



AGENDA

Wednesday April 3, 2013

*5:30 P.M., Board Chambers, County Administration Center,
700 H Street, Sacramento, California 95814*

COMMISSIONERS:

Chair: Jimmie Yee
Vice-Chair: Mike Singleton
Ron Greenwood
Gay Jones
Susan Peters
Kevin McCarty
Christopher Tooker

ALTERNATE COMMISSIONERS:

Phil Serna
Jeannie Bruins
Jerry Fox
Jerry Fox
Phil Serna
Steve Cohn
John Messner

PUBLIC COMMENT FROM THE FLOOR

The public is encouraged to address the Commission concerning any matter not on the Agenda. Public comments are limited to three minutes. The Commission is prohibited from discussing or taking any action on any item not appearing on the posted Agenda

CONSENT CALENDAR

1. Approve the Meeting Minutes of February 6, 2013
2. Claims dated thru March 28, 2013
3. Monthly Budget Report
4. Legislation Status Report

BUSINESS ITEMS

5. Update Rio Linda/Elverta Community Water District MSR (LAFC 07-10) [CEQA Exempt]
6. Schedule Update City of Elk Grove Sphere of Influence (LAFC 09-10) [CEQA - EIR SCH#2010092076]

PUBLIC HEARINGS

None

QUESTIONS/ANNOUNCEMENTS

7. Executive Officer/Staff/Commission Counsel
8. Commission Chair/Commissioners



<u>MEETING SCHEDULE</u>
5:30 P.M., Board Chambers 700 H Street, Sacramento CA
Dates
May 1
June 5
July Recess
August 7

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

SUMMARY OF RULES AND PROCEDURES

AGENDA ITEMS: The Commission may reschedule items on the agenda. The Commission will generally hear uncontested matters first, followed by discussions of contested matters, and staff announcements in that order. Anyone who wishes to address the Commission should obtain a form from either the Commission Clerk or from the table located near the entrance of the hearing chamber.

CONDUCT OF HEARINGS: A contested matter is usually heard as follows: (1) discussion of the staff report and the environmental document; (2) testimony of proponent; (3) testimony of opponent; (4) Public Testimony (5) rebuttal by proponent; (6) provision of additional clarification by staff as required; (7) close of the public hearing; (8) Commission discussion and Commission vote.

ADDRESSING THE COMMISSION: Any person who wishes to address the Commission should submit a speaker's request form at the beginning of the meeting; move to the front of the chambers when an item is called; and, when recognized by the chair, state their name, address and affiliation. Please attempt to make your statements concise and to the point. It is most helpful if you can cite facts to support your contentions. Groups of people with similar viewpoints should appoint a spokesperson to represent their views to the Commission. The Commission appreciates your cooperation in this matter.

PUBLIC COMMENT TIME LIMITS: The Sacramento Local Agency Formation Commission welcomes and encourages participation in its meetings. Rules of the Commission provide for the following limitations of discussion: The Commission will hear public comment prior to the consideration of any item. (1) a principal proponent will be allowed a 5-minute statement; (2) other proponents will be allowed a 3-minute statement; (3) opponents are allowed 3-minute statements with the exception of spokespersons for any group who shall be permitted 5-minutes; (4) the principal proponent shall have a 3-minute rebuttal; (5) staff will provide clarification, as required.

VOTING: A quorum consists of four members of the Commission, including any alternate. No action or recommendation of the Commission is valid unless a majority (4 votes) of the entire membership of the Commission concurs therein.

OFF AGENDA ITEMS: Matters under the jurisdiction of the Commission, and not on the posted agenda, may be addressed by the general public under "Public Comment From the Floor" on the Agenda. The Commission limits testimony on matters not on the agenda to three minutes per person and not more than fifteen minutes for a particular subject. The Commission cannot take action on any unscheduled items.

SPECIAL NEEDS: Meeting facilities are accessible to persons with disabilities. Requests for assistive listening devices or other considerations should be made 48 hours in advance through the Commission Clerk at (916)874-6458.

AB 745 DISCLOSURES: The Political Reform Act requires all interested parties to disclose contributions and expenditures for "political purposes" related to proposals for changes of organization or reorganization (annexations, incorporations, etc.) as well as contributions and expenditures in connection with Conducting Authority protest proceedings. Such contributions and expenditures must be reported to LAFCo's Executive Officer to the same extent, and subject to the same requirements, as local initiative measures under the Political Reform Act. Additional information regarding these requirements can be found on LAFCo's website at: <http://www.saclafco.org/Forms/index.htm>.

STAFF REPORTS: Staff Reports are available on line at www.SacLAFCo.org or upon request to Diane Thorpe, Commission Clerk at (916)874-6458.

