your cooperation in this matter.

PUBLIC COMMENT TIME LIMITS: The Sacramento Local Agency Formation Commission welcomes and encourages participation in its meetings. Rules of the Commission provide for the following limitations of discussion: The Commission will hear public comment prior to the consideration of any item. (1) a principal proponent will be allowed a 5-minute statement; (2) other proponents will be allowed a 3-minute statement; (3) opponents are allowed 3-minute statements with the exception of spokespersons for any group who shall be permitted 5-minutes; (4) the principal proponent shall have a 3-minute rebuttal; (5) staff will provide clarification, as required.

VOTING: A quorum consists of four members of the Commission, including any alternate. No action or recommendation of the Commission is valid unless a majority (4 votes) of the entire membership of the Commission concurs therein.

OFF AGENDA ITEMS: Matters under the jurisdiction of the Commission, and not on the posted agenda, may be addressed by the general public under "Public Comment From the Floor" on the Agenda. The Commission limits testimony on matters not on the agenda to three minutes per person and not more than fifteen minutes for a particular subject. The Commission cannot take action on any unscheduled items.

SPECIAL NEEDS: Meeting facilities are accessible to persons with disabilities. Requests for assistive listening devices or other considerations should be made 48 hours in advance through the Commission Clerk at (916)874-6458.

AB 745 DISCLOSURES: The Political Reform Act requires all interested parties to disclose contributions and expenditures for "political purposes" related to proposals for changes of organization or reorganization (annexations, incorporations, etc.) as well as contributions and expenditures in connection with Conducting Authority protest proceedings. Such contributions and expenditures must be reported to LAFCo's Executive Officer to the same extent, and subject to the same requirements, as local initiative measures under the Political Reform Act. Additional information regarding these requirements can be found on LAFCo's website at: <http://www.saclafco.org/Forms/index.htm>.

STAFF REPORTS: Staff Reports are available on line at www.SacLAFCo.org or upon request to Diane Thorpe, Commission Clerk at (916)874-6458.

VIDEO BROADCASTS: The meeting is video taped in its entirety and will be cablecast live on Metro Cable channel 14, the government affairs channel on the Comcast, and SureWest Cable Systems and is closed captioned for our hearing impaired viewers. The meeting is webcast live at <http://www.saccounty.net> . The current meeting is broadcast live and will be rebroadcast; check the Metro Cable schedule for dates and times. A VHS video copy will be available for checkout through the County Library System seven to ten days following the meeting.



***MINUTES FOR THE MEETING OF
Wednesday August 1, 2012***

The Sacramento Local Agency Formation Commission met the first day of August 2012, at 5:30 P.M. in Board Chambers of the Sacramento County Administration Center, 700 H Street, Sacramento, California 95814.

PRESENT:

Commissioners:

Gay Jones, Chair
Robert Jankovitz, Vice Chair
Jerry Fox
Christopher Tooker
Jimmie Yee
Susan Peters

Absent:

Ron Greenwood
Jay Schenirer

Staff:

Peter Brundage, Executive Officer
Donald Lockhart, Assistant Executive Officer
Diane Thorpe, Commission Clerk
Nancy Miller, Commission Counsel

Alternates:

Mike Singleton

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

CONSENT CALENDAR

1. Approve the Meeting Minutes of June 6, 2012
2. Claims dated thru June 27, 2012
3. Monthly Budget Report
4. Legislation Status Report
Motion: To approve the Consent Calendar
Moved: Commissioner Tooker
Second: Commissioner Yee
Passed: Unanimous

BUSINESS ITEMS

5. Update Rio Linda/Elverta Community Water District MSR (LAFC 07-10) [CEQA Exempt]
Receive and File Report – No Action
6. Report Back ~ City of Rancho Cordova Detachment from County Service Area No.1 Conducting Authority Protest Hearing (LAFC 01-12) [CEQA Exempt]
Receive and File Report – No Action

PUBLIC HEARINGS

7. CALAFCO Board of Directors Nominations

A. Motion: To Approve the Nomination of Gay Jones as Central Region District Member to the CALAFCO Board

Moved: Commissioner Tooker

Second: Commissioner Jankovitz

Passed: Unanimous

B. Motion: To Approve the Nomination of Mike Singleton as Central Region City Member to the CALAFCO Board

Moved: Commissioner Jones

Second: Commissioner Yee

Passed: Unanimous

B. Motion: To Appoint Chris Tooker as the Voting Delegate and Ron Greenwood as the Alternate Voting Delegate for the CALAFCO Board Election

Moved: Commissioner Fox

Second: Commissioner Yee

Passed: Unanimous

The meeting adjourned at 6: 18 P.M.

Respectfully submitted,

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

Diane Thorpe
Commission Clerk

**SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
CLAIMS***

<u>Date Submitted to Auditor</u>	<u>Vendor</u>	<u>Amount</u>
8/21/2012	CALAFCO	\$ 2,606.00
8/21/2012	Colliers (August Office Lease)	\$ 3,859.78
8/21/2012	Comcast Cable	\$ 86.84
8/21/2012	Daily Journal Corp. (Legal Advertising)	\$ 42.50
8/21/2012	Donald Lockhart (APA Training Reimbursement)	\$ 20.00
8/21/2012	Environmental Planning Partners (June)	\$ 870.00
8/21/2012	First Choice Services	\$ 34.12
8/21/2012	Fresh & Quick Catering	\$ 249.91
8/21/2012	Millern & Owen	\$ 1,719.41
8/21/2012	Murray Smith & Assoc. (01-12 Rancho Cordova Detach from CSA1)	\$ 550.00
8/21/2012	Staples	\$ 201.26
8/21/2012	Toshiba Business Solutions (Copier Lease)	\$ 618.07
	TOTAL	<hr/> \$ 10,857.89

APPROVED: 9/5/2012

Gay Jones, Chair
SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

*Not including Journal Voucher and Personnel items.

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

*1112 I Street, Suite #100
Sacramento, California 95814
(916) 874-6458*

September 5, 2012

TO: Sacramento Local Agency Formation Commission
FROM: Peter Brundage, Executive Officer *PB*
RE: Monthly Budget Reports

RECOMMENDATION:

Receive and File Periods 11, 12, and 13 for FY 2011-12 and Period 1 for FY 2012-13

DISCUSSION:

The attached budget report is for Accounting Periods 11, 12, and 13 FY 2011-12 and Period 1 FY 2012-13. These reports summarize monthly expenditures and revenues as well as the Trial Balance for the reporting periods.

There are no significant variances to report at this time.

Library : ZSP County of Sacramento Reports
Report group: ZSC8 Balance sheet detail
Report name : ZFP4816E Trial Balance by Business Area

Data selected by: 1009726
Data selected on: 08/07/2012 16:09:33

Fiscal year : 2013
Period : 1 July
Business Area: 067A LOCAL AGENCY FORMATI

Balance Sheet Item	Begining Balance	Period Debits	Period Credits	Ending Balance
* Cash in Treasury	455,870.80	515.00	154,521.88-	301,863.92
* Imprest Cash	40.00			40.00
* Inventory				
* Due from Other Funds Year End	515.00		515.00-	
* Accounts Receivable Year End	101,639.50			101,639.50
** Total Assets	558,065.30	515.00	155,036.88-	403,543.42
* Sales Tax Due				
* Warrants Payable	18,051.68-	19,885.71	3,162.48-	1,328.45-
* Deposit Stale Warrants	643.48-			643.48-
* Claims Payable	2,760.73-	3,256.83	582.94-	86.84-
* Due to Others	133,561.49-	133,561.49		
* Suspense Clearing				
* Payroll Clearing		496.10	645.90-	149.80-
** Total Liabilities	155,017.38-	157,200.13	4,391.32-	2,208.57-
* Reserve Fund Balance	220,933.00-			220,933.00-
* Fund Balance	182,114.92-	127,200.00		54,914.92-
* Revenues and Other Financing Sources				
* Expenditures/Expenses		1,713.07		1,713.07
* Estimated Revenue		954,000.00		954,000.00
* Appropriations			1,081,200.00-	1,081,200.00-
* Start of System Clearing				
** Total Equity & Other Accounts	403,047.92-	1,082,913.07	1,081,200.00-	401,334.85-
*** Total Liabilities & Equity + Other Accts	558,065.30-	1,240,113.20	1,085,591.32-	403,543.42-

Date: 08/07/2012
 Time: 16:04:55
 Period: 001
 Year: 2013

Vendor One Time Vendor	Vendor Name	EA	Per	Doc.no.	Postg date	Reference	Check	Fund Center	Trans. currency	Status
1630	DAILY JOURNAL CORP			2021091692	07/12/2012		1101478590		37.40 USD	closed
2295	MILLER & OWEN	067A	001	2021091712	07/12/2012		1101478609		1,902.50 USD	closed
12036	WELLS FARGO BANK	067A	001	1500043955	07/31/2012				94.35 USD	closed
12036	WELLS FARGO BANK	067A	001	1904508596	07/31/2012	MLED -ACH 07/31		4544540	94.35- USD	closed
12322	COMCAST	067A	001	1904510434	07/31/2012	8155600380732795		4544540	86.84- USD	closed
12322	COMCAST	067A	001	2021082181	07/10/2012		1101477257		86.84 USD	closed
25519	DAIGHS USA INC	067A	001	2021091842	07/12/2012		1101478716		12.04 USD	closed
28211	MEA OF CALIFORNIA INC	067A	001	2021091854	07/12/2012		1101478727		702.78 USD	closed
37780	DE WATERS OF AMERICA INC	067A	001	2021099438	07/16/2012		1101480657		19.17 USD	closed
SDEAYROLL	SDEAYROLL	067A	001	1904506980	07/26/2012	95-LAFCD DISTR		4544540	283.05- USD	closed
RONNY L. GREENWOOD										
SDEAYROLL	SDEAYROLL	067A	001	1904506965	07/26/2012	95-LAFCD DISTR		4544540	94.35- USD	closed
ROBERT G. JANKOVITZ										
SDEAYROLL	SDEAYROLL	067A	001	2021128004	07/31/2012		8000029260		94.35 USD	closed
ROBERT G. JANKOVITZ										
SDEAYROLL	SDEAYROLL	067A	001	1904506927	07/26/2012	95-LAFCD DISTR		4544540	24.35- USD	closed
GAY JONES										
SDEAYROLL	SDEAYROLL	067A	001	2021127971	07/31/2012		8000029227		24.35 USD	closed
GAY JONES										
SDEAYROLL	SDEAYROLL	067A	001	2021128007	07/31/2012		8000029263		283.05 USD	closed
RONNY L. GREENWOOD										
Sum of Business Area 067A									2,673.89 USD	*

Fiscal Year	2013	
From period	1	
To period	1	
Fund/Group	067A	LOCAL AGENCY FORMATION COMMISSION
Funds Center/Group	4544540	LAFCD DISTRICT
Budget Version	0	

Commitment Item	Budget	Actual-GL	Actual-CO	Actual Total	Encumbrance	Pending	Available	%Consumed
10111000 REGULAR EMPLOYEE							8,400.00	6.67
10112400 COMMITTEE MEMBER	9,000.00	600.00		600.00			454.10	9.18
10122000 CASHI	500.00	45.90		45.90			8,854.10	6.80
* 10 - SALARIES AND EMPLOYEE	9,500.00	645.90		645.90				
20200500 ADVERTISING	7,500.00						7,500.00	
20202200 BOOKS/PER SUP	2,000.00						2,000.00	
20202900 BUS/CONFERENCE E	12,000.00						12,000.00	
20203500 ED/TRAINING SVC	2,400.00						2,400.00	
20205200 INS PREMIUM	7,000.00						7,000.00	
20206100 MEMBERSHIP DUES	7,250.00						7,250.00	
20207600 OFFICE SUPPLIES	8,000.00						8,000.00	
20208100 POSTAL SVC	5,000.00						5,000.00	
20227500 RENT/LEASE ED	18,000.00	86.84		86.84			17,913.16	0.48
20250500 ACCOUNTING SVC	8,000.00						8,000.00	
20253100 LEGAL SVC	60,000.00						60,000.00	
20259100 OTHER PROF SVC	809,000.00	26.00		26.00			808,974.00	0.00
20291000 COUNTYWIDE IT SV	1,900.00	145.00		145.00			1,755.00	7.63
20291100 SYSTEM DEV SVC	17,000.00				12.08		16,987.92	0.07
20291200 SYSTEM DEV SUP	1,900.00						1,900.00	
20291600 WEN ALLOCATION	4,600.00	387.00		387.00			4,213.00	8.41
20292100 GS PRINTING SVC	2,250.00						2,250.00	
20292300 GS MESSENGER SVC		237.30		237.30			237.30-	
20292600 GS STORE CHARGES	1,000.00						1,000.00	
20293400 PUBLIC WORKS SVS	7,400.00						7,400.00	
20294300 LEASED PROP USE	48,500.00						48,500.00	
20296200 GS PARKING CHGS	4,500.00						4,500.00	
20298700 TELEPHONE SVC		185.03		185.03			185.03-	
* 20 - SERVICES AND SUPPLIES	1,035,200.00	1,067.17		1,067.17	12.08		1,034,120.75	0.10
79790100 CONTINGENCY APPR	36,500.00						36,500.00	
* 79 - Appropriation for Con	36,500.00						36,500.00	
** Expenditure accounts	1,081,200.00	1,713.07		1,713.07	12.08		1,079,474.85	0.16
94941000 INTEREST INCOME	2,500.00-						2,500.00-	
* 94 - REVENUE FROM USE OF M	2,500.00-						2,500.00-	
96969900 SVC FEES OTHER	265,000.00-						265,000.00-	
* 96 - CHARGES FOR SERVICES	265,000.00-						265,000.00-	
97979000 MISC OTHER	686,500.00-						686,500.00-	
* 97 - MISCELLANEOUS REVENUE	686,500.00-						686,500.00-	
** REVENUE ACCOUNTS	954,000.00-						954,000.00-	
*** Total	127,200.00	1,713.07		1,713.07	12.08		125,474.85	1.36

Date	Year	Per	Document #	G/L	Acct	BA	Cost Ctr	Amount	Text
07/31/2012	2013	001	1500043955	101200		067A		94.35-	
Total Account Number 101200									CASH IN TREASURY-WIRE TRANSFERS 94.35-
07/03/2012	2013	001	2021063812	101500		067A		3,859.78-	
07/06/2012	2013	001	2021078966	101500		067A		76.11-	
07/06/2012	2013	001	2021078988	101500		067A		1,970.60-	
07/17/2012	2013	001	2021107912	101500		067A		37.40-	
07/18/2012	2013	001	2021112399	101500		067A		12.04-	
07/19/2012	2013	001	2021115389	101500		067A		702.78-	
07/20/2012	2013	001	2021117570	101500		067A		280.00-	
07/24/2012	2013	001	2021123097	101500		067A		86.84-	
07/24/2012	2013	001	2021123314	101500		067A		446.94-	
07/24/2012	2013	001	2021123532	101500		067A		19.17-	
07/25/2012	2013	001	2021126320	101500		067A		541.79-	
07/27/2012	2013	001	2021131301	101500		067A		1,902.50-	
07/27/2012	2013	001	2021131359	101500		067A		9,949.76-	
Total Account Number 101500									PAID WARRANTS RECONCILIATION (IN 19,885.71-
07/01/2012	2013	001	107857534	102000		067A		133,561.49-	CLEAR DUE TO/FROM FOR NON-INTEREST
07/01/2012	2013	001	107857555	102000		067A		515.00	CLEAR DUE TO/FROM FOR FY 2011/12 4TH QTR INT
Total Account Number 102000									CASH IN TREAS-JOURNAL VOUCHERS 133,046.49-
07/25/2012	2013	001	107851880	109000		067A		145.00-	
07/25/2012	2013	001	107851882	109000		067A		387.00-	
07/26/2012	2013	001	107852663	109000		067A		237.30-	
07/27/2012	2013	001	107856373	109000		067A		185.03-	
07/30/2012	2013	001	107857082	109000		067A		26.00-	
Total Account Number 109000									CASH IN TREAS-SPL 980.33-
07/01/2012	2013	001	107857555	1880000		067A		515.00-	CLEAR DUE TO/FROM FOR FY 2011/12 4TH QTR INT
Total Account Number 1880000									DUE FROM OTHER FUNDS - YEAR END 515.00-
07/03/2012	2013	001	2021063812	5100000		067A		3,859.78	
07/06/2012	2013	001	2021078966	5100000		067A		76.11	
07/06/2012	2013	001	2021078988	5100000		067A		1,970.60	
07/10/2012	2013	001	2021082181	5100000		067A		86.84-	
07/12/2012	2013	001	2021091692	5100000		067A		37.40-	
07/12/2012	2013	001	2021091712	5100000		067A		1,902.50-	
07/12/2012	2013	001	2021091842	5100000		067A		12.04-	
07/12/2012	2013	001	2021091854	5100000		067A		702.78-	
07/16/2012	2013	001	2021099438	5100000		067A		19.17-	
07/17/2012	2013	001	2021107912	5100000		067A		37.40	
07/18/2012	2013	001	2021112399	5100000		067A		12.04	
07/19/2012	2013	001	2021115389	5100000		067A		702.78	
07/20/2012	2013	001	2021117570	5100000		067A		280.00	
07/24/2012	2013	001	2021123097	5100000		067A		86.84	
07/24/2012	2013	001	2021123314	5100000		067A		446.94	
07/24/2012	2013	001	2021123532	5100000		067A		19.17	
07/25/2012	2013	001	2021126320	5100000		067A		541.79	
07/27/2012	2013	001	2021131301	5100000		067A		1,902.50	
07/27/2012	2013	001	2021131359	5100000		067A		9,949.76	
Total Account Number 5100000									WARRANTS PAYABLE 17,124.98

Report: ZF_SL_SPEC_DIST
 UserID: 1009726
 System: PRD/020

Split Ledger Line Item Report
 067A LOCAL AGENCY FORMATI
 Period: 001 Fiscal Year: 2013

Date: 08/07/2012
 Time: 15:38:33
 Page: 2

Date	Year	Per	Document #	G/L	Acct	BA	Cost	Ctr	Amount	Text	
07/31/2012	2013	001	2021127971	5100020	067A				24.35-		
07/31/2012	2013	001	2021128004	5100020	067A				94.35-		
07/31/2012	2013	001	2021128007	5100020	067A				283.05-		
Total Account Number 5100020										WARRANTS PAYABLE - SPECIAL DISTR	401.75-
07/31/2012	2013	001	1500043955	5150000	067A				94.35		
07/26/2012	2013	001	1904506927	5150000	067A				24.35-	*PUFD 11865 07/31/12 MLBD Payroll Check	
07/26/2012	2013	001	1904506965	5150000	067A				94.35-	*PUFD 20766 07/31/12 MLBD Payroll Check	
07/26/2012	2013	001	1904506980	5150000	067A				283.05-	*PUFD 21659 07/31/12 MLBD Payroll Check	
07/31/2012	2013	001	1904508596	5150000	067A				94.35-	MLBD - DIR DEP ACH 07/31/2012	
07/31/2012	2013	001	1904510434	5150000	067A				86.84-	*SAC LAFCO; 8155600380732795	
07/10/2012	2013	001	2021082181	5150000	067A				86.84		
07/12/2012	2013	001	2021091692	5150000	067A				37.40		
07/12/2012	2013	001	2021091712	5150000	067A				1,902.50		
07/12/2012	2013	001	2021091842	5150000	067A				12.04		
07/12/2012	2013	001	2021091854	5150000	067A				702.78		
07/16/2012	2013	001	2021099438	5150000	067A				19.17		
07/31/2012	2013	001	2021127971	5150000	067A				24.35		
07/31/2012	2013	001	2021128004	5150000	067A				94.35		
07/31/2012	2013	001	2021128007	5150000	067A				283.05		
Total Account Number 5150000										CLAIMS PAYABLE	2,673.89
07/01/2012	2013	001	107857534	5280000	067A				133,561.49	CLEAR DUE TO/FROM FOR NON-INTEREST	
Total Account Number 5280000										DUE TO OTHER FUNDS - YEAR END	133,561.49
07/01/2012	2013	001	107848964	7400000	067A				127,200.00	FY 2012/13 PRE BUDGET	
Total Account Number 7400000										FUND BALANCE UNRESERVED/UNDESIGN	127,200.00
07/31/2012	2013	001	107859779	8025400	067A				401.75-	15Total Check Amount	
07/31/2012	2013	001	107859779	8025400	067A				94.35-	16Total Deposit Amount	
07/31/2012	2013	001	107859779	8025400	067A				70.00-	6002Inc Tax-Fed Addl Tax	
07/31/2012	2013	001	107859779	8025400	067A				37.20-	6210FICA ER Contrib	
07/31/2012	2013	001	107859779	8025400	067A				25.20-	6201FICA EE Deduction	
07/31/2012	2013	001	107859779	8025400	067A				8.70-	6501Medicare EE Ded	
07/31/2012	2013	001	107859779	8025400	067A				8.70-	6503Medicare ER Contrib	
07/26/2012	2013	001	1904506927	8025400	067A				24.35	07/31/12 MLBD Payroll Check	
07/26/2012	2013	001	1904506965	8025400	067A				94.35	07/31/12 MLBD Payroll Check	
07/26/2012	2013	001	1904506980	8025400	067A				283.05	07/31/12 MLBD Payroll Check	
07/31/2012	2013	001	1904508596	8025400	067A	4544540000			94.35	95 DEP	
Total Account Number 8025400										SD (HUMANIC) PAYROLL CLEARING	149.80-
07/01/2012	2013	001	107848964	8030000	067A				954,000.00	FY 2012/13 PRE BUDGET	
Total Account Number 8030000										ESTIMATED REVENUES AND OTHER FIN	954,000.00
07/01/2012	2013	001	107848964	8036000	067A				1,081,200.00-	FY 2012/13 PRE BUDGET	
Total Account Number 8036000										APPROPRIATIONS AND ESTIMATES OTH	1,081,200.00-
07/31/2012	2013	001	107859779	10112400	067A	4544540000			600.00	1180Bds & Comm Mem	
Total Account Number 10112400										SALARIES & WAGES - COMMISSION &	600.00
07/31/2012	2013	001	107859779	10122000	067A	4544540000			8.70	6503Medicare ER Contrib	

Report: ZF_SL_SPEC_DIST
UserID: 1009726
System: PRD/020

Split Ledger Line Item Report
067A LOCAL AGENCY FORMATI
Period: 001 Fiscal Year: 2013

Date: 08/07/2012
Time: 15:38:33
Page: 3

Date	Year	Per	Document #	G/L Acct	BA	Cost Ctr	Amount	Text
07/31/2012	2013	001	107859779	10122000	067A	4544540000	37.20	6210FICA ER Contrib
Total Account Number 10122000 OASDHI - EMPLOYER COST							45.90	
07/31/2012	2013	001	1904510434	20227500	067A	4544540000	86.84	
Total Account Number 20227500 RENT/LEASES EQUIPMENT							86.84	
07/30/2012	2013	001	107857082	20259100	067A	4544540000	26.00	
Total Account Number 20259100 OTHER PROFESSIONAL SERVICES							26.00	
07/25/2012	2013	001	107851880	20291000	067A	4544540000	145.00	July 2012 Countywide IT Allocation
Total Account Number 20291000 COUNTYWIDE IT SERVICES							145.00	
07/25/2012	2013	001	107851882	20291600	067A	4544540000	387.00	July 2012 WAN Allocation
Total Account Number 20291600 WAN Costs							387.00	
07/26/2012	2013	001	107852663	20292300	067A	4544540000	237.30	Per. 1 - Messenger Services
Total Account Number 20292300 GS MESSENGER SERVICES							237.30	
07/27/2012	2013	001	107856373	20298700	067A	4544540000	185.03	June 2012 Telephone Charges
Total Account Number 20298700 Telephone Svcs							185.03	

Library : ZSP County of Sacramento Reports
Report group: ZSC8 Balance sheet detail
Report name : ZFP4816E Trial Balance by Business Area
Data selected by: 1009726
Data selected on: 07/19/2012 15:32:16
Fiscal year : 2012
Period : 13 1. Special period
Business Area: 067A LOCAL AGENCY FORMATI

Balance Sheet Item	Begining Balance	Period Debits	Period Credits	Ending Balance
* Cash in Treasury	455,870.80			455,870.80
* Imprest Cash	40.00			40.00
* Inventory		515.00		515.00
* Due from Other Funds Year End		101,639.50		101,639.50
* Accounts Receivable Year End				
** Total Assets	455,910.80	102,154.50		558,065.30
* Sales Tax Due	18,051.68-			18,051.68-
* Warrants Payable	643.48-			643.48-
* Deposit Stale Warrants			2,760.73-	2,760.73-
* Claims Payable			133,561.49-	133,561.49-
* Due to Others				
* Suspense Clearing				
* Payroll Clearing				
** Total Liabilities	18,695.16-		136,322.22-	155,017.38-
* Reserve Fund Balance	220,933.00-			220,933.00-
* Fund Balance	0.36	108,412.00	290,527.28-	182,114.92-
* Revenues and Other Financing Sources	1,018,297.31-	1,120,451.81	102,154.50-	
* Expenditures/Expenses	693,602.31	136,322.22	829,924.53-	
* Estimated Revenue	1,335,412.00		1,335,412.00-	
* Appropriations	1,227,000.00-	1,227,000.00		
* Start of System Clearing				
** Total Equity & Other Accounts	437,215.64-	2,592,186.03	2,558,018.31-	403,047.92-
*** Total Liabilities & Equity + Other Accts	455,910.80-	2,592,186.03	2,694,340.53-	558,065.30-

Date: 07/23/2012
 Time: 10:28:40
 Period: 013
 Year: 2012

Vendor One Time Vendor	Vendor Name	BA	Ref	Doc.no.	Estg date	Reference	Check	Fund Center	Trans. currency	Status
1630	DAILY JOURNAL CORP	067A	013	1904497931	06/30/2012	A2329961		4544540	37.40- USD	closed
2295	MILLER & OWEN	067A	013	1904497927	06/30/2012	29392		4544540	1,902.50- USD	closed
12322	COMCAST	067A	013	1904495163	06/30/2012	8155600380732795		4544540	86.84- USD	closed
25519	DAICHS USA INC	067A	013	1904497929	06/30/2012	676932		4544540	12.04- USD	closed
28211	MEA OF CALIFORNIA INC	067A	013	1904497933	06/30/2012	9214763		4544540	702.78- USD	closed
37780	DS WRITERS OF AMERICA INC	067A	013	1904499774	06/30/2012	4831121070112		4544540	19.17- USD	closed
Sum of Business Area 067A									2,760.73- USD	*

Fiscal Year 2012
 From period 1
 To period 13

Fund/Group 067A LOCAL AGENCY FORMATION COMMISSION
 Funds Center/Group 4544540 LAFCO DISTRICT
 Budget Version 0

Commitment Item	Budget	Actual-CL	Actual-CO	Actual Total	Encumbrance	Pending	Available	%Consumed
10111000 REGULAR EMPLOYEE	8,300.00	500.00		500.00			7,800.00	6.02
10112400 COMMITTEE MEMBER		3,500.00		3,500.00			3,500.00-	
10122000 CASEKIT	1,200.00	306.00		306.00			894.00	25.50
* 10 - SALARIES AND EMPLOYEE	9,500.00	4,306.00		4,306.00			5,194.00	45.33
20200500 ADVERTISING	7,500.00	851.30		851.30			6,648.70	11.35
20202200 BOOKS/PER SUP	2,000.00	368.00		368.00			1,632.00	18.40
20202900 BUS/CONFERENCE E	12,000.00	10,650.18		10,650.18			1,349.82	88.75
20203500 ED/TRAINING SVC	2,200.00						2,200.00	
20203900 EMP TRANSPORTATI								
20205200 INS PREMIUM	7,000.00	4,895.56		4,895.56			2,104.44	69.94
20206100 MEMBERSHIP DUES	7,250.00	8,723.00		8,723.00			1,473.00-	120.32
20207600 OFFICE SUPPLIES	8,000.00	3,256.71		3,256.71			4,743.29	40.71
20208100 POSTAL SVC	5,000.00	500.00		500.00			4,500.00	10.00
20227500 RENT/LEASE ED	18,000.00	12,169.84		12,169.84			5,830.16	67.61
20227504 MISCELLANEOUS		617.96		617.96			617.96-	
20250500 ACCOUNTING SVC								
20253100 LEGAL SVC	60,000.00	134,347.07		134,347.07			74,347.07-	223.91
20254100 PERSONNEL SVC								
20259100 OTHER HRFC SVC	973,100.00	575,317.70		575,317.70			397,782.30	59.12
20281200 DATA PROCESSING		583.08		583.08			583.08-	
20291000 COUNTYWIDE IT SV	1,700.00	1,666.00		1,666.00			34.00	98.00
20291100 SYSTEM DEV SVC	17,000.00	14,815.00		14,815.00			2,185.00	87.15
20291200 SYSTEM DEV SUP		321.80		321.80			321.80-	
20291600 WAN ALLOCATION	4,500.00	4,451.00		4,451.00			49.00	98.91
20291700 ALARM SERVICES								
20292100 GS PRINTING SVC	2,250.00						2,250.00	
20292300 GS MESSENGER SVC		2,825.00		2,825.00			2,825.00-	
20292600 GS STORE CHARGES	1,000.00	923.13		923.13			76.87	92.31
20293400 PUBLIC WORKS SVS								
20294300 LEASED PROP USE	48,500.00	45,777.02		45,777.02			2,722.98	94.39
20298700 TELEPHONE SVC	4,000.00	2,559.18		2,559.18			1,440.82	63.98
* 20 - SERVICES AND SUPPLIES	1,181,000.00	825,618.53		825,618.53			355,381.47	69.91
79790100 CONTINGENCY APFR	36,500.00						36,500.00	
* 79 - Appropriation for Con	36,500.00						36,500.00	
** Expenditure accounts	1,227,000.00	829,924.53		829,924.53			397,075.47	67.64
94941000 INTEREST INCOME	5,000.00-	1,977.00-		1,977.00-			3,023.00-	39.54
* 94 - REVENUE FROM USE OF M	5,000.00-	1,977.00-		1,977.00-			3,023.00-	39.54
96969900 SVC FEES OTHER	415,079.00-	190,105.81-		190,105.81-			224,973.19-	45.80
* 96 - CHARGES FOR SERVICES	415,079.00-	190,105.81-		190,105.81-			224,973.19-	45.80
97979000 MISC OTHER	915,333.00-	928,369.00-		928,369.00-			13,036.00	101.42
* 97 - MISCELLANEOUS REVENUE	915,333.00-	928,369.00-		928,369.00-			13,036.00	101.42
** REVENUE ACCOUNTS	1,335,412.00-	1,120,451.81-		1,120,451.81-			214,960.19-	83.90
*** Total	108,412.00-	290,527.28-		290,527.28-			182,115.28	267.98

Date	Year	Per Document #	G/L Acct	BA	Cost Ctr	Amount	Text
06/30/2012	2012	013 107845382	1880000	067A		515.00	FY 2011/12 -4TH QTR INT
Total Account Number 1880000						DUE FROM OTHER FUNDS - YEAR END	515.00
06/30/2012	2012	013 107848937	1890000	067A		101,639.50	Accrue Project Revenue 2011-12
Total Account Number 1890000						ACCOUNTS RECEIVABLE - YEAR END	101,639.50
06/30/2012	2012	013 1904495163	5150000	067A		86.84	*SAC LAFCO 8155600380732795
06/30/2012	2012	013 1904497927	5150000	067A		1,902.50	*SAC LAFCO; ##SA111
06/30/2012	2012	013 1904497929	5150000	067A		12.04	*SAC LAFCO; ##C6187
06/30/2012	2012	013 1904497931	5150000	067A		37.40	*SAC LAFCO; 1124105243
06/30/2012	2012	013 1904497933	5150000	067A		702.78	*SAC LAFCO; 360243
06/30/2012	2012	013 1904499774	5150000	067A		19.17	*SLAFC: 27296554831121
Total Account Number 5150000						CLAIMS PAYABLE	2,760.73-
06/30/2012	2012	013 107841666	5280000	067A		115,730.97	LAFCO Payroll-3/1/12-6/30/12
06/30/2012	2012	013 107841682	5280000	067A		6,731.60	LAFCO's Share of Cntywide Cost Allocation
06/30/2012	2012	013 107842551	5280000	067A		11,098.92	Accrual for PP 14 (postdate 7-6-12)
Total Account Number 5280000						DUE TO OTHER FUNDS - YEAR END	133,561.49-
06/30/2012	2012	013 107847946	7400000	067A		108,412.00	CLOSE ACCOUNT TO FUND BALANCE/BUDGETARY FB
06/30/2012	2012	013 107849016	7400000	067A		290,527.28	CLOSE ACCOUNT TO FUND BALANCE
06/30/2012	2012	013 107849025	7400000	067A		290,527.28	CLOSE ACCOUNT TO FUND BALANCE
Total Account Number 7400000						FUND BALANCE UNRESERVED/UNDESIGN	108,412.00
06/30/2012	2012	013 107849016	8010000	067A		1,120,451.81	CLOSE ACCOUNT TO FUND BALANCE
06/30/2012	2012	013 107849025	8010000	067A		1,120,451.81	CLOSE ACCOUNT TO FUND BALANCE
Total Account Number 8010000						REVENUES AND OTHER FINANCING SOU	0.00
06/30/2012	2012	013 107849016	8020000	067A		829,924.53	CLOSE ACCOUNT TO FUND BALANCE
06/30/2012	2012	013 107849025	8020000	067A		829,924.53	CLOSE ACCOUNT TO FUND BALANCE
Total Account Number 8020000						EXPENDITURES (EXPENSES) AND OTHE	0.00
06/30/2012	2012	013 107847946	8030000	067A		1,335,412.00	CLOSE ACCOUNT TO FUND BALANCE/BUDGETARY FB
Total Account Number 8030000						ESTIMATED REVENUES AND OTHER FIN	1,335,412.00-
06/30/2012	2012	013 107847946	8036000	067A		1,227,000.00	CLOSE ACCOUNT TO FUND BALANCE/BUDGETARY FB
Total Account Number 8036000						APPROPRIATIONS AND ESTIMATES OTH	1,227,000.00
06/30/2012	2012	013 1904497931	20200500	067A	4544540000	37.40	
Total Account Number 20200500						ADVERTISING/LEGAL NOTICES	37.40
06/30/2012	2012	013 1904497929	20207600	067A	4544540000	12.04	OFFC SUPPL
06/30/2012	2012	013 1904499774	20207600	067A	4544540000	19.17	OFFICE SUPPLIES
Total Account Number 20207600						OFFICE SUPPLIES	31.21
06/30/2012	2012	013 1904495163	20227500	067A	4544540000	86.84	RENT LEASE EQUIPMENT
06/30/2012	2012	013 1904497933	20227500	067A	4544540000	702.78	

Report: ZF SL SPEC_DIST
UserID: 1009726
System: PRD/020

Split Ledger Line Item Report
067A LOCAL AGENCY FORMATI
Period: 013 Fiscal Year: 2012

Date: 07/23/2012
Time: 10:27:51
Page: 2

Date	Year	Per Document #	G/L Acct	BA	Cost Ctr	Amount	Text
Total Account Number 20227500						RENT/LEASES EQUIPMENT	789.62
06/30/2012	2012	013	1904497927	20253100	067A 4544540000	1,902.50	LEGAL
Total Account Number 20253100						LEGAL SERVICES	1,902.50
06/30/2012	2012	013	107841666	20259100	067A 4544540000	115,730.97	LAFCO Payroll-3/1/12-6/30/12
06/30/2012	2012	013	107841682	20259100	067A 4544540000	6,731.60	LAFCO's Share of Cntywide Cost Allocation
06/30/2012	2012	013	107842551	20259100	067A 4544540000	11,098.92	Accrual for PP 14 (postdate 7-6-12)
Total Account Number 20259100						OTHER PROFESSIONAL SERVICES	133,561.49
06/30/2012	2012	013	107845382	94941000	067A 4544540000	515.00-	FY 2011/12 -4TH QTR INT
Total Account Number 94941000						INTEREST INCOME	515.00-
06/30/2012	2012	013	107848937	96969900	067A 4544540000	101,639.50-	Accrue Project Revenue 2011-12
Total Account Number 96969900						SVC FEES OTHER	101,639.50-