VIDEO BROADCASTS: The meeting is video taped in its entirety and will be cablecast live on Metro Cable channel 14, the government affairs channel on the Comcast, and SureWest Cable Systems and is closed captioned for our hearing impaired viewers. The meeting is webcast live at <http://www.saccounty.net> . The current meeting is broadcast live and will be rebroadcast; check the Metro Cable schedule for dates and times.



MINUTES FOR THE MEETING OF
Wednesday February 6, 2013

The Sacramento Local Agency Formation Commission met the sixth day of February 2013, at 5:30 P.M. in the Board Chambers of the Sacramento County Administration Center, 700 H Street, Sacramento, California 95814.

PRESENT:

Commissioners:

Jimmie Yee, Chair
Mike Singleton, Vice Chair
Ron Greenwood
Gay Jones (arrived 5:43)
Susan Peters
Christopher Tooker

Staff:

Peter Brundage, Executive Officer
Donald Lockhart, Assistant Executive Officer
Diane Thorpe, Commission Clerk
Nancy Miller, Commission Counsel

Alternates:

Jerry Fox

ABSENT:

Kevin McCarty

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

CONSENT CALENDAR

1. Approve the Meeting Minutes of December 5, 2012
2. Claims dated thru January 31, 2013
3. Monthly Budget Report
4. Legislation Status Report
5. Appointment of Commission Chair and Vice Chair for 2014
Motion: To approve the Consent Calendar
Moved: Commissioner Tooker
Second: Commissioner Greenwood
Absent: Jones (Alternate Commissioner Fox voted in favor in her absence)
Passed: Unanimous

BUSINESS ITEMS

6. Update Rio Linda/Elverta Community Water District MSR (LAFC 07-10) [CEQA Exempt]
Receive and File Report – No Action

PUBLIC HEARINGS

7. Capital City Recycling - Annexation to Sacramento Area Sewer District (SASD)
(3185 Longview Drive) (LAFC 06-12) [CEQA Exempt]
Motion: To approve the Annexation to SASD and waive the Conducting Authority
Proceedings
Moved: Commissioner Peters
Second: Commissioner Tooker
Passed: Unanimous

8. LAFCo Special District Advisory Committee (SDAC) ~ Confirmation of Nominees

Motion: To confirm Seven (7) SDAC Nominations

Moved: Commissioner Jones

Second: Commissioner Peters

Passed: Unanimous

The meeting adjourned at 6: 11 P.M.

Respectfully submitted,

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

Diane Thorpe
Commission Clerk

**SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
CLAIMS***

<u>Date Submitted to Auditor</u>	<u>Vendor</u>	<u>Amount</u>
2/14/2013	Alhambra Sierra Springs (Water Supplies)	\$ 13.17
2/14/2013	Colliers (February Office Lease)	\$ 3,928.51
2/14/2013	Comcast Cable	\$ 82.03
2/14/2013	Daily Journal Corp. (Legal Advertising)	\$ 50.75
2/14/2013	Environmental Planning Partners	\$ 1,031.25
2/14/2013	Fresh & Quick Catering	\$ 243.11
2/14/2013	First Choice Services	\$ 71.44
2/14/2013	First Choice Services	\$ 67.03
2/14/2013	Millern & Owen	\$ 10,369.42
2/14/2013	Toshiba Business Solutions (Copier Lease)	\$ 684.01
3/8/2013	CALAFCO Staff Conference	\$ 882.00
3/19/2013	Alhambra Sierra Springs (Water Supplies)	\$ 13.17
3/19/2013	Colliers (March Office Lease)	\$ 3,928.51
3/19/2013	Comcast Cable	\$ 82.03
3/19/2013	Daily Journal Corp. (Legal Advertising)	\$ 45.50
3/19/2013	First Choice Services	\$ 67.03
3/19/2013	Michael Brandman Associates	\$ 7,574.00
3/19/2013	Millern & Owen	\$ 5,855.70
3/19/2013	Pitney Bowes (Postage)	\$ 274.47
3/19/2013	Staples	\$ 237.10
3/19/2013	Toshiba Business Solutions (Copier Lease)	\$ 859.46
TOTAL		\$ 36,359.69

APPROVED: 4/3/2013

Jimmie Yee, Chair
SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

*Not including Journal Voucher and Personnel items.

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

**1112 I Street, Suite #100
Sacramento, California 95814
(916) 874-6458**

April 3, 2013

TO: Sacramento Local Agency Formation Commission
FROM: Peter Brundage, Executive Officer *PR*
RE: Monthly Budget and Accounting Reports

RECOMMENDATION:

Receive and File Accounting Period Reports 7 and 8 for FY 2012-13

DISCUSSION:

The attached budget and accounting reports are for Accounting Periods 7 and 8 for FY 2012-13. These reports summarize monthly expenditures and revenues as well as the Trial Balance for this reporting period.