Library : ZSP County of Sacramento Reports
Report group: ZSC8 Balance sheet detail
Report name : ZFP4816E Trial Balance by Business Area

Data selected by: 1009726
Data selected on: 07/06/2012 10:07:11

Fiscal year : 2012
Period : 12 June
Business Area: 067A LOCAL AGENCY FORMATI

Balance Sheet Item	Beginning Balance	Period Debits	Period Credits	Ending Balance
* Cash in Treasury	451,016.86	30,262.50	25,408.56-	455,870.80
* Imprest Cash	40.00			40.00
* Inventory				
* Due from Other Funds Year End				
* Accounts Receivable Year End				
** Total Assets	451,056.86	30,262.50	25,408.56-	455,910.80
* Sales Tax Due				
* Warrants Payable	21,574.33-	20,915.13	17,392.48-	18,051.68-
* Deposit Stale Warrants	643.48-			643.48-
* Claims Payable		17,515.68	17,515.68-	
* Due to Others				
* Suspense Clearing	123.20-	553.80	430.60-	
* Payroll Clearing				
** Total Liabilities	22,341.01-	38,984.61	35,338.76-	18,695.16-
* Reserve Fund Balance	220,933.00-			220,933.00-
* Fund Balance	0.36			0.36
* Revenues and Other Financing Sources	988,034.81-		30,262.50-	1,018,297.31-
* Expenditures/Expenses	671,839.60	21,762.71		693,602.31
* Estimated Revenue	1,335,412.00			1,335,412.00
* Appropriations	1,227,000.00-			1,227,000.00-
* Start of System Clearing				
** Total Equity & Other Accounts	428,715.85-	21,762.71	30,262.50-	437,215.64-
*** Total Liabilities & Equity + Other Accts	451,056.86-	60,747.32	65,601.26-	455,910.80-

Date: 07/05/2012
Time: 09:15:32
Period: 012
Year: 2012

Vendor One Time Vendor	Vendor Name	EA	Ref	Doc.no.	Estg date	Reference	Check	Fund Center	Trans. currency	Status
✓ 1630	DAILY JOURNAL CORP	067A	012	1904469281	06/11/2012	A2315206		4544540	42.50- USD	closed
1630	DAILY JOURNAL CORP	067A	012	2020981721	06/12/2012		1101458288		42.50 USD	closed
2295	MILLER & OWEN	067A	012	1904488460	06/27/2012	29371		4544540	9,949.76- USD	closed
✓ 2295	MILLER & OWEN	067A	012	2021044586	06/28/2012		1101471204		9,949.76 USD	closed
12036	WELLS FARGO BANK	067A	012	1500043321	06/01/2012				123.20 USD	closed
12036	WELLS FARGO BANK	067A	012	1904457893	06/01/2012	MEED-TAX 5/31/12		4544540	123.20- USD	closed
✓ 19687	SPECIAL DISTRICT RISK MGMT AUTHORITY	067A	012	1904488458	06/27/2012	6011SPACR6011		4544540	3,859.78- USD	closed
19687	SPECIAL DISTRICT RISK MGMT AUTHORITY	067A	012	2021044442	06/27/2012		1101471094		3,859.78 USD	closed
✓ 24181	ULI URBAN LAND INSTITUTE	067A	012	1904459675	06/01/2012	1421232		4544540	225.00- USD	closed
24181	ULI URBAN LAND INSTITUTE	067A	012	2020955025	06/05/2012		1101454430		225.00 USD	closed
✓ 37780	DS WATERS OF AMERICA INC	067A	012	1904488455	06/27/2012	4831121060112		4544540	76.11- USD	closed
37780	DS WATERS OF AMERICA INC	067A	012	2021044635	06/28/2012		1101471246		76.11 USD	closed
✓ 48634	ENVIRONMENTAL PLANNING EXPANERS INC	067A	012	2021044651	06/28/2012		1101471254		280.00 USD	closed
48634	ENVIRONMENTAL PLANNING EXPANERS INC	067A	012	1904488464	06/27/2012	1AFCL205		4544540	280.00- USD	closed
901287	HEIER G BRINDAGE	067A	012	1904488573	06/27/2012	4540-1202		4544540	541.79- USD	closed
901287	HEIER G BRINDAGE	067A	012	2021044894	06/28/2012		1101471509		541.79 USD	closed
905768	DIANE THOREE	067A	012	2021044928	06/28/2012		1101471543		446.94 USD	closed
905768	DIANE THOREE	067A	012	1904488578	06/27/2012	4540-1203		4544540	446.94- USD	closed
909812	DONALD LOCKHART	067A	012	2021044956	06/28/2012		1101471571		1,970.60 USD	closed
909812	DONALD LOCKHART	067A	012	1904488544	06/27/2012	4540-1201		4544540	1,970.60- USD	closed
Sum of Business Area 067A									0.00 USD	*

- travel

Fiscal Year 2012
 From period 1
 To period 12

Fund/Group 067A LOCAL AGENCY FORMATION COMMISSION
 Funds Center/Group 4544540 LAFCO DISTRICT
 Budget Version 0

Commitment Item	Budget	Actual-GL	Actual-CD	Actual Total	Encumbrance	Pending	Available	%Consumed
10111000 REGULAR EMPLOYEE	8,300.00	500.00		500.00			7,800.00	6.02
10112400 COMMITTEE MEMBER		3,500.00		3,500.00			3,500.00-	
10122000 CASHE	1,200.00	306.00		306.00			894.00	25.50
* 10 - SALARIES AND EMPLOYEE	9,500.00	4,306.00		4,306.00			5,194.00	45.33
20200500 ADVERTISING	7,500.00	813.90		813.90			6,686.10	10.85
20202200 BOOKS/PER SUP	2,000.00	368.00		368.00			1,632.00	18.40
20202900 BUS/CONFERENCE E	12,000.00	10,650.18		10,650.18			1,349.82	88.75
20203500 ED/TRAINING SVC	2,200.00						2,200.00	
20203900 EMP TRANSFER/PART							2,104.44	69.94
20205200 INS PREMIUM	7,000.00	4,895.56		4,895.56			1,473.00-	120.32
20206100 MEMBERSHIP DUES	7,250.00	8,723.00		8,723.00			4,774.50	40.32
20207600 OFFICE SUPPLIES	8,000.00	3,225.50		3,225.50			4,500.00	10.00
20208100 POSTAL SVC	5,000.00	500.00		500.00			6,619.78	63.22
20227500 RENT/LEASE ED	18,000.00	11,380.22		11,380.22			6,17.96-	
20227504 MISCELLANEOUS		617.96		617.96				
20250500 ACCOUNTING SVC				132,444.57			72,444.57-	220.74
20253100 LEGAL SVC	60,000.00	132,444.57		132,444.57				
20254100 PERSONNEL SVC				441,756.21	1,018.00		530,325.79	45.50
20259100 OTHER PROF SVC	973,100.00	441,756.21		441,756.21			583.08-	
20281200 DATA PROCESSING		583.08		583.08			34.00	98.00
20291000 COUNTYWIDE IT SV	1,700.00	1,666.00		1,666.00			642.00	96.22
20291100 SYSTEM DEV SVC	17,000.00	14,815.00		14,815.00	1,543.00		322.00-	
20291200 SYSTEM DEV SUP		321.80		321.80	0.20		49.00	98.91
20291600 WAN ALLOCATION	4,500.00	4,451.00		4,451.00				
20291700 ALARM SERVICES							2,250.00	
20292100 GS PRINTING SVC	2,250.00						2,825.00-	
20292300 GS MESSENGER SVC		2,825.00		2,825.00			76.87	92.31
20292600 GS STORE CHARGES	1,000.00	923.13		923.13				
20293400 PUBLIC WORKS SVS							2,716.98	94.40
20294300 LEASED PROP USE	48,500.00	45,777.02		45,777.02	6.00		1,440.82	63.98
20298700 TELEPHONE SVC	4,000.00	2,559.18		2,559.18			489,136.49	58.58
* 20 - SERVICES AND SUPPLIES	1,181,000.00	689,296.31		689,296.31	2,567.20		36,500.00	
79790100 CONTINGENCY APPR	36,500.00						36,500.00	
* 79 - Appropriation for Con	36,500.00				2,567.20		530,890.49	56.74
** Expenditure accounts	1,227,000.00	693,602.31		693,602.31			3,538.00-	29.24
94941000 INTEREST INCOME	5,000.00-	1,462.00-		1,462.00-			3,538.00-	29.24
* 94 - REVENUE FROM USE OF M	5,000.00-	1,462.00-		1,462.00-			326,612.69-	21.31
96969900 SVC FEES OTHER	415,079.00-	88,466.31-		88,466.31-			326,612.69-	21.31
* 96 - CHARGES FOR SERVICES	415,079.00-	88,466.31-		88,466.31-			13,036.00	101.42
97979000 MISC OTHER	915,333.00-	928,369.00-		928,369.00-			13,036.00	101.42
* 97 - MISCELLANEOUS REVENUE	915,333.00-	928,369.00-		928,369.00-			317,114.69-	76.25
** REVENUE ACCOUNTS	1,335,412.00-	1,018,297.31-		1,018,297.31-			213,715.80	297.13
*** Total	108,412.00-	324,695.00-		324,695.00-	2,567.20			

Date	Year	Per	Document #	G/L Acct	BA	Cost Ctr	Amount	Text
06/19/2012	2012	012	1300464030	101000	067A		2,372.00	
06/19/2012	2012	012	1300464031	101000	067A		27,890.50	
Total Account Number 101000 CASH IN TREASURY-DP							30,262.50	
06/01/2012	2012	012	1500043321	101200	067A		123.20-	
Total Account Number 101200 CASH IN TREASURY-WIRE TRANSFERS							123.20-	
06/01/2012	2012	012	2020951965	101500	067A		9,849.68-	
06/01/2012	2012	012	2020952472	101500	067A		5,819.40-	
06/04/2012	2012	012	2020956494	101500	067A		140.00-	
06/05/2012	2012	012	2020964038	101500	067A		723.38-	
06/05/2012	2012	012	2020964052	101500	067A		126.13-	
06/06/2012	2012	012	2020970949	101500	067A		22.17-	
06/06/2012	2012	012	2020971063	101500	067A		3,884.78-	
06/08/2012	2012	012	2020979345	101500	067A		82.09-	
06/08/2012	2012	012	2020982580	101500	067A		225.00-	
06/11/2012	2012	012	2020982580	101500	067A		42.50-	
06/15/2012	2012	012	2021004125	101500	067A			
Total Account Number 101500 PAID WARRANTS RECONCILIATION (IN							20,915.13-	
06/01/2012	2012	012	107825339	109000	067A		138.50-	
06/01/2012	2012	012	107825343	109000	067A		371.75-	
06/27/2012	2012	012	107832789	109000	067A		248.60-	
06/26/2012	2012	012	107832920	109000	067A		185.48-	
06/30/2012	2012	012	107837486	109000	067A		3,267.00-	
06/30/2012	2012	012	107837507	109000	067A		4.40-	
06/30/2012	2012	012	107837521	109000	067A		154.50-	
Total Account Number 109000 CASH IN TREAS-SPL							4,370.23-	
06/01/2012	2012	012	2020951965	5100000	067A		9,849.68	
06/01/2012	2012	012	2020952472	5100000	067A		5,819.40	
06/05/2012	2012	012	2020955025	5100000	067A		225.00-	
06/04/2012	2012	012	2020956494	5100000	067A		140.00	
06/05/2012	2012	012	2020964038	5100000	067A		723.38	
06/05/2012	2012	012	2020964052	5100000	067A		126.13	
06/06/2012	2012	012	2020970949	5100000	067A		22.17	
06/06/2012	2012	012	2020971063	5100000	067A		3,884.78	
06/08/2012	2012	012	2020979345	5100000	067A		82.09	
06/12/2012	2012	012	2020981721	5100000	067A		42.50-	
06/11/2012	2012	012	2020982580	5100000	067A		225.00	
06/15/2012	2012	012	2021004125	5100000	067A		42.50	
06/27/2012	2012	012	2021044442	5100000	067A		3,859.78-	
06/28/2012	2012	012	2021044586	5100000	067A		9,949.76-	
06/28/2012	2012	012	2021044635	5100000	067A		76.11-	
06/28/2012	2012	012	2021044651	5100000	067A		280.00-	
06/28/2012	2012	012	2021044894	5100000	067A		541.79-	
06/28/2012	2012	012	2021044928	5100000	067A		446.94-	
06/28/2012	2012	012	2021044956	5100000	067A		1,970.60-	
Total Account Number 5100000 WARRANTS PAYABLE							3,522.65	
06/01/2012	2012	012	1500043321	5150000	067A		123.20	
06/01/2012	2012	012	1904457893	5150000	067A		123.20-	MLBD - TAX 05/31/2012
06/01/2012	2012	012	1904459675	5150000	067A		225.00-	*SAC LAFCO 2877871
06/11/2012	2012	012	1904469281	5150000	067A		42.50-	*SAC LAFCO; 1124105243
06/27/2012	2012	012	1904488455	5150000	067A		76.11-	*FAIR OAKS CEMETERY; 27296554831121

Date	Year	Per	Document #	G/L Acct	BA	Cost Ctr	Amount	Text
06/27/2012	2012	012	1904488458	5150000	067A		3,859.78-	*SAC LAFCO; 27296554831121
06/27/2012	2012	012	1904488460	5150000	067A		9,949.76-	*SAC LAFCO; SA111
06/27/2012	2012	012	1904488464	5150000	067A		280.00-	*SAC LAFCO; MAY12/ 916-874-6458
06/27/2012	2012	012	1904488544	5150000	067A		1,970.60-	*TRVL REIMB 4540-1201 LOS ANGELES 041712
06/27/2012	2012	012	1904488573	5150000	067A		541.79-	*TRVL REIMB 4540-1202 MURPHYS 042712
06/27/2012	2012	012	1904488578	5150000	067A		446.94-	*TRVL REIMB 4540-1203 MURPHYS 042712
06/27/2012	2012	012	2020955025	5150000	067A		225.00	
06/05/2012	2012	012	2020981721	5150000	067A		42.50	
06/12/2012	2012	012	2021044442	5150000	067A		3,859.78	
06/27/2012	2012	012	2021044586	5150000	067A		9,949.76	
06/28/2012	2012	012	2021044635	5150000	067A		76.11	
06/28/2012	2012	012	2021044651	5150000	067A		280.00	
06/28/2012	2012	012	2021044894	5150000	067A		541.79	
06/28/2012	2012	012	2021044928	5150000	067A		446.94	
06/28/2012	2012	012	2021044956	5150000	067A		1,970.60	
Total Account Number 5150000 CLAIMS PAYABLE								0.00
06/01/2012	2012	012	107815861	8025400	067A		430.60-	
06/01/2012	2012	012	107815861	8025400	067A		430.60	
06/01/2012	2012	012	1904457893	8025400	067A	4544540000	123.20	95 TAX
Total Account Number 8025400 SD (HUMANIC) PAYROLL CLEARING								123.20
06/11/2012	2012	012	1904469281	20200500	067A	4544540000	42.50	ADV
Total Account Number 20200500 ADVERTISING/LEGAL NOTICES								42.50
06/27/2012	2012	012	1904488544	20202900	067A	4544540000	1,970.60	
06/27/2012	2012	012	1904488573	20202900	067A	4544540000	541.79	
06/27/2012	2012	012	1904488578	20202900	067A	4544540000	446.94	
Total Account Number 20202900 BUSINESS/CONFERENCE EXPENSE								2,959.33
06/01/2012	2012	012	1904459675	20206100	067A	4544540000	225.00	MEMBERSHIP DUES
Total Account Number 20206100 MEMBERSHIP DUES								225.00
06/27/2012	2012	012	1904488455	20207600	067A	4544540000	76.11	
Total Account Number 20207600 OFFICE SUPPLIES								76.11
06/27/2012	2012	012	1904488460	20253100	067A	4544540000	9,949.76	
Total Account Number 20253100 LEGAL SERVICES								9,949.76
06/27/2012	2012	012	1904488464	20259100	067A	4544540000	280.00	
Total Account Number 20259100 OTHER PROFESSIONAL SERVICES								280.00
06/01/2012	2012	012	107825339	20291000	067A	4544540000	138.50	June 2012 Countywide IT Alloc
Total Account Number 20291000 COUNTYWIDE IT SERVICES								138.50
06/30/2012	2012	012	107837486	20291100	067A	4544540000	3,267.00	
06/30/2012	2012	012	107837521	20291100	067A	4544540000	154.50	
Total Account Number 20291100 SYSTEMS DEVELOPMENT SERVICES								3,421.50

Date	Year	Per	Document #	G/L Acct	BA	Cost Ctr	Amount	Text
06/30/2012	2012	012	107837507	20291200	067A	4544540000	4.40	
Total Account Number 20291200				SYSTEMS DEVELOPMENT SUPPLIES			4.40	
06/01/2012	2012	012	107825343	20291600	067A	4544540000	371.75	June 2012 WAN Allocation
Total Account Number 20291600				WAN Costs			371.75	
06/27/2012	2012	012	107832789	20292300	067A	4544540000	248.60	Per. 12 - Messenger Services
Total Account Number 20292300				GS MESSENGER SERVICES			248.60	
06/27/2012	2012	012	1904488458	20294300	067A	4544540000	3,859.78	
Total Account Number 20294300				LEASED PROPERTY USE CHARGESGS			3,859.78	
06/26/2012	2012	012	107832920	20298700	067A	4544540000	185.48	May 2012 DTech Telecommunications Charges
Total Account Number 20298700				Telephone Svcs			185.48	
06/19/2012	2012	012	1300464030	96969900	067A	4544540000	2,372.00-	- ETK Grow INVOICE 16
06/19/2012	2012	012	1300464031	96969900	067A	4544540000	27,890.50-	" " " INVOICE 15
Total Account Number 96969900				SVC FEES OTHER			30,262.50-	

Library : ZSP County of Sacramento Reports
Report group: ZSC8 Balance sheet detail
Report name : ZFP4816E Trial Balance by Business Area

Data selected by: 1009726
Data selected on: 06/12/2012 13:09:23

Fiscal year : 2012
Period : 11 May
Business Area: 067A LOCAL AGENCY FORMATI

Balance Sheet Item	Beginning Balance	Period Debits	Period Credits	Ending Balance
* Cash in Treasury	465,337.59		14,320.73-	451,016.86
* Imprest Cash	40.00			40.00
* Inventory				
* Due from Other Funds Year End				
* Accounts Receivable Year End				
** Total Assets	465,377.59		14,320.73-	451,056.86
* Sales Tax Due				
* Warrants Payable	8,490.90-	9,702.41	22,785.84-	21,574.33-
* Deposit Stale Warrants	643.48-			643.48-
* Claims Payable		22,880.19	22,880.19-	
* Due to Others				
* Suspense Clearing	136.50-	982.15	968.85-	123.20-
* Payroll Clearing				
** Total Liabilities	9,270.88-	33,564.75	46,634.88-	22,341.01-
* Reserve Fund Balance	220,933.00-			220,933.00-
* Fund Balance	0.36			0.36
* Revenues and Other Financing Sources	988,034.81-			988,034.81-
* Expenditures/Expenses	644,448.74	27,390.86		671,839.60
* Estimated Revenue	1,335,412.00			1,335,412.00
* Appropriations	1,227,000.00-			1,227,000.00-
* Start of System Clearing				
** Total Equity & Other Accounts	456,106.71-	27,390.86		428,715.85-
*** Total Liabilities & Equity + Other Accts	465,377.59-	60,955.61	46,634.88-	451,056.86-

Date: 06/12/2012
 Time: 13:03:40
 Period: 011
 Year: 2012

Vendor One Time Vendor	Vendor Name	BA	Per	Doc.no.	Esty date	Reference	Check	Fund Center	Trans. currency	Status
2295 ✓	MILLER & OWEN	067A	011	1904459412	05/29/2012	29345		4544540	9,849.68- USD	closed
2295	MILLER & OWEN	067A	011	2020937315	05/30/2012		1101450110		9,849.68 USD	closed
12036	WELLS FARGO BANK	067A	011	1500043281	05/31/2012				94.35 USD	closed
12036	WELLS FARGO BANK	067A	011	1904457447	05/31/2012	MLED-PCH 5/31/12		4544540	94.35- USD	closed
12322 ✓	COMCAST	067A	011	1904454225	05/22/2012	8155600380732795		4544540	82.09- USD	closed
12322 ✓	COMCAST	067A	011	2020922871	05/23/2012		1101446698		82.09 USD	closed
19687 ✓	SPECIAL DISTRICT RISK MGMT AUTHORITY	067A	011	1904437660	05/02/2012	SEPT2011		4544540	3,859.78- USD	closed
19687	SPECIAL DISTRICT RISK MGMT AUTHORITY	067A	011	1904437661	05/02/2012	ARR2012		4544540	3,859.78- USD	closed
19687 ✓	SPECIAL DISTRICT RISK MGMT AUTHORITY	067A	011	2020860855	05/03/2012		1101433269		3,859.78 USD	closed
19687	SPECIAL DISTRICT RISK MGMT AUTHORITY	067A	011	2020860855	05/03/2012		1101433269		3,859.78 USD	closed
19687	SPECIAL DISTRICT RISK MGMT AUTHORITY	067A	011	2020942697	05/30/2012		1101450727		25.00 USD	closed
19687 ✓	SPECIAL DISTRICT RISK MGMT AUTHORITY	067A	011	2020942697	05/30/2012		1101450727		3,859.78 USD	closed
19687	SPECIAL DISTRICT RISK MGMT AUTHORITY	067A	011	1904459644	05/30/2012	MAY 2012		4544540	25.00- USD	closed
19687	SPECIAL DISTRICT RISK MGMT AUTHORITY	067A	011	1904459647	05/30/2012	MAY 2012		4544540	3,859.78- USD	closed
28211 ✓	MEA OF CALIFORNIA INC	067A	011	1904459410	05/29/2012	9126125		4544540	723.38- USD	closed
28211	MEA OF CALIFORNIA INC	067A	011	2020937458	05/30/2012		1101450235		723.38 USD	closed
37780 ✓	DS WATERS OF AMERICA INC	067A	011	1904459645	05/30/2012	4831121050112		4544540	22.17- USD	closed
37780	DS WATERS OF AMERICA INC	067A	011	2020942978	05/31/2012		1101451945		22.17 USD	closed
42181	STABLES CONTRACT & COMMERCIAL INC	067A	011	2020937536	05/30/2012		1101450311		126.13 USD	closed
42181 ✓	STABLES CONTRACT & COMMERCIAL INC	067A	011	1904459411	05/29/2012	113353926		4544540	126.13- USD	closed
48634 ✓	ENVIRONMENTAL PLANNING ENGINEERS INC	067A	011	1904459641	05/30/2012	1AFCL204		4544540	140.00- USD	closed
48634	ENVIRONMENTAL PLANNING ENGINEERS INC	067A	011	2020943068	05/31/2012		1101451977		140.00 USD	closed
REGIS	REGISTRATION FOR CONFERENCES CR	067A	011	1904445551	05/10/2012	REGISTRATION		4544540	25.00- USD	closed
REGIS	REGISTRATION FOR CONFERENCES CR	067A	011	2020888495	05/11/2012		1101439363		25.00 USD	closed
SEAYROLL	SEAYROLL	067A	011	1904457358	05/24/2012	95-LAFCD DISIR		4544540	94.35- USD	closed
ROBERT G. JANKOVITZ	SEAYROLL	067A	011	2020931152	05/31/2012		8000026100		94.35 USD	closed
ROBERT G. JANKOVITZ	SEAYROLL	067A	011	1904457314	05/24/2012	95-LAFCD DISIR		4544540	24.35- USD	closed
GAY JONES	SEAYROLL	067A	011							

Date: 06/12/2012
 Time: 13:03:40
 Period: 011
 Year: 2012

Vendor Org Time Vendor	Vendor Name	BA	Per	Doc.no.	Postg date	Reference	Check	Fund Center	Trans. currency	Status
SDEAYROLL	SDEAYROLL			1904457325	05/24/2012	95-LAFCD DISIR		4544540	94.35- USD	closed
CHRISTOPHER TOOKER		067A	011							
SDEAYROLL	SDEAYROLL			2020931106	05/31/2012		8000026054		94.35 USD	closed
CHRISTOPHER TOOKER		067A	011							
SDEAYROLL	SDEAYROLL			2020931119	05/31/2012		8000026067		24.35 USD	closed
GAY JONES		067A	011							
Sum of Business Area 067A									0.00 USD	*

Fiscal Year 2012
 From period 1
 To period 11
 Fund/Group 067A LOCAL AGENCY FORMATION COMMISSION
 Funds Center/Group 4544540 LARCO DISTRICT
 Budget Version 0

Commitment Item	Budget	Actual-GL	Actual-CO	Actual Total	Encumbrance	Bending	Available	%Consumed
10111000 REGULAR EMPLOYEE	8,300.00	500.00		500.00			7,800.00	6.02
10112400 COMMITTEE MEMBER		3,500.00		3,500.00			3,500.00-	
10122000 CASHEI	1,200.00	306.00		306.00			894.00	25.50
* 10 - SALARIES AND EMPLOYEE	9,500.00	4,306.00		4,306.00			5,194.00	45.33
20200500 ADVERTISING	7,500.00	771.40		771.40			6,728.60	10.29
20202200 BOOKS/PER SUP	2,000.00	368.00		368.00			1,632.00	18.40
20202900 HHS/CONFERENCE E	12,000.00	7,690.85		7,690.85			4,309.15	64.09
20203500 ED/TRAINING SVC	2,200.00						2,200.00	
20203900 EMP TRANSPORTATI								
20205200 INS PREMIUM	7,000.00	4,895.56		4,895.56			2,104.44	69.94
20206100 MEMBERSHIP DUES	7,250.00	8,498.00		8,498.00			1,248.00-	117.21
20207600 OFFICE SUPPLIES	8,000.00	3,149.39		3,149.39			4,850.61	39.37
20208100 POSTAL SVC	5,000.00	500.00		500.00			4,500.00	10.00
20227500 RENT/LEASE EQ	18,000.00	11,380.22		11,380.22			6,619.78	63.22
20227504 MISCELLANEOUS		617.96		617.96			617.96-	
20250500 ACCOUNTING SVC								
20253100 LEGAL SVC	60,000.00	122,494.81		122,494.81			62,494.81-	204.16
20254100 PERSONNEL SVC								
20259100 OTHER PROF SVC	973,100.00	441,476.21		441,476.21	1,018.00		530,605.79	45.47
20281200 DATA PROCESSING		583.08		583.08			583.08-	
20281200 DATA PROCESSING		583.08		583.08			583.08-	
20281200 DATA PROCESSING		583.08		583.08			583.08-	
20281200 DATA PROCESSING		583.08		583.08			583.08-	
20281000 COUNTYWIDE IT SV	1,700.00	1,527.50		1,527.50			172.50	89.85
20281100 SYSTEM DEV SVC	17,000.00	11,393.50		11,393.50	4,964.50		642.00	96.22
20281100 SYSTEM DEV SVC		317.40		317.40	4.60		322.00-	
20281200 SYSTEM DEV SUP		317.40		317.40			420.75	90.65
20291600 WAN ALLOCATION	4,500.00	4,079.25		4,079.25				
20291700 ALARM SERVICES							2,250.00	
20292100 GS PRINTING SVC	2,250.00						2,250.00-	
20292300 GS MESSENGER SVC		2,576.40		2,576.40			2,576.40-	
20292600 GS STORE CHARGES	1,000.00	923.13		923.13			76.87	92.31
20293400 PUBLIC WORKS SVS								
20294300 LEASED PROF USE	48,500.00	41,917.24		41,917.24	6.00		6,576.76	86.44
20296700 TELEPHONE SVC	4,000.00	2,373.70		2,373.70			1,626.30	59.34
* 20 - SERVICES AND SUPPLIES	1,181,000.00	667,533.60		667,533.60	5,993.10		507,473.30	57.03
79790100 CONTINGENCY APPR	36,500.00						36,500.00	
* 79 - Appropriation for Con	36,500.00						36,500.00	
** Expenditure accounts	1,227,000.00	671,839.60		671,839.60	5,993.10		549,167.30	55.24
94941000 INTEREST INCOME	5,000.00-	1,462.00-		1,462.00-			3,538.00-	29.24
* 94 - REVENUE FROM USE OF M	5,000.00-	1,462.00-		1,462.00-			3,538.00-	29.24
96969900 SVC FEES OTHER	415,079.00-	58,203.81-		58,203.81-			356,875.19-	14.02
* 96 - CHARGES FOR SERVICES	415,079.00-	58,203.81-		58,203.81-			356,875.19-	14.02
97979000 MISC OTHER	915,333.00-	928,369.00-		928,369.00-			13,036.00	101.42
* 97 - MISCELLANEOUS REVENUE	915,333.00-	928,369.00-		928,369.00-			13,036.00	101.42
** REVENUE ACCOUNTS	1,335,412.00-	988,034.81-		988,034.81-	5,993.10		347,377.19-	73.99
*** Total	108,412.00-	316,195.21-		316,195.21-			201,790.11	286.13

Report: ZF_SL_SPEC_DIST
 UserID: 1009726
 System: PRD/020

Split Ledger Line Item Report
 067A LOCAL AGENCY FORMATI
 Period: 011 Fiscal Year: 2012

Date: 06/12/2012
 Time: 13:00:34
 Page: 1

Date	Year	Per	Document #	G/L Acct	BA	Cost Ctr	Amount	Text
05/31/2012	2012	011	1500043281	101200	067A		94.35-	
Total Account Number 101200							CASH IN TREASURY-WIRE TRANSFERS	94.35-
05/04/2012	2012	011	2020871985	101500	067A		668.79-	
05/04/2012	2012	011	2020871989	101500	067A		23.17-	
05/04/2012	2012	011	2020872093	101500	067A		24.35-	
05/04/2012	2012	011	2020872094	101500	067A		94.35-	
05/04/2012	2012	011	2020872125	101500	067A		24.35-	
05/04/2012	2012	011	2020872126	101500	067A		94.35-	
05/04/2012	2012	011	2020872456	101500	067A		45.90-	
05/08/2012	2012	011	2020881511	101500	067A		19.17-	
05/08/2012	2012	011	2020881516	101500	067A		260.67-	
05/09/2012	2012	011	2020885581	101500	067A		7,719.56-	
05/09/2012	2012	011	2020886130	101500	067A		274.47-	
05/09/2012	2012	011	2020886149	101500	067A		239.58-	
05/09/2012	2012	011	2020908369	101500	067A		25.00-	
05/16/2012	2012	011	2020919266	101500	067A		94.35-	
05/21/2012	2012	011	2020919275	101500	067A		94.35-	
Total Account Number 101500							PAID WARRANTS RECONCILIATION (IN	9,702.41-
05/01/2012	2012	011	107789812	109000	067A		138.50-	
05/01/2012	2012	011	107789816	109000	067A		371.75-	
05/04/2012	2012	011	107795017	109000	067A		136.50-	
05/23/2012	2012	011	107805708	109000	067A		189.62-	
05/29/2012	2012	011	107807515	109000	067A		226.00-	
05/31/2012	2012	011	107813497	109000	067A		475.20-	
05/31/2012	2012	011	107813516	109000	067A		4.40-	
05/31/2012	2012	011	107813972	109000	067A		2,982.00-	
Total Account Number 109000							CASH IN TREAS-SPL	4,523.97-
05/03/2012	2012	011	2020860855	5100000	067A		7,719.56-	
05/04/2012	2012	011	2020871985	5100000	067A		668.79	
05/04/2012	2012	011	2020871989	5100000	067A		23.17	
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05/08/2012	2012	011	2020881511	5100000	067A		19.17	
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05/09/2012	2012	011	2020886149	5100000	067A		239.58	
05/11/2012	2012	011	2020888495	5100000	067A		25.00-	
05/16/2012	2012	011	2020908369	5100000	067A		25.00	
05/23/2012	2012	011	2020922871	5100000	067A		82.09-	
05/30/2012	2012	011	2020937315	5100000	067A		9,849.68-	
05/30/2012	2012	011	2020937458	5100000	067A		723.38-	
05/30/2012	2012	011	2020937536	5100000	067A		126.13-	
05/30/2012	2012	011	2020942697	5100000	067A		3,884.78-	
05/30/2012	2012	011	2020942978	5100000	067A		22.17-	
05/31/2012	2012	011	2020943068	5100000	067A		140.00-	
Total Account Number 5100000							WARRANTS PAYABLE	13,296.48-
05/04/2012	2012	011	2020872093	5100020	067A		24.35	
05/04/2012	2012	011	2020872094	5100020	067A		94.35	
05/04/2012	2012	011	2020872125	5100020	067A		24.35	
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05/21/2012	2012	011	2020919266	5100020	067A		94.35	

Date	Year	Per	Document #	G/L Acct	BA	Cost Ctr	Amount	Text
05/21/2012	2012	011	2020919275	5100020	067A		94.35	
05/31/2012	2012	011	2020931106	5100020	067A		94.35-	
05/31/2012	2012	011	2020931119	5100020	067A		24.35-	
05/31/2012	2012	011	2020931152	5100020	067A		94.35-	
Total Account Number 5100020								213.05
WARRANTS PAYABLE - SPECIAL DISTR								
05/31/2012	2012	011	1500043281	5150000	067A		94.35	
05/02/2012	2012	011	1904437660	5150000	067A		3,859.78-	*SAC METRO FIRE DIST 6011SACSACR6011
05/02/2012	2012	011	1904437661	5150000	067A		3,859.78-	*SAC METRO FIRE DIST 6011SACSACR6011
05/10/2012	2012	011	1904445551	5150000	067A		25.00-	*ATCH; SAC LAFCO; 916-874-6458 DON LOCKHART
05/22/2012	2012	011	1904454225	5150000	067A		82.09-	*SAC LAFCO/ 8155600380732795
05/24/2012	2012	011	1904457314	5150000	067A		24.35-	*PUFD 11865 05/31/12 MLBD Payroll Check
05/24/2012	2012	011	1904457326	5150000	067A		94.35-	*PUFD 14048 05/31/12 MLBD Payroll Check
05/24/2012	2012	011	1904457358	5150000	067A		94.35-	*PUFD 20766 05/31/12 MLBD Payroll Check
05/31/2012	2012	011	1904457447	5150000	067A		94.35-	MLBD - ACH 05/31/2012
05/29/2012	2012	011	1904459410	5150000	067A		723.38-	*SAC LAFCO 360243
05/29/2012	2012	011	1904459411	5150000	067A		126.13-	*SAC LAFCO 11902900
05/29/2012	2012	011	1904459412	5150000	067A		9,849.68-	*SAC LAFCO SA111
05/30/2012	2012	011	1904459641	5150000	067A		140.00-	*SAC LAFCO 916-874-6458
05/30/2012	2012	011	1904459644	5150000	067A		25.00-	*SAC LAFCO 6011SACSACR6011
05/30/2012	2012	011	1904459645	5150000	067A		22.17-	*SAC LAFCO 27296554831121
05/30/2012	2012	011	1904459647	5150000	067A		3,859.78-	*SAC LAFCO 6011SACSACR6011
05/30/2012	2012	011	1904459647	5150000	067A		3,859.78	
05/03/2012	2012	011	2020860855	5150000	067A		3,859.78	
05/03/2012	2012	011	2020860855	5150000	067A		3,859.78	
05/11/2012	2012	011	2020888495	5150000	067A		25.00	
05/23/2012	2012	011	2020922871	5150000	067A		82.09	
05/31/2012	2012	011	2020931106	5150000	067A		94.35	
05/31/2012	2012	011	2020931119	5150000	067A		24.35	
05/31/2012	2012	011	2020931152	5150000	067A		94.35	
05/30/2012	2012	011	2020937315	5150000	067A		9,849.68	
05/30/2012	2012	011	2020937458	5150000	067A		723.38	
05/30/2012	2012	011	2020937536	5150000	067A		126.13	
05/30/2012	2012	011	2020942697	5150000	067A		25.00	
05/30/2012	2012	011	2020942697	5150000	067A		3,859.78	
05/30/2012	2012	011	2020942697	5150000	067A		22.17	
05/31/2012	2012	011	2020942978	5150000	067A		140.00	
05/31/2012	2012	011	2020943068	5150000	067A		140.00	
Total Account Number 5150000								0.00
CLAIMS PAYABLE								
05/04/2012	2012	011	107795016	8025400	067A		401.75-	
05/04/2012	2012	011	107795016	8025400	067A		401.75	
05/04/2012	2012	011	107795017	8025400	067A	4544540000	136.50	REF: 1904433200 DIST 95 TAX
05/04/2012	2012	011	107796051	8025400	067A		136.50-	
05/04/2012	2012	011	107796051	8025400	067A		136.50	
05/31/2012	2012	011	107811218	8025400	067A		213.05-	15Total Check Amount
05/31/2012	2012	011	107811218	8025400	067A		94.35-	16Total Deposit Amount
05/31/2012	2012	011	107811218	8025400	067A		70.00-	6002Inc Tax-Fed Addl Tax
05/31/2012	2012	011	107811218	8025400	067A		24.80-	6210FICA ER Contrib
05/31/2012	2012	011	107811218	8025400	067A		16.80-	6201FICA EE Deduction
05/31/2012	2012	011	107811218	8025400	067A		5.80-	6501Medicare EE Ded
05/31/2012	2012	011	107811218	8025400	067A		5.80-	6503Medicare ER Contrib
05/31/2012	2012	011	107811218	8025400	067A		24.35	05/31/12 MLBD Payroll Check
05/24/2012	2012	011	1904457314	8025400	067A		94.35	05/31/12 MLBD Payroll Check
05/24/2012	2012	011	1904457326	8025400	067A		94.35	05/31/12 MLBD Payroll Check
05/24/2012	2012	011	1904457358	8025400	067A		94.35	05/31/12 MLBD Payroll Check
05/24/2012	2012	011	1904457447	8025400	067A	4544540000	94.35	95 DEP
Total Account Number 8025400								13.30
SD (HUMANIC) PAYROLL CLEARING								

Date	Year	Per	Document #	G/L Acct	BA	Cost Ctr	Amount	Text
05/31/2012	2012	011	107811218	10112400	067A	4544540000	400.00	1180Bds & Comm Mem
Total Account Number 10112400 SALARIES & WAGES - COMMISSION &							400.00	
05/31/2012	2012	011	107811218	10122000	067A	4544540000	5.80	6503Medicare ER Contrib
05/31/2012	2012	011	107811218	10122000	067A	4544540000	24.80	6210FICA ER Contrib
Total Account Number 10122000 OASDHI - EMPLOYER COST							30.60	
05/10/2012	2012	011	1904445551	20202900	067A	4544540000	25.00	
Total Account Number 20202900 BUSINESS/CONFERENCE EXPENSE							25.00	
05/29/2012	2012	011	1904459411	20207600	067A	4544540000	126.13	OFFICE SUPPLIES
05/30/2012	2012	011	1904459645	20207600	067A	4544540000	22.17	OFFICE SUPPLIES
Total Account Number 20207600 OFFICE SUPPLIES							148.30	
05/22/2012	2012	011	1904454225	20227500	067A	4544540000	82.09	
05/29/2012	2012	011	1904459410	20227500	067A	4544540000	723.38	RENT LEASE EQUIPMENT
Total Account Number 20227500 RENT/LEASES EQUIPMENT							805.47	
05/29/2012	2012	011	1904459412	20253100	067A	4544540000	9,849.68	LEGAL SERVICES
Total Account Number 20253100 LEGAL SERVICES							9,849.68	
05/31/2012	2012	011	107813972	20259100	067A	4544540000	2,982.00	
05/30/2012	2012	011	1904459641	20259100	067A	4544540000	140.00	OTHER PROF SERVICES
Total Account Number 20259100 OTHER PROFESSIONAL SERVICES							3,122.00	
05/01/2012	2012	011	107789812	20291000	067A	4544540000	138.50	May 2012 Countywide IT Alloc
Total Account Number 20291000 COUNTYWIDE IT SERVICES							138.50	
05/31/2012	2012	011	107813497	20291100	067A	4544540000	475.20	
Total Account Number 20291100 SYSTEMS DEVELOPMENT SERVICES							475.20	
05/31/2012	2012	011	107813516	20291200	067A	4544540000	4.40	
Total Account Number 20291200 SYSTEMS DEVELOPMENT SUPPLIES							4.40	
05/01/2012	2012	011	107789816	20291600	067A	4544540000	371.75	May 2012 WAN Allocation
Total Account Number 20291600 WAN Costs							371.75	
05/29/2012	2012	011	107807515	20292300	067A	4544540000	226.00	Per. 11 - Messenger Services
Total Account Number 20292300 GS MESSENGER SERVICES							226.00	
05/02/2012	2012	011	1904437660	20294300	067A	4544540000	3,859.78	LEASED PROP
05/02/2012	2012	011	1904437661	20294300	067A	4544540000	3,859.78	LEASED PROP
05/30/2012	2012	011	1904459644	20294300	067A	4544540000	25.00	LEASED PROP
05/30/2012	2012	011	1904459647	20294300	067A	4544540000	3,859.78	LEASED PROP
Total Account Number 20294300 LEASED PROPERTY USE CHARGESGS							11,604.34	

Report: ZF_SL_SPEC_DIST
UserID: 1009726
System: PRD/020

Split Ledger Line Item Report
067A LOCAL AGENCY FORMATI
Period: 011 Fiscal Year: 2012

Date: 06/12/2012
Time: 13:00:34
Page: 4

Date	Year	Per	Document #	G/L	Acct	BA	Cost	Ctr	Amount	Text
05/23/2012	2012	011	107805708	20298700	067A	4544540000	189.62	Apr 2012	DTech Telecommunications Charges	
Total Account Number 20298700 Telephone Svcs									189.62	

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street #100
Sacramento, California 95814
(916) 874-7458

September 5, 2012

TO: Sacramento Local Agency Formation Commission
 FROM: Peter Brundage, Executive Officer
 RE: Legislative Update

CONTACT: Don Lockhart, AICP, Assistant Executive Officer (916) 874-2937

RECOMMENDATION

No action is recommended.

BACKGROUND

This memo is part of the ongoing effort to keep your Commission informed regarding various legislative matters. Friday, August 31 was the end of the most recent legislative session, which was the second year of a two-year session. While bills may be amended or "gut and amended" throughout the session until the last day, currently there is a fairly clear understanding of proposed legislation.

An ad-hoc committee appointed by the CALAFCO Board of Directors has considered and adopted positions on several bills, as noted below.

PENDING LEGISLATION

[AB 2238](#) ([Perea](#) D) Public water systems: drinking water.

Current Text: Amended: 6/25/2012

Introduced: 2/24/2012

Last Amended: 6/25/2012

Status: 7/3/2012-From committee: Do pass and re-refer to Com. on APPR. (Ayes 7. Noes 0.) (July 2). Re-referred to Com. on APPR.

2Year	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
Dead	1st House				2nd House							

Calendar:

8/6/2012 11 a.m. - John L. Burton Hearing Room (4203)

SENATE APPROPRIATIONS, KEHOE, Chair

Summary:

Current law establishes the Emergency Clean Water Grant Fund (Grant Fund), which is continuously appropriated for the purpose of providing financial assistance to public water systems and funding emergency actions, as defined by the department, to ensure the availability of safe drinking water supplies. Current law requires the department to determine

the definition of what constitutes an emergency requiring an alternative or improved water supply. Current law authorizes the State Department of Public Health to expend funds from the Grant Fund for these purposes, including, but not limited to, the payment of specified actions. This bill would eliminate the requirement that the department develop a definition of what constitutes an emergency and would instead provide a definition of a public health emergency as an unexpected event that requires immediate action, as specified. This bill would authorize the department to expend the moneys from the Grant Fund if the department determines that a public health emergency has occurred and would list the provision of interim water treatment as one of the listed specified actions for which the department may provide payment. By revising and expanding the application of funds in the Grant Fund, the bill would make an appropriation. This bill would limit the provision of an alternative water supply to \$50,000 per public water system per public health emergency. This bill contains other related provisions and other current laws.

Position: Support

Subject: Water, Municipal Services

CALAFCO Comments: This bill has been significantly amended to address the concerns raised by CALAFCO. The requirements for LAFCo to conduct reorganization studies in all water and wastewater MSR has been entirely removed. There are no mandates or requirements for LAFCo in the June amended bill. The bill now would require local water agencies which receive grants for a feasibility study to consider reorganization and efficiency recommendations in a LAFCo MSR, SOI update or special study in that study. It also requires the Department of Public Health to consult with the LAFCo prior to issuing infrastructure grants to ensure alternative delivery options identified by a LAFCo were considered in the feasibility study.

AB 2624 (**Smyth** R) Sustainable communities.

Current Text: Introduced: 2/24/2012

Introduced: 2/24/2012

Status: 6/25/2012-In committee: Placed on APPR. suspense file.

2Year Dead	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chapters
	1st House				2nd House							

Summary:

The Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006, an initiative measure approved by the voters at the November 7, 2006, statewide general election makes about \$5,400,000,000 in bond funds available for safe drinking water, water quality and supply, flood control, natural resource protection, and park improvements. Current law establishes the Strategic Growth Council and appropriated \$500,000 from the funding provided by the initiative to the Natural Resources Agency to support the council and its activities. The council is required to manage and award grants and loans to a council of governments, metropolitan planning organization, regional transportation planning agency, city, county, or joint powers authority for the purpose of developing, adopting, and implementing a regional plan or other planning instrument to support the planning and development of sustainable communities. This bill would make a local agency formation commission eligible for the award of financial assistance for those planning purposes.

Position: Support

Subject: Sustainable Community Plans

CALAFCO Comments: Makes LAFCo an eligible agency to apply for Strategic Growth Council grants. Sponsored by CALAFCO.

[AB 2698](#) (Committee on Local Government) **Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.**

Current Text: Chaptered: 7/9/2012

Introduced: 3/21/2012

Last Amended: 6/6/2012

Status: 7/9/2012-Chaptered by the Secretary of State, Chapter Number 62, Statutes of 2012

2 Year	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
Dead	1st House			2nd House			Conc.					

Summary:

Current law, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, sets forth the powers and duties of a local agency formation commission, including, among others, the power to approve the annexation of a contiguous disadvantaged community, under specified circumstances. Current law provides that an application to annex a contiguous disadvantaged community is not required if a commission finds that a majority of the residents within the affected territory are opposed to annexation. This bill would provide that an application to annex a contiguous disadvantaged community is not required if the commission finds that a majority of the registered voters within the affected territory are opposed to annexation. This bill contains other related provisions and other current laws.

Position: Sponsor

Subject: CKH General Procedures

CALAFCO Comments: CALAFCO-sponsored annual CKH Omnibus bill. Amended on April 30th to include CALAFCO protest provision and waiver of notice and hearing language.

Agenda Item No. 5

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

*1112 I Street, Suite #100
Sacramento, California 95814
(916) 874-6458*

September 5, 2012

TO: Sacramento Local Agency Formation Commission
FROM: Peter Brundage, Executive Officer
RE: **Rio Linda/Elverta Community Water District – Draft
Municipal Service Review – Report Back (L AFC 07-10)**

RECOMMENDATION

Receive and file status report.

Overall the District continues to provide adequate water service to the community and progress is being made to address the water supply and water quality issues. The following summarizes the significant issues and concerns that continue to exist:

1. Difficulty related to Board meetings;
2. No cash flow to build up a financial reserve;
3. Litigation and related legal costs; and
4. No insurance coverage for “employment practices”.

DISCUSSION

This report summarizes the actions, developments, and events related to the Rio Linda Elverta Community Water District that have occurred since August 1, 2012.

I. Board of Directors

There are four seats up for election; Frank Caron's seat is the only seat not up for re-election. Eight candidates have filed to run in the November election, including two incumbents. Jerry Trautman, the current Board President and Courtney Caron have decided not to run for another term.

II. Progress of Well and Pipeline Construction

Well No. 15

The District has completed drilling Well No. 15 and completed construction of the pipeline. The pump building has recently been completed. The access road and fence have been constructed. The pump has been installed. Fees have been paid to SMUD to install the electrical service.

Factory testing of the electrical equipment has taken place for final ordering of the equipment. Electrical service is expected to be on-line by the end of August. Final testing and start up is planned to occur by late September.

Well No. 14

The District has completed drilling the test well. The California Department of Water Resources has taken water samples to determine the water quality. The District has met with the CDPH to review options. The test samples indicate that this well exceeds the arsenic levels permitted by regulatory agencies.

The District has three options: 1) treat this well or the previously constructed well for arsenic, 2) construct a storage facility, or 3) investigate other locations for possible well sites. The District needs approval from CDPH to amend the scope of work for the funding agreement. The Board of Directors has not taken any action on any of the options.

CDPH has indicated that a reservoir tank may be the more appropriate option. The District and CDPH are updating a water demand study to determine the water supply deficit. A number of factors may have changed from the previous analysis such as the current number of vacancies and the change in the estimated growth rate of the community.

Well No. 3

Repairs have been made to Well No. 3 in order to place this well into production. Water samples have been taken for testing to determine if this well can be used. This well can produce approximately 600 gpm. The test samples indicate that arsenic levels are at 10 ppm which should be acceptable to CDPH, however, the manganese level was high and is being re-sampled.

III. Status of CDPH Compliance Orders

The water quality and quantity continue to be satisfactory. Water pressure is subject to variation because of leaks and equipment failures. However, generally, water pressures remain adequate and comply with CDPH standards.

The District has satisfied one of the Compliance Orders issued by the CDPH related to reporting requirements and staffing plans. The first Compliance Order related to water supply and capacity has not been satisfied because well construction is not complete.

The District has met with CDPH to discuss water supply issues and Well No. 14. The District is preparing an updated demand study to determine the estimated water supply deficit. CDPH is also reviewing this data. Depending on the outcome of the water study, CDPH currently supports the construction of a reservoir tank rather than another well.

Progress is being made to address the District's water supply issues; however, it appears that the financial and litigation issues are becoming the more significant issues.

IV. Sacramento Suburban Water District Interconnection

No changes in the operation or status of the intertie with Sacramento Suburban Water District. RLECWD and Sacramento Suburban Water District renewed this Agreement during March, 2012. This intertie operates only if water pressure drops below 30 psi.

V. Status of District Operations

District Financial Condition

No significant changes in the overall financial situation of the District. Cash Flow remains tight. Accounts Payables **are not** current and the District is operating at a loss or in the "red" for last several months. The financial condition of the District is not improving and is actually beginning to erode at an increasing rate. The General Manager has estimated that the operating fund balance will be (\$120, 931) by September 20, 2012.

The District has been able to pay creditors and vendors because it is basically using money that should be deposited into capital and debt service accounts. In addition, over the last several years, the District did not deposit capital construction and debt service funds into the appropriate accounts. Currently, the District needs to put in approximately \$150,000. The District is proposing to repay these funds over a five-year period with annual payments of approximately \$30,000.

Legal costs are exceeding the annual budget amount and may increase as pending litigation goes to trial if settlements cannot be reached. The District acknowledges that it cannot control its legal expenses. *Also, the District is not able to terminate the contract without significant costs based on the severance clause. The contract cannot be terminated until June 30, 2014. Also, the contract provides that it will automatically*

renew under the same terms and conditions unless terminated with a minimum 60 days written notice.

Legal costs for FY 2011-12 were approximately \$479,000. Legal costs for July and August 2012 were approximately \$107,200. The average monthly legal cost is about \$58,000 and appears to be increasing. Note: \$265,000 has been budgeted in the FY 2012-13 budget.

On August 13, 2012, the General Manger recommended that the Board impose a rate hike. The District approved a rate increase pursuant to Proposition 218 but did not increase rates to the maximum level. The Board can increase rates to the maximum amount by Resolution. The Board did not approve the rate increase as recommended. The recommended rate increase would generate approximately \$166,600 in annual revenue. Also, because there are a greater number of vacant dwelling units, actual budgeted revenue has been less than budgeted revenue by approximately \$40,000.

However, the Board did approve the imposition of a standby charge for parcels that are currently not active within the District boundary to cover costs of well construction and capital improvements. The standby rate approved was \$27.68 per billing cycle. It is not certain whether or not property owners will pay.

Also, the Board received an offer to sell its leases for several communication cell towers located on district property. The total value of the offer was in the amount of \$484,000. This would have provided cash that could be used to cover operating and maintenance costs. The Board declined the offer.

It appears that the Board is reluctant to raise rates to meet the on-going financial needs of the District. This could result in bankruptcy or Receivership proceedings.

Staffing and Employee Relations

The Board of Directors no longer permits employees to take home District vehicles for on call emergencies. This has had a negative impact on employee morale.

Urban Water Management Plan

The UWMP is in progress and should be complete by August/September 2012.

Liability Insurance

The Association of California Water Agencies (ACWA) has extended the District's liability coverage for a 6 month period; however, this amended policy does not cover "employment practices". The District has not been able to get coverage for this exclusion. The General Manager has contacted ten (10) carriers. This continues to be a significant issue.

Mary Henrici and Jerry Trautman met with ACWA to give them a status update and let them know what the District is doing to improve its risk.

It appears that it will be difficult for the District to demonstrate that it is an acceptable risk; it will be difficult to get liability coverage. ACWA will be reviewing the coverage it is currently providing at its next Board meeting in November/December 2012.

District Operations

The General Manager's report for July 4, 2012 to August 3, 2012 is attached highlighting the status of various district operations.

Pending Litigation as of August 13, 2012

Currently, the pending litigation is set forth as follows:

1.) CONFERENCE WITH GENERAL COUNSEL – PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE - The Board of Directors will meet in closed session pursuant to Government Code § 54957(b)(1).

2.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Pending Litigation - Liz Myers – Federal Case CIV S-11-02671 EFB.

3.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Pending Litigation - Joseph Sherrill. Sac. Superior Court Case # 34-2011-00103481.

4.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Pending Litigation - Joseph Sherrill. Sac. Superior Court Case # 34-2012-8000-1135.

5.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Pending Litigation - Liz Myers – Fair Employment and Housing Matter.

6.) CONFERENCE WITH GENERAL COUNSEL – PENDING LITIGATION - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a) (Teamsters Local 150 v. RLECWD, PERB case # SA-CE-736M).

7.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Pending Litigation - Joseph Sherrill, Unemployment Insurance Hearing Case #'s 4194600 and 4194601.

8.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a) Superior Case # 05CS01365 – Michael Phelan.

9.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Pending Litigation. Cal OSHA v. RLECWD - Docket #R2D1-2288 to 2290).

10.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Potential Litigation. Northern California River Watch.

11.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Potential Litigation. Mary Harris legal fees, Board to approve language in settlement agreement.

12.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Pending Litigation - Joseph Sherrill. Sac. Superior Court Case # 34-2012-8000-1095.

13.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Pending Litigation - Joseph Sherrill. Sac. Superior Court Case # 34-2012-8000-1108.

VI. Summary of Issues

Overall the District is providing adequate water service to the community and progress is being made to address the water supply capacity issue. However, there are several concerns that continue to exist:

1. Difficulty related to Board meetings;
2. No cash flow to build up a financial reserve and meet current expenses;
3. Litigation and related legal costs; and
4. No liability insurance for “employment practices”.

VII. LAFCo Actions

The District is facing a number of challenges. The District ratepayers ultimately will be required to pay for costs and liabilities incurred by the District whether or not the District continues to remain in existence or is reorganized.

There are likely significant risks that would have to be assumed by a new entity. However, a new entity would have the opportunity to address the problems in a more responsible and professional manner.

Reorganization will not eliminate significant issues and risks related to pending litigation, lack of liability coverage and legal costs that are being incurred by the District. The reorganized district would assume all assets and *all liabilities* of the RLECWD.

Therefore, a reorganization plan would have to be contingent on developing a sustainable rate structure so that costs and liabilities incurred by the District are paid only by ratepayers within the District. This could be problematic because the ratepayers would probably have to approve a rate increase pursuant to Proposition 218. Consequently, any reorganization plan would be subject to a successful rate increase.

The following discussion simply outlines the statutory process to reorganize the Rio Linda Elverta Community Water District and identify the major issues that would have to be addressed.

Reorganization could be initiated by the Board of Directors of the RLECWD, a registered voter petition from the community, LAFCo, the Board of Supervisors, or another affected agency. The LAFCo process and procedures are similar under each of these methods except for the protest threshold. An election would not be required unless there is adequate protest.

The following table outlines the conducting authority or protest provisions:

Protest Requirements to Trigger an Election	
LAFCo initiated	10 percent protest
Registered Voter Petition	25 percent protest
Board of Supervisor Resolution	25 percent protest
Affected Agency Resolution	25 percent protest

If reorganization was initiated by any of the above actions, the registered voters of the district would have the ability to circulate a petition to require an election on the question of whether or not the District should be reorganized. Therefore, registered voters would have the ability to not approve the reorganization proposal.

In addition, based on a rate study, LAFCo would condition any reorganization proposal to require a rate increase pursuant to Proposition 218 be approved by the ratepayers of the RLECWD to ensure that the costs and liabilities of RLECWD would be paid by the ratepayers of the former RLECWD. If the ratepayers do not approve the proposed rate increase the reorganization proceedings would terminate. *Note: rate increases for water rates would not be approved only if a majority of the rate payers send in a protest against the rate increase. This protest procedure does not ensure a rate increase but from a*

practical point of view, it is more difficult to obtain a majority protest because protest is based on the total number of rate payers.

LAFCo Initiated Reorganization Process

The Commission could initiate a reorganization of the Rio Linda Elverta Community Water District.

The following example is one reorganization option that may be considered by the Commission.

The Commission could initiate proceedings to dissolve the RLECWD and form a County Service Area (CSA) to provide water service to the Rio Linda/Elverta communities. The Board of Supervisors would be the Board of Directors of the CSA and would establish policy and oversee the transition to Sacramento Suburban Water District.

The CSA could contract with Sacramento Suburban Water District to manage the day to day operations of the CSA until operations and financial issues have been stabilized.

A rate study would be required to determine if or how much rates need to be increased so that the CSA is self sustaining. Therefore, formation of the CSA would be subject to the ratepayers of the Rio Linda/Elverta communities approving adequate rates to cover the operational costs, capital costs, and liabilities incurred by the RLECWD as determined by the rate study.

Once, the CSA has stabilized the operations and financial issues, the CSA could be dissolved and annexed to Sacramento Suburban Water District as a permanent solution.

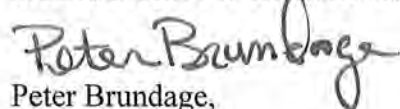
However, under any type of reorganization plan, there will likely be significant risk to the new entity until the liabilities, litigation, and operations are stabilized.

VIII. Next Steps

LAFCo staff will continue to work with CDPH and the District to monitor the situation. We will keep the Commission informed.

Respectfully Submitted;

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION



Peter Brundage,
Executive Officer

Attachments



RIO LINDA / ELVERTA COMMUNITY WATER DISTRICT

730 L Street
PO Box 400
Rio Linda, Ca 95673
Office (916)991-1000
Fax (916)991-6616

Board of Directors Special Meeting

Monday, August 13, 2012

Meeting will begin at 6:30 pm

August 20, 2012 Regular Meeting is cancelled.

Meeting Location:
Visitor's / Depot Center
6730 Front St
Rio Linda, CA 95673

The next Regular Meeting is scheduled for
Monday, September 17, 2012
at 6730 Front Street, Rio Linda

It is the intent of the Board that meetings shall remain as informal as reasonably possible consistent with the business needs of the District. The Board President or a majority of the Board may invoke formal proceedings pursuant to Robert's Rules of Order should action be deemed necessary. The Board may discuss and take action on any item listed on this agenda including items listed as information items. The Board may also listen to other items that do not appear on this agenda, but the board will not discuss or take any action on those items, except for items determined by the Board pursuant to state law to be of an emergency or urgent nature requiring immediate action. Copies of the agenda are posted at the Community Center, the District Office and on the District's Web Site at <http://www.RLECWD.com>. All documents relating to items listed on this agenda are available for public inspection at the District office: 730 L Street, Rio Linda, California. The public will be given the opportunity to directly address the Board on each listed item during the Board's consideration of that item. An opportunity for public comment on other items within the jurisdiction of the Board is offered under the item "Public Comment" and such comments are welcomed. Reasonable time limitations may be imposed on each speaker by the Board President. The Board may address any items in any order as approved by the Board.

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such request must be made in writing to the Rio Linda/Elverta Community Water District, 730 L Street, or P.O. Box 400, Rio Linda, CA 95673. Requests will be valid for the calendar year in which the request is received and must be renewed prior to January 1st of the next year. Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Rio Linda/Elverta Community Water District at (916) 991-1000 at least 48 hours prior to the meeting.

Rio Linda / Elverta Community Water District, Board of Directors

Jerry Trautman, President Frank Caron, Director Vivien Spicer-Johnson, Director
Cathy Hood, Vice President Courtney Caron, Director

General Manager/Secretary to the Board
Mary Henrici

CALL TO ORDER AND ROLL CALL

The President will call the meeting to order and take roll.

PLEDGE OF ALLEGIANCE

The President will lead the pledge of allegiance.

ANNOUNCEMENTS

PUBLIC COMMENT

Members of the public are invited to speak to the Board regarding items within the subject matter jurisdiction of the District that are not on the agenda or items on the consent agenda. Each speaker may address the Board once under Public Comment for a limit of 2 minutes. (Policy Manual § 2.01.160) The Board cannot act on items not listed on the agenda and, therefore the Board cannot respond to non-agenda issues raised during Public Comment other than to provide general information.

Monday, August 13, 2012

1. CONSENT CALENDAR	The Board will be asked to approve all Consent Items at one time without discussion. Consent Items are expected to be routine and non-controversial. If any Board member, staff or interested person requests that an item be removed from the Consent Items, it will be considered with the action items.
A. MINUTES: 1.) July 16, 2012, Regular Meeting	The Board will review and approve minutes of previous meetings.
B. EXPENDITURES: 1.) Operations Expenditures 2.) Capital Improvement Expenditures 3.) SRF Expenditures 4.) Security Deposits	The Board will review and approve the expenditures since the meeting of July 16, 2012.
C. CREDIT CARD ACTIVITY:	The Board will review and approve the credit card activity since the meeting of July 16, 2012.
2. ITEMS FOR DISCUSSION AND ACTION	
1. Tower Wireless Contracts Requested by G.M., Mary Henrici	The Board will discuss and possibly approve selling the Sprint and Verizon Tower Wireless lease contracts.
2. Ron Hyce Easement Compensation Requested by G.M., Mary Henrici	The Board will discuss and possibly approve easement compensation to Ron Hyce in the amount of \$1,460.00.
3. District Revenues a.) Implement full rate increase as approved by Ordinance 2011-01. b.) Board will be asked to implement a standby fee for outstanding loans. Requested by G.M., Mary Henrici	The Board will be asked to implement the full rate increase available and a standby fee to fund outstanding loans.
4. 2012-13 FY Budget Approval Requested by G.M., Mary Henrici	The Board will discuss and approve the 2012-13 FY Budget.
5. Director actions regarding costs Requested by Director Hood	The Board is requested to take action on each item listed below separately; a - Board to instruct GM to send only items to attorney she feels she is not capable of handling. b - Request estimates on each new legal item which will be compared to outside attorney costs estimate. c - Board to find pro bono attorneys to help defer costs. d - Board to approve President to communicate directly to public member(s) regarding correct & cure issues. e - Board to curtail Director's contact with attorney except for discussions at Board meetings. f - Board to discuss the necessity of having GC attend all Board meetings. Discuss alternative of having GC attend electronically or retaining a Brown Act Parliamentarian.
6. Booster Station #5 Requested by Jim Carson	The Board will give Affinity Engineering direction on how to proceed.
7. Construction Project Update Requested by Sara Rogers	The Board will be updated on the project.

Monday, August 13, 2012

8. 2010 Urban Water Management Plan (UWMP), Change Order #1 Requested by G.M., Mary Henrici	The Board will discuss and approve UWMP Change Order #1 for \$8,000.00.
9. Risk Assessment Policy, Resolution 2012-16 Requested by G.M., Mary Henrici	The Board will discuss and approve the Risk Assessment Policy as recommended by the District Auditor.
10. Resolution 2012-15 Amending District Policy Manual Requested by G.M., Mary Henrici	The Board will review and discuss placing the District IT policy, Identity Theft, Records Retention, Electronic Mail Retention policies and the 2011 MOU in the District Policy Manual.
11. District Insurance Update Requested by G.M., Mary Henrici	The Board will receive an update on the status of the Districts' Insurance.
12. Conflict of Interest Code, Resolution 2012-03 Requested by G.M., Mary Henrici	The Board will discuss and possibly approve Resolution 2012-03 the Districts' conflict of Interest Code.
3. FINANCIAL REPORTS	DISTRICT FINANCIAL REPORTS
a.) Bank Balances - July 2012 b.) Balance Sheet c.) Profit / Loss and Budget Performance d.) SRF Accumulative Costs	Written reports attached
4. INFORMATION ITEMS	DISTRICT ACTIVITY REPORTS
a.) General Manager's Report b.) Water Production Report c.) Report of District Operations d.) Monthly Source Production e.) Monthly Pressure Readings f.) District Engineers Report	Written reports attached
5. BOARD REPORTS	
a.) Regional Water Authority - Trautman, Hood, Henrici b.) Sacramento Groundwater Authority - Johnson c.) LAFCo - F. Caron d.) Other Reports	Per AB 1234 the Board of Directors will report on their meeting activities.
6. PUBLIC COMMENT FOR CLOSED SESSION	
	Public comment for closed session items only: The public is invited to comment on any item listed on the closed session agenda. Each speaker is limited to 2 minutes.
7. CLOSED SESSION	The Board of Directors will convene to Closed Session to discuss the following items.
CLOSED SESSION	1.) CONFERENCE WITH GENERAL COUNSEL - PUBLIC EMPLOYEE DISCIPLINE/DISSMISSAL/RELEASE - The Board of Directors will meet in closed session pursuant to Government Code § 54957(b)(1). 2.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Pending Litigation - Liz Myers - Federal Case CIV S-11-02671 EFB.

Monday, August 13, 2012

CLOSED SESSION (Con't)

- 3.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Pending Litigation - Joseph Sherrill. Sac. Superior Court Case # 34-2011-00103481.
- 4.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Pending Litigation - Joseph Sherrill. Sac. Superior Court Case # 34-2012-8000-1135.
- 5.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Pending Litigation - Liz Myers - Fair Employment and Housing Matter.
- 6.) CONFERENCE WITH GENERAL COUNSEL - PENDING LITIGATION - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a) (Teamsters Local 150 v. RLECWD, PERB case # SA-CE-736M).
- 7.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Pending Litigation - Joseph Sherrill, Unemployment Insurance Hearing Case #'s 4194600 and 4194601.
- 8.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a) Superior Case # 05CS01365 - Michael Phelan.
- 9.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Pending Litigation. Cal OSHA v. RLECWD - Docket #R2D1-2288 to 2290).
- 10.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Potential Litigation. Northern California River Watch.
- 11.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Potential Litigation. Mary Harris legal fees, Board to approve language in settlement agreement.
- 12.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Pending Litigation - Joseph Sherrill. Sac. Superior Court Case # 34-2012-8000-1095.
- 13.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Pending Litigation - Joseph Sherrill. Sac. Superior Court Case # 34-2012-8000-1108.

Monday, August 13, 2012

Reconvene Open Session	The President will reconvene the open session of the meeting.
Announcements from Closed Session	The President will report on any actions taken in closed session. Including any motion or resolution required as a result of closed session discussions.
B. DIRECTORS' AND GENERAL MANAGER COMMENTS	
	Directors' and the General Manager may comment on matters not on the agenda, but no action other than placing the matter on a future agenda for discussion or a report from staff is allowed by the Brown Act.
ADJOURNMENT	The President will adjourn the meeting.

Weekly Managers Report

From July 4 thru August 3, 2012

On July 10, 2012 I had a brief meeting with the District Engineer to discuss Well 3 and the staff reports created on Well 5 and change order #2.

On July 11, 2012 I met with Dustin Hardwick of Utility Resource Insurance Services he informed me that another carrier has declined covering the District. One carrier may still be interested but after seeing all of the You Tube videos said the Board would have to do a rehabilitation plan in order for their group to consider insuring the District. I asked Mr. Hardwick to provide a summary of insurance companies contacted to date and the outcome of the conversations with the carriers. Later that day the project engineer and I walked the well 15 site and discussed the current status of the project.

On July 12, 2012 I went to the RWA meeting where they discussed the Executive officers salary, the Integrated Regional Water Management Plan goals, website and how to put projects on the website for consideration. The 6th revision of the Delta plan was discussed. There were also a few policies that were reviewed by the group.

On July 13, 2012 I met with Mr. Carson to sign payment request 7 and review the flushing program progress to date. He and Chris Bell will be meeting to go over corrections to the drawings in a few weeks. Well 3 was made operational and pumped to waste for a bit. Samples will be drawn Wednesday after disinfection. This will add 600 gpm of standby water. Depending on test results the State may allow us to add this well as a active water source.

On July 16, 2012 The Grand Jury report was reviewed by staff and it was noted that the District is not in the report this year.

On July 18, 2012 Supervisor Mac Glashon had her bimonthly meeting. This month a person from the mosquito vector program put on a presentation. Later that day I had a meeting with the Well 15 contractor and received a project update. The well pump will be installed this week and the generator should be here by the end of the month.

On July 19, 2012 I watched the installation of the well pump at the well 15 site. I also walked the new road with the inspector and contractor and gave approval for use of the road for the rest of the contract. We are currently using other people's property for access to the job site and there is a dust issue in the area being used.

On July 20, 2012 the vehicle usage policy was sent to the union. The policy was implemented today. I am told there will be a grievance filed. Mr. Shada said he would not comment on the policy until it was approved by the Board which it was on July 16, 2012.

At the July 16, 2012 meeting of the Board several questions were asked during the meeting.

Here are the answers.

Are retired employees that are receiving medical insurance payments from the District receiving 1099's?

No. They are not required to receive 1099's per the District's auditor.

Where are check #'s 1568 thru 1574 on the expenditure list and what are their amounts?

All of the missing checks were dated June 12, 2012. The expenditure list was dated June 13 thru July 10, 2012 so they did not show up on the list. These checks will be added to the next expenditure list for Board approval.

The checks are #1568, Teamsters \$682.98. #1569, The News \$20.00. #1570, Usa Bluebook \$669.07. #1571, USA Mobility \$15.13. #1572, USPS \$218.00. #1573, Vanguard Cleaning \$390.00. Wells Fargo merchant services \$99.95. These will be added to the next list for approval.

Why does one credit card's gas always cost \$74.00 at Rio Linda Gas and Mart?

I went with the employee and viewed him putting gas into his truck and as I had said at the meeting when you use a credit card at the pump at Rio Linda Gas and Mart the pump stops at exactly \$74.00.

July 23, 2012 I met with Sean Wright of AP wireless about a potential buyout of some of our tower leases. He will be sending me a proposal for the Board's review at the next meeting.

July 25, 2012 I met with John Haaf of JPIA Insurance. He is the risk assessment person for their company. He was pleased with the progress the staff has made since last year on site improvements and told me of new requirements that OSHA has coming regarding pressurized vessels and electrical box signage. He noted that we needed to create a heat prevention program and a standard contract for people that do emergency work for our agency based on their format for insurance risk. These items have been done. Confined space identification training is also required. We will be performing that shortly.

July 26, 2012 I attended SAWWA the topic of the day was new Air Quality Management internal combustion engine requirements. The Air Quality Management Board gave a presentation on new requirements.

July 27, 2012 Sara Rogers, Jim Carson and I met with State Health and discussed the options available for complying with our compliance order. Mr. Hinrichs asked that Sara provide updated information on our demand study to possibly lower the amount of water required for peak hour flows. He also asked that she provide more detailed cost estimates on using well #14 as a standby well which would not require treatment and costs for installing a tank at the District's office location. This would be an optimum site as it is centrally located with a pump already on site and large distribution lines nearby and the District already owns the property. Both the engineering division and funding division of CDPH would have to agree on which course the District takes to comply with our order and lift the moratorium.

July 31, 2012 The well #15 construction meeting was cancelled due to the contractor not being available. Mr. Carson met with staff and reviewed corrections to the directional flushing program diagrams. He also met with me regarding well 3 and the items that still need to be completed before the well can go on line. The arsenic test for the well came back at 10 ppm so the State should be able to allow us to put the well into production adding another 600 gallons per minute to the system.

August 1, 2012 I went to the Lafco meeting. They were concerned about the Districts lack of insurance coverage and the high legal fees. It was asked if the Board would consider increasing the rates to the maximum allowed in our past 218 measure. It was noted in the past the Board did not have the votes to get the rate increased. It was asked if bankruptcy had been considered as the income is not meeting the expenses at this time. It was reported that bankruptcy has not been considered at this time but a takeover plan is being created by Lafco in case the District can no longer meet its obligations.

OPERATING ACCOUNT BALANCE

June 30, 2012 Bank balance	\$ 34,337.93
July Board meeting bills	\$-289,558.16
June bills included in July mtg.	\$ 94,140.13
July Payments received	\$ 108,924.49
Subtotal	\$- 52,155.61
Additional July Bills approved in August	\$ -2,095.13
August Board meeting Bills	\$-240,377.04
Additional August payables to date	\$ -52,539.37
August payments to 8/12/12	\$ 193,719.18
Current Operating Fund Balance	\$-153,447.96
Accounts receivable	\$ 317,517.55
Estimated September Bills	\$-285,000.00
Projected Operating Fund Balance 9/20/12	\$-120,930.41
Billed July 20, 2012	\$511,236.73
Less amounts received to date	-193,719.18
Accounts receivable thru September 2012	\$317,517.55

**RIO LINDA/ELVERTA CWD
2012/13 FINAL BUDGET**

August 14, 2012

	A	B	C	D	E	F	G	H	I	K	L
1											
2	INCOME						2011-12	2011-2012	2012-2013	2012-2013	2011-12 vs
3							Actual	Final	Preliminary	Final	2012-13
4							Revenues	Budget	Budget	Budget	Final Budget
5							TO 7/26/12				
6											
7		OPERATING REVENUES									
8			Water Service Rates								
9			Basic Service Charge				\$1,338,276.96	\$1,335,000.00	\$1,402,550.00	\$1,302,550.00	-\$32,450.00
10			Usage Charge				\$565,547.30	\$475,000.00	\$546,656.00	\$496,656.00	\$21,656.00
11			Backflow Charge				\$28,394.08	\$27,360.00	\$25,000.00	\$25,000.00	-\$2,360.00
12			Fire Protection/Hydrant Meter				\$9,085.73	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00
13			Water Service Rates Other				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14			bimonthly acrua				\$150,000.00				
15			Total Water Service Rates				\$2,091,304.07	\$1,845,360.00	\$1,982,206.00	\$1,832,206.00	-\$13,154.00
16											
17			Account Service Charges								
18			Service App/New Location Fee				\$21,235.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00
19			Late Payment Fee				\$31,555.00	\$9,500.00	\$30,000.00	\$30,000.00	\$20,500.00
20			Disconnect Tag Fee/NSF Fees				\$44,838.50	\$20,500.00	\$35,000.00	\$35,000.00	\$14,500.00
21			Termination/Reconnection				\$6,950.00	\$3,500.00	\$5,000.00	\$5,000.00	\$1,500.00
22			Other Account Service Charges				\$9,241.59	\$1,000.00	\$4,000.00	\$4,000.00	\$3,000.00
23											
24			Total Account Service Charges				\$113,820.09	\$44,500.00	\$84,000.00	\$84,000.00	\$39,500.00
25											
26			Field Water Service Fees								
27											
28			Service Install/Modification				\$62,320.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
29			Plan Check/Inspections/FireFlow				\$19,491.00	\$2,000.00	\$1,500.00	\$1,500.00	-\$500.00
30			Field Serv/Sys Damage/T & M/RMR				\$140.00	\$500.00	\$500.00	\$500.00	\$0.00
31			Total Field Water Service Fees				\$81,951.00	\$3,500.00	\$3,000.00	\$3,000.00	-\$500.00
32											
33											

RIO LINDA/ELVERTA CWD
2012/13 FINAL BUDGET

August 14, 2012

	A	B	C	D	E	F	G	H	I	K	L
34	INCOME						2011-2012	2011-2012	2012-2013	2012-2013	2011-12 vs
35							Actual	Final	Preliminary	Final	2012-13
36							Income	Budget	Budget	Budget	Final Budget
37											
38			Miscellaneous Operating Revenue				\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
39											
40			TOTAL OPERATING REVENUES				\$2,287,075.16	\$1,898,360.00	\$2,074,206.00	\$1,924,206.00	\$25,846.00
41											
42			NON-OPERATING REVENUES								
43											
44	**		Tower Leases				\$75,405.55	\$67,000.00	\$70,000.00	\$75,000.00	\$8,000.00
45			Earnings on Monies				\$4.36	\$500.00	\$1,000.00	\$1,000.00	\$500.00
46			Property Taxes & Related				\$60,438.72	\$60,000.00	\$60,000.00	\$60,000.00	\$0.00
47			Miscellaneous Non-Operating other				\$284.00	\$5,000.00	\$500.00	\$500.00	-\$4,500.00
48											
49			TOTAL NON-OPERATING REVENUES				\$136,132.63	\$132,500.00	\$131,500.00	\$136,500.00	\$4,000.00
50			TOTAL INCOME				\$2,423,207.79	\$2,030,860.00	\$2,205,706.00	\$2,060,706.00	\$29,846.00
51											
52	EXPENSE						2011-2012	2011-2012	2012-2013	2012-2013	2011-12 vs
53							Actual	Final	Preliminary	Final	2012-13
54			OPERATING EXPENDITURES				Income	Budget	Budget	Budget	Final Budget
55											
56			Officers Fees								
57											
58			General Counsel fees-Legal				\$438,455.14	\$262,000.00	\$265,000.00	\$265,000.00	\$3,000.00
59			Special Counsel Labor Attorney				\$13,571.00	\$15,000.00	\$0.00	\$0.00	-\$15,000.00
60			Auditors Fees				\$18,133.00	\$33,250.00	\$18,000.00	\$18,000.00	-\$15,250.00
61			Auditor Forensic Fees				\$12,212.50	\$25,000.00	\$11,000.00	\$11,000.00	-\$14,000.00
62											
63			Board of Directors								
64			Board Meeting Fees				\$15,062.23	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00
65			Board Trainings-Travel				\$0.00	\$1,000.00	\$3,000.00	\$3,000.00	\$2,000.00
66			Total Board of Directors				\$15,062.23	\$16,000.00	\$18,000.00	\$18,000.00	\$2,000.00

RIO LINDA/ELVERTA CWD
2012/13 FINAL BUDGET

August 14, 2012

	A	B	C	D	E	F	G	H	I	K	L	
67							2011-2012	2011-2012	2012-2013	2012-2013	2011-12 vs	
68							Actual	Final	Preliminary	Final	2012-13	
69							Expenditures	Budget	Budget	Budget	Final Budget	
70												
71			TOTAL OFFICERS FEES					\$497,433.87	\$351,250.00	\$312,000.00	\$312,000.00	-\$39,250.00
72												
73			WAGES AND BENEFITS									
74												
75			Salary									
76			General Manager Contract					\$81,952.71	\$80,000.00	\$85,560.00	\$85,560.00	\$5,560.00
77		6	Staff Regular Pay					\$284,774.63	\$310,000.00	\$293,801.00	\$293,801.00	-\$16,199.00
78			Extra Contract Help					\$36,925.96	\$15,000.00	\$35,000.00	\$35,000.00	\$20,000.00
79			TOTAL STAFF REGULAR WAGES					\$403,653.30	\$405,000.00	\$414,361.00	\$414,361.00	\$9,361.00
80												
81	**		Staff Standby Pay					\$9,380.00	\$15,000.00	\$10,950.00	\$12,950.00	-\$2,050.00
82			Staff Overtime Pay					\$8,052.90	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00
83												
84			TOTAL WAGES					\$421,086.20	\$430,000.00	\$435,311.00	\$437,311.00	\$7,311.00
85												
86			Benefits and Expenses									
87												
88			PERS									
89		19.773	Pers Retirement					\$55,875.71	\$58,950.00	\$75,010.00	\$75,010.00	\$16,060.00
90			Pers Other						\$11,700.00			-\$11,700.00
91			TOTAL PERS					\$55,875.71	\$70,650.00	\$75,010.00	\$75,010.00	\$4,360.00
92												
93	**		Workers Comp Premium					\$23,468.85	\$24,000.00	\$22,945.00	\$26,444.00	\$2,444.00
94		7.65	FICA/MEDICARE					\$31,890.68	\$32,000.00	\$29,021.00	\$29,021.00	-\$2,979.00
95		7 STAFF	Group Insurance					\$92,562.64	\$102,000.00	\$89,820.00	\$89,820.00	-\$12,180.00
96			Retirees Insurance					\$17,938.87	\$16,000.00	\$21,000.00	\$21,000.00	\$5,000.00
97			Uniforms					\$2,975.71	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00
98			Staff Training					\$1,488.80	\$3,000.00	\$2,000.00	\$2,000.00	-\$1,000.00
99												

RIO LINDA/ELVERTA CWD
2012/13 FINAL BUDGET

August 14, 2012

	A	B	C	D	E	F	G	H	I	K	L
100	EXPENSE						2011-2012	2011-2012	2012-2013	2012-2013	2011-12 vs
101							Actual	Final	Preliminary	Final	2012-13
102							Expenditures	Budget	Budget	Budget	Final Budget
103											
104			Management Training				\$0.00	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00
105	3.5		Unemployment Insurance				\$1,854.98	\$11,000.00	\$1,715.00	\$1,715.00	-\$9,285.00
106											
107			Meetings & Conferences								
108			General Manager				\$1,157.73	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
109	**		Meetings & Conferences Other				\$2,696.32	\$1,000.00	\$0.00	\$2,000.00	\$1,000.00
110											
111			TOTAL MEETINGS AND CONFERENCE				\$3,854.05	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00
112											
113			TOTAL BENEFITS AND EXPENSES				\$231,910.29	\$264,650.00	\$249,511.00	\$253,010.00	-\$11,640.00
114											
115											
116			TOTAL WAGES AND BENEFITS				\$652,996.49	\$694,650.00	\$684,822.00	\$690,321.00	-\$4,329.00
117											
118			CONTRACTUAL SERVICES/AGREEMENTS								
119			Elections				\$0.00	\$0.00	\$7,000.00	\$7,000.00	\$7,000.00
120											
121			Memberships								
122	**		Regional Water Authority				\$9,031.00	\$8,800.00	\$4,700.00	\$9,031.00	\$231.00
123			SGA				\$20,102.00	\$20,200.00	\$20,200.00	\$20,200.00	\$0.00
124			ACWA				\$7,910.00	\$7,000.00	\$7,910.00	\$7,910.00	\$910.00
125			AWWA				\$0.00	\$0.00	\$98.00	\$98.00	\$98.00
126			CSDA				\$3,725.00	\$2,700.00	\$3,800.00	\$3,800.00	\$1,100.00
127			Membership-Other (CRWA)				\$937.00	\$1,400.00	\$950.00	\$950.00	-\$450.00
128			SAWWA				\$0.00	\$0.00	\$325.00	\$325.00	\$325.00
129											
130			Total Memberships				\$41,705.00	\$40,100.00	\$37,983.00	\$42,314.00	\$2,214.00
131											
132			Government Fees/Permit Fees				\$3,395.54	\$2,000.00	\$4,000.00	\$4,000.00	\$2,000.00

RIO LINDA/ELVERTA CWD
2012/13 FINAL BUDGET

August 14, 2012

	A	B	C	D	E	F	G	H	I	K	L
133	EXPENSE						2011-2012	2011-2012	2012-2013	2012-2013	2011-12 vs
134							Actual	Final	Preliminary	Final	2012-13
135							Expenditures	Budget	Budget	Budget	Final Budget
136											
137			Insurance								
138	**		Liability/Vehicle				\$19,626.67	\$20,150.00	\$40,000.00	\$41,000.00	\$20,850.00
139	**		Property				\$4,250.75	\$4,200.00	\$25,000.00	\$6,500.00	\$2,300.00
140			Total Insurance				\$23,877.42	\$24,350.00	\$65,000.00	\$47,500.00	\$23,150.00
141											
142			Conservation								
143			Toilet Replacement Program				\$825.00	\$1,500.00	\$1,000.00	\$1,000.00	-\$500.00
144			Regional Conservation Program				\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$2,500.00
145			Washing Machine Rebates				\$100.00	\$300.00	\$300.00	\$300.00	\$0.00
146	**		Education Supplies				\$0.00	\$1,000.00	\$500.00	\$0.00	-\$1,000.00
147			Contract Services				\$0.00	\$500.00	\$0.00	\$0.00	-\$500.00
148			Community Outreach				\$0.00	\$500.00	\$0.00	\$0.00	-\$500.00
149			Total Conservation				\$925.00	\$3,800.00	\$4,300.00	\$3,800.00	\$0.00
150											
151			Engineering Services								
152			Routine Engineering				\$48,611.00	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00
153			Special Projects-Task Orders				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
154			Engineering Services-Other				\$0.00	\$10,000.00	\$10,000.00	\$0.00	-\$10,000.00
155			Total Engineering Services				\$48,611.00	\$60,000.00	\$60,000.00	\$50,000.00	-\$10,000.00
156											
157			FIELD OPERATIONS								
158											
159			Transportation								
160			Fuel				\$16,926.34	\$14,000.00	\$16,000.00	\$16,000.00	\$2,000.00
161			Maintenance				\$8,454.98	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00
162			Transportation Other				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
163			Total Transportation				\$25,381.32	\$22,000.00	\$24,000.00	\$24,000.00	\$2,000.00
164											
165											

**RIO LINDA/ELVERTA CWD
2012/13 FINAL BUDGET**

August 14, 2012

	A	B	C	D	E	F	G	H	I	K	L
166	EXPENSE						2011-2012	2011-2012	2012-2013	2012-2013	2011-12 vs
167							Actual	Final	Preliminary	Final	2012-13
168							Expenditures	Budget	Budget	Budget	Final Budget
169											
170			Transmission & Distribution								
171			Water Purchases 3 mo. Shortage				\$132.19	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
172			Service Connection Repairs				\$18,071.73	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00
173			Mains/Fire Hydrants/USA				\$619.82	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
174			Meter Maintenance				\$8,479.75	\$6,000.00	\$10,000.00	\$10,000.00	\$4,000.00
175			Tank Cleaning				\$375.00	\$5,000.00	\$1,000.00	\$1,000.00	-\$4,000.00
176			Hydrant meters				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
177			Emergency Repairs & Maintenance					\$0.00	\$0.00	\$0.00	\$0.00
178			Contract Repairs				\$18,320.00	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00
179			Total Transmission & Distribution				\$45,998.49	\$57,000.00	\$57,000.00	\$57,000.00	\$0.00
180											
181			Treatment								
182			Chemicals and Supplies				\$19,580.37	\$25,000.00	\$20,000.00	\$20,000.00	-\$5,000.00
183											
184			Laboratory Services								
185			Coliform Test and non-customer				\$1,179.80	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00
186			Physical and Chemical Tests				\$3,743.00	\$8,000.00	\$15,000.00	\$15,000.00	\$7,000.00
187			Total Laboratory Services				\$4,922.80	\$11,000.00	\$18,000.00	\$18,000.00	\$7,000.00
188											\$0.00
189			Permit/ Cert/ Inspection				\$32,378.72	\$30,000.00	\$40,000.00	\$40,000.00	\$10,000.00
190			Field Communication								\$0.00
191	**		Celluar Phones				\$3,478.52	\$2,100.00	\$2,500.00	\$3,500.00	\$1,400.00
192			Pagers				\$180.91	\$200.00	\$200.00	\$200.00	\$0.00
193			Total Field Communication				\$3,659.43	\$2,300.00	\$2,700.00	\$3,700.00	\$1,400.00
194											
195											
196											
197											
198											

**RIO LINDA/ELVERTA CWD
2012/13 FINAL BUDGET**

August 14, 2012

	A	B	C	D	E	F	G	H	I	K	L
199	EXPENSE						2011-2012	2011-2012	2012-2013	2012-2013	2011-12 vs
200							Actual	Final	Preliminary	Final	2012-13
201							Expenditures	Budget	Budget	Budget	Final Budget
202											
203			Pumping								
204			Pump Maintenance				\$12,464.01	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00
205			Electricity				\$171,825.31	\$150,000.00	\$170,000.00	\$170,000.00	\$20,000.00
206			Gas Diesel for wells				\$0.00	\$500.00	\$500.00	\$500.00	\$0.00
207											
208			Total Pumping				\$184,289.32	\$165,500.00	\$185,500.00	\$185,500.00	\$20,000.00
209											
210			Other								
211			Construction Equipment Maintenance				\$2,515.99	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00
212			Small Tools & Shop Supplies				\$1,820.63	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
213			Safety Equipment				\$2,026.78	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
214			Cross Connection Testing				\$722.65	\$500.00	\$750.00	\$750.00	\$250.00
215			Field Operations-Other				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
216			Total Other				\$7,086.05	\$8,500.00	\$8,750.00	\$8,750.00	\$250.00
217											
218											
219			Total Field Operations				\$323,296.50	\$321,300.00	\$355,950.00	\$356,950.00	\$35,650.00
220											
221											
222											
223			Office Operations								
224											
225			Subscriptions / Licensing								
226			Computer Supplies				\$1,705.72	\$2,000.00	\$1,000.00	\$1,000.00	-\$1,000.00
227			ISP/Website/IT Maintenance				\$1,863.09	\$1,300.00	\$1,750.00	\$1,750.00	\$450.00
228			Corelogic Online Service (metroscan)				\$1,751.75	\$1,625.00	\$1,625.00	\$1,625.00	\$0.00
229			Miscellaneous				\$0.00	\$200.00	\$0.00	\$0.00	-\$200.00
230			Subscriptions/Licensing-Other				\$0.00	\$500.00	\$0.00	\$0.00	-\$500.00
231			Total Subscriptions / Licensing				\$5,320.56	\$5,625.00	\$4,375.00	\$4,375.00	-\$1,250.00

RIO LINDA/ELVERTA CWD
2012/13 FINAL BUDGET

August 14, 2012

	A	B	C	D	E	F	G	H	I	K	L
232	EXPENSE						2011-2012	2011-2012	2012-2013	2012-2013	2011-12 vs
233							Actual	Final	Preliminary	Final	2012-13
234							Expenditures	Budget	Budget	Budget	Final Budget
235											
236			Regular Phone Service				\$5,690.12	\$7,800.00	\$3,600.00	\$3,600.00	-\$4,200.00
237			Bank Charges				\$5,705.42	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
238			Payroll Services				\$1,986.56	\$500.00	\$0.00	\$0.00	-\$500.00
239			ATM/Credit Card Service/Direct				\$9,650.82	\$9,000.00	\$9,000.00	\$9,000.00	\$0.00
240											
241			Printing								
242											
243			Bill Stock Incl Env and Late Bills				\$2,803.88	\$3,500.00	\$3,500.00	\$3,500.00	\$0.00
244	**		Printing-Other				\$549.52	\$4,000.00	\$0.00	\$600.00	-\$3,400.00
245			Total Printing				\$3,353.40	\$7,500.00	\$3,500.00	\$4,100.00	-\$3,400.00
246											
247			Postage								
248											
249			Postage Machine Postage				\$702.22	\$14,000.00	\$1,000.00	\$1,000.00	-\$13,000.00
250			Postage - Other				\$14,087.71	\$500.00	\$14,000.00	\$14,000.00	\$13,500.00
251			Total Postage				\$14,789.93	\$14,500.00	\$15,000.00	\$15,000.00	\$500.00
252											
253			Office Supplies				\$8,823.06	\$10,000.00	\$9,000.00	\$9,000.00	-\$1,000.00
254											
255			Office Equipment Maintenance								
256											
257			Inserter /Postage Machine Lease				\$11,931.48	\$12,000.00	\$12,400.00	\$12,400.00	\$400.00
258			Billing Software Maintenance				\$3,037.00	\$2,500.00	\$3,000.00	\$3,000.00	\$500.00
259			Computer System Maintenance				\$10,374.78	\$10,800.00	\$5,800.00	\$5,800.00	-\$5,000.00
260			Photocopy Maintenance				\$710.11	\$2,000.00	\$1,000.00	\$1,000.00	-\$1,000.00
261			Miscellaneous				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
262			Total Office Equipment Maintenance				\$26,053.37	\$27,300.00	\$22,200.00	\$22,200.00	-\$5,100.00
263											
264											

RIO LINDA/ELVERTA CWD
2012/13 FINAL BUDGET

August 14, 2012

	A	B	C	D	E	F	G	H	I	K	L
265	EXPENSE						2011-2012	2011-2012	2012-2013	2012-2013	2011-12 vs
266							Actual	Final	Preliminary	Final	2012-13
267							Expenditures	Budget	Budget	Budget	Final Budget
268											
269			Publishing								
270											
271			Legal Advertising				\$59.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
272			Newsletters				\$86.18	\$500.00	\$500.00	\$500.00	\$0.00
273											
274			Total Publishing				\$145.18	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00
275											
276			Building								
277											
278			Utilities				\$6,375.66	\$4,500.00	\$6,500.00	\$6,500.00	\$2,000.00
279			Janitorial				\$2,535.00	\$2,400.00	\$2,400.00	\$2,400.00	\$0.00
280			Maintenance				\$1,967.77	\$5,000.00	\$3,000.00	\$3,000.00	-\$2,000.00
281			Security				\$312.00	\$500.00	\$500.00	\$500.00	\$0.00
282			Total Building				\$11,190.43	\$12,400.00	\$12,400.00	\$12,400.00	\$0.00
283											
284			Total Office Operations Expense				\$92,708.85	\$101,125.00	\$85,575.00	\$86,175.00	-\$14,950.00
285											
286	**		Operating Expenditures-Other				\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00
287											
288			TOTAL OPERATING EXPENDITURES				\$1,684,949.67	\$1,598,575.00	\$1,616,630.00	\$1,600,060.00	\$1,485.00
289											
290			NON OPERATING EXPENDITURES								
291											
292			Debt Service								
293											
294			Bond Administration				\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00	\$0.00
295			Revenue Bond 2003-Interest				\$146,264.00	\$148,769.00	\$143,563.00	\$143,563.00	-\$5,206.00
296			Revenue Bond 2003-Principle				\$95,000.00	\$95,000.00	\$95,000.00	\$95,000.00	\$0.00
297			Total Debt Service				\$242,964.00	\$245,469.00	\$240,263.00	\$240,263.00	-\$5,206.00

**RIO LINDA/ELVERTA CWD
2012/13 FINAL BUDGET**

August 14, 2012

	A	B	C	D	E	F	G	H	I	K	L
298	EXPENSE						2011-2012	2011-2012	2012-2013	2012-2013	2011-12 vs
299							Actual	Final	Preliminary	Final	2012-13
300							Expenditures	Budget	Budget	Budget	Final Budget
301											
302	Total Non Operating Expenditures						\$242,964.00	\$245,469.00	\$240,263.00	\$240,263.00	-\$5,206.00
303											
304			Non Operating Expenditures Other				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
305											
306			Contingencies				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
307											
308											
309	TOTAL EXPENDITURES						\$1,927,913.67	\$1,844,044.00	\$1,856,893.00	\$1,840,323.00	-\$3,721.00
310											
311	Net Income (income - Expense)						\$495,294.12	\$186,816.00	\$348,813.00	\$220,383.00	\$33,567.00
312											
313											
314	6/30/12 Operating Fund Balance (bank balance)						\$34,337.93			\$34,337.93	
315											
316	To repay Surcharge Fund									\$29,212.00	
317											
318	To Capital Reserve Fund						\$182,320.00	\$240,000.00	\$90,000.00	\$90,000.00	-\$150,000.00
319											
320	6/30/13 Operating Fund Balance (Bank Balance)									\$135,508.93	
321											
322	SURCHARGE ACCOUNT										
323											
324	INCOME						\$510,576.00	\$503,424.00	\$503,424.00	\$503,424.00	\$0.00
325	Surcharge 2009-03 Capital program										
326	GOES INTO SEPARATE RESERVE ACCOUNT TO REPAY NEW LOAN										
327	CANNOT BE USED FOR ANYTHING ELSE										
328	4416 services X \$19.00 X 6 billings				S/B 526,224.00 for 4616 services						

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street, Suite #100
Sacramento, California 95814
(916) 874-6458

September 5, 2012

TO: Sacramento Local Agency Formation Commission
FROM: Peter Brundage, Executive Officer
RE: **FY 2012-13 Amended Final Budget**

RECOMMENDATION

Adopt the attached Budget Resolution approving the FY 2012-13 Amended Final Budget with total Appropriations of \$1,059,920 and Revenue and Fund Balance in the amount of \$1,059,920.

DISCUSSION

This report outlines the FY 2012-13 Amended Final Budget based actual FY 2011-12 Year-End Fund Balance.

FY 2011-12 Adjusted Year-End Fund Balance is \$105,920 after deducting payables associated with FY 2011-12. The Final FY 2012-13 assumed Year-End Fund Balance would be \$127,200. This results in a funding shortfall of \$21,280.

I am recommending that contingencies in the amount of \$36,500 be reduced by \$21,280 leaving a contingency in the amount of \$15,220.

Conclusion and Recommendation

Based on these adjustments, the FY 2012-13 Amended Final Budget is balanced. Staff recommends that the Commission adopt the FY 2012-13 Amended Final Budget and transmit the Budget Resolution to the Auditor-Controller's Office.

Respectfully Submitted,



Peter Brundage
Executive Officer

Sacramento Local Agency Formation Commission

Amended Final Budget FY 2012-13 (September, 2012)

Base Budget with Projects

Acct	Description	Change		
		Final Budget 11-12	Final Budget 12-13	Increase/(Decrease)
Salary and Benefit Accounts				
1000	Total Salaries & Benefits	480,000	480,000	0
1005	Secretary Part time	42,000	42,000	0
1124	Commission Reimbursement	9,000	9,000	0
1240	Worker's Comp	500	500	0
1250	Unemployment	0		0
Total 1000's Account		531,500	531,500	0
Service and Supply Accounts				
2005	Advertising-public notice, meetings etc.	7,500	7,500	0
2022	Periodicals, Books, Subs	2,000	2,000	0
2029	Business & Conf Expenses	12,000	12,000	0
2035	Education/Training	2,200	2,200	0
2039	Employee Transportation	200	200	0
2051	Liability Insurance for Commission	7,000	7,000	0
2061	Membership CaLAFCo Dues	7,250	7,250	0
2076	Office Supplies	8,000	8,000	0
2081	Postage	5,000	5,000	0
2275	Rents/Leases Equipment-Copier	18,000	18,000	0
2505	Accounting/Audit Fees	5,000	8,000	3,000
2531	Legal Costs projects	0	0	0
2531	Legal-General	60,000	60,000	0
2591	Other Professional Services	30,000	30,000	0
2591	Misc Costs	0	0	0
2591	Misc Billable Project	400,000	250,000	(150,000)
2910	County Wide IT Services	1,700	1,900	200
2911	System Dev Sve Web & Desktop Suppc	17,000	17,000	0
2912	System Dev Sup Maintenance	500	1,900	1,400
2916	WAN Wide Area Network	4,500	4,600	100
2917	Security Alarm Monitoring	0	0	0
2921	Printing Services/Duplication	2,250	2,250	0
2923	GS Messenger Services	0	0	0
2926	GS Stores	1,000	1,000	0
2934	P/W Charges	7,400	7,400	0
2943	Lease Facility Charges	48,500	48,500	0
2987	Telephone	4,000	4,000	0
2990	GS Other Dept Svc	500	500	0
2995	County Allocated Costs	7,500	7,000	(500)
Total 2000's Account		659,000	513,200	(145,800)
7900	Contingency Base	36,500	15,220	(21,280)
7901	Contingency Surplus		0	0
	General Purpose Reserve		0	0
Total Contingency		36,500	15,220	(21,280)
Total Appropriations and Contingency		1,227,000	1,059,920	(167,080)
Less: Project Revenue-Variou				
	Revenue Reimbursement-Projects	15,000	15,000	0
	Interest Earnings	400,000	250,000	(150,000)
	Fund Balance/Carryover	5,000	2,500	(2,500)
	Reserve or Fund Balance Betterment-Adjustment	120,500	105,920	(14,580)
	Assessments from Contributing Agencies	0	0	0
		686,500	686,500	0
Total Funding		1,227,000	1,059,920	(167,080)
Estimated Surplus/Shortfall		0	0	0

RESOLUTION NO. LAFC 2012-10-0905-00-00

THE SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

**RESOLUTION APPROVING THE
FISCAL YEAR 2012-13 AMENDED FINAL BUDGET**

WHEREAS, the Sacramento Local Agency Formation Commission has conducted a public hearing on September 5, 2012, during which all additions and deletions amending the Final Budget for Fiscal Year 2012-2013 (FY 2012-13) were considered and made.

WHEREAS, in accordance with Government Code Section 56381, that the Final Budget for FY 2012-13 is hereby adopted in accordance to the following:

(1)	Salaries and Employees Benefits	\$ 9,500
(2)	Services and Supplies	\$1,035,200 ¹
(3)	Other Charges	-0-
(4)	Fixed Assets	
	(A) Land	-0-
	(B) Structures and Improvements	-0-
	(C) Equipment	-0-
(5)	Expenditure Transfers	-0-
(6)	Contingencies	\$ 15,220
(7)	Provision for Reserve Increases	\$ <u>0</u>
	TOTAL BUDGET REQUIREMENTS	\$1,059,920
	TOTAL FUNDING	\$1,059,920

WHEREAS, the FY 2012-13 Budget is subject to any salary and benefit changes made by the County Board of Supervisors and Sacramento City Council during their budget deliberations. LAFCo contracts with City and County staff. These positions are subject to salary and benefits which are approved by the respective agencies;

WHEREAS, that means of financing the expenditures program will be by monies derived from Revenue, Fund Balance Available, and Contributions from Affected Agencies in the amount of \$1,059,920.

NOW THEREFOR, BE IT RESOLVED that the Final Budget for FY 2012-13 be and is hereby adopted with the listed attachments which show in detail the approved appropriations subject to limitations attached hereto and by reference made a part hereof.

¹ Includes reimbursement to City and County of Sacramento for Reimbursements of Salary and Benefits for Executive Officer, Assistant Executive Officer and Commission Clerk.

BE IT FURTHER RESOLVED that Resolution No. *L AFC 2012-10-0905-00-00* was adopted by the **SACRAMENTO LOCAL AGENCY FORMATION COMMISSION**, on the *5th day of September 2012* , by the following vote, to wit:

	Motion	2nd					
Gay Jones			Aye	_____	No	_____	Absent _____ Abstain _____
Susan Peters			Aye	_____	No	_____	Absent _____ Abstain _____
Ron Greenwood			Aye	_____	No	_____	Absent _____ Abstain _____
Christopher Tooker			Aye	_____	No	_____	Absent _____ Abstain _____
Robert Jankovitz			Aye	_____	No	_____	Absent _____ Abstain _____
Jimmie Yee			Aye	_____	No	_____	Absent _____ Abstain _____
Jay Schenirer			Aye	_____	No	_____	Absent _____ Abstain _____

Commission Vote Tally	Aye	_____	No	_____	Absent	_____	Abstain	_____
Passed	Yes	_____	No	_____				

By:

Gay Jones, Chair
SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

ATTEST:

Diane Thorpe
Commission Clerk

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street, Suite #100
Sacramento, California 95814
(916) 874-6458

September 5, 2012

TO: Sacramento Local Agency Formation Commission

FROM: Peter Brundage, Executive Officer

RE: **Municipal Service Review Status Report**

CONTACT: **Don Lockhart, AICP, Assistant Executive Officer (916) 874-2937**
(Don.Lockhart@SacLAFCo.org)

RECOMMENDATION:

Receive and File report.

BACKGROUND:

The Sacramento LAFCo Local Polices, Standards, and Procedures (LPSP,) in conjunction with the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Act,) establish procedures for local government changes of organization, including city incorporations, annexations to a city or special district, and city and special district consolidations or dissolutions. Pursuant to the LPSP and the Act, as necessary your Commission conducts Municipal Service Reviews (MSR) regarding the municipal services provided in the county.

Sacramento LAFCo requires Municipal Service Reviews for Spheres of Influence Amendments, authorization of latent powers, and with any other similar action requiring Commission approval.

DISCUSSION:

Municipal Service Reviews

Your Commission has adopted the attached MSR questionnaire to facilitate the MSR process. The final MSR provides the information to enable your Commission to make Determinations with respect to each of the following:

(1) Growth and population projections for the affected area.

- (2) Present and planned capacity of public facilities and adequacy of public services, including infrastructure needs or deficiencies.
- (3) Financial ability of agencies to provide services.
- (4) Status of, and opportunities for, shared facilities.
- (5) Accountability for community service needs, including governmental structure and operational efficiencies.
- (6) Any other matter related to effective or efficient service delivery, as required by commission policy.

The following process is proposed to complete MSR’s set forth in this report. Thirty-one (31) MSRs have been completed and fourteen (14) are currently in progress.

MSR Process

- 1. Collaborate with affected agencies to complete the MSR questionnaire in Word document format and provide other supporting information in electronic format to facilitate information sharing.
- 2. LAFCo staff evaluates response to questionnaires and conducts public outreach
- 3. Staff prepares Draft MSR utilizing information provided in Word format and schedules a public hearing. This step also initiates the thirty day Draft MSR public review period.
- 4. Staff reviews public comments and prepares the Final MSR for Commission consideration.

Summary of MSR Status

Current MSR Reviews		
Agency	Meeting	Questionnaire
Cordova Recreation and Park District	TBD	08/09/12
Rio Linda Recreation and Park District	09/24/12	08/09/12
Southgate Recreation and Park District	09/13/12	08/17/12
City of Citrus Heights	08/29/12	08/09/12

The following list summarizes completed MSRs and those that were initiated earlier, and are currently in progress.

Summary of MSRs Completed and In Progress	
DISTRICT	MSR STATUS
American River Flood Control District	Complete
Reclamation District No. 1000	Complete
Herald Fire District	Complete
Sacramento Metropolitan Fire District	Complete
Pacific Fruitridge Fire District	Contract with City of Sacramento
Natomas Fire District	Contract with City of Sacramento
Sacramento Municipal Utility District	Complete
Del Paso Manor Water District	Complete
Arcade Creek Recreation and Park District	Complete
Arden Manor Recreation and Park District	Complete
Arden Park Recreation and Park District	Complete
Fair Oaks Recreation and Park District	Complete
Fulton El Camino Recreation and Park	Complete
Mission Oaks Recreation and Park District	Complete
North Highlands Recreation and Park	Complete
CSA 4B Wilton Recreation and Park	In Progress.
Orangevale Recreation and Park District	Complete
Omochmne-Hartnell Water District	Draft MSR submitted with EG SOIA
Sunrise Recreation and Park District	Complete
Cosumnes Community Services District	Draft MSR submitted with EG SOIA
Elk Grove Cosumnes Cemetery District	Complete
Fair Oaks Cemetery District	Complete
Sylvan Cemetery District	Complete
Galt-Arno Cemetery District	Complete
Sacramento-Yolo Mosquito District	Complete
City of Elk Grove	In Progress.
City of Galt	Complete
City of Sacramento	Complete
City of Folsom	Complete
City of Rancho Cordova	Complete
Rural Fire Districts	
Wilton Fire Protection District	In Progress.
Courtland Fire Protection District	In Progress.
River Delta Fire Protection District	In Progress.
Delta Fire Protection District	In Progress.
Walnut Grove Fire Protection District	In Progress.

Water Districts	
Carmichael Water District	Complete
Citrus Heights Water District	Complete
Sacramento Suburban Water District	Complete
Fair Oaks Water District	Complete
San Juan Suburban Water District	Complete
Florin County Water District	TBD
EG Water District (Florin Resource CD)	In Progress.
Rio Linda Elverta Water District	In Progress.
Resource Conservation Districts	
Florin Resource Conservation District	In Progress.
Granite Resource Conservation District	In Progress.
Lower Cosumnes Resource Conservation District	In Progress.
Sloughhouse Resource Conservation District	In Progress.

Attachment: MSR Questionnaire

DL:dl MSR_Memo_09_05_12