There are no significant variances to report at this time.



Library : ZSP County of Sacramento Reports
Report group: ZSC8 Balance sheet detail
Report name : ZFP4816E Trial Balance by Business Area

Data selected by: 1009726
Data selected on: 02/07/2013 12:00:34

Fiscal year : 2013
Period : 7 January
Business Area: 067A LOCAL AGENCY FORMATI

Balance Sheet Item	Begining Balance	Period Debits	Period Credits	Ending Balance
* Cash in Treasury	728,224.59	23,050.50	19,308.33-	731,966.76
* Imprest Cash				
* Inventory				
* Due from Other Funds Year End				
* Accounts Receivable Year End				
** Total Assets	728,224.59	23,050.50	19,308.33-	731,966.76
* Sales Tax Due				
* Warrants Payable	9,466.94-	16,748.68	13,587.91-	6,306.17-
* Deposit Stale Warrants	643.48-			643.48-
* Claims Payable		13,724.41	13,841.75-	117.34-
* Due to Others				
* Suspense Clearing				
* Payroll Clearing	136.50-	273.00	136.50-	
** Total Liabilities	10,246.92-	30,746.09	27,566.16-	7,066.99-
* Reserve Fund Balance	220,933.00-			220,933.00-
* Fund Balance	0.08			0.08
* Revenues and Other Financing Sources	685,443.72-		23,050.50-	708,494.22-
* Expenditures/Expenses	370,513.97	16,128.40		386,642.37
* Estimated Revenue	877,805.00			877,805.00
* Appropriations	1,059,920.00-			1,059,920.00-
* Start of System Clearing				
** Total Equity & Other Accounts	717,977.67-	16,128.40	23,050.50-	724,899.77-
*** Total Liabilities & Equity + Other Accts	728,224.59-	46,874.49	50,616.66-	731,966.76-

Date: 02/07/2013
 Time: 11:51:03
 Period: 007
 Year: 2013

Vendor One Time Vendor	Vendor Name	EA	Per	Doc.no.	Pstg date	Reference	Check	Fund Center	Trans. currency	Status
1859	JAMES A LONGTIN			1904626468	01/07/2013	2012VOL1+2		4544540	129.90- USD	closed
		067A	007							
1859	JAMES A LONGTIN			2021549186	01/08/2013		1101575527		129.90 USD	closed
		067A	007							
2295	MILLER & OWEN			2021549188	01/08/2013		1101575529		2,024.22 USD	closed
		067A	007							
2295	MILLER & OWEN			1904626465	01/07/2013	29574		4544540	2,024.22- USD	closed
		067A	007							
5634	FRESH & QUICK CATERING			2021595494	01/28/2013		1101585030		201.41 USD	closed
		067A	007							
5634	FRESH & QUICK CATERING			1904638998	01/25/2013	4141		4544540	201.41- USD	closed
		067A	007							
8529	CALIFORNIA SPECIAL DISTRICTS ASSN			1904638999	01/25/2013	35747		4544540	935.00- USD	closed
		067A	007							
8529	CALIFORNIA SPECIAL DISTRICTS ASSN			2021595507	01/28/2013		1101585042		935.00 USD	closed
		067A	007							
12036	WELLS FARGO BANK			1904622390	01/01/2013	MLED -TAX 12/31		4544540	136.50- USD	closed
		067A	007							
12036	WELLS FARGO BANK			1500045729	01/02/2013				136.50 USD	closed
		067A	007							
12322	COMCAST			2021581735	01/22/2013		1101582060		86.78 USD	closed
		067A	007							
12322	COMCAST			1904635238	01/18/2013	8155600380732795		4544540	86.78- USD	closed
		067A	007							
19687	SPECIAL DISTRICT RISK MGMT AUTHORITY			1904639004	01/25/2013	JAN2013		4544540	3,928.51- USD	closed
		067A	007							
19687	SPECIAL DISTRICT RISK MGMT AUTHORITY			2021549239	01/08/2013		1101575494		3,928.51 USD	closed
		067A	007							
19687	SPECIAL DISTRICT RISK MGMT AUTHORITY			1904626473	01/07/2013	DEC2012		4544540	3,928.51- USD	closed
		067A	007							
19687	SPECIAL DISTRICT RISK MGMT AUTHORITY			2021595524	01/28/2013		1101584972		3,928.51 USD	closed
		067A	007							
24181	ULI URBAN LAND INSTITUTE			1904640008	01/28/2013	REGISTRATION		4544540	25.00- USD	closed
		067A	007							
24181	ULI URBAN LAND INSTITUTE			2021597819	01/29/2013		1101585661		25.00 USD	closed
		067A	007							
25519	DAVOS USA INC			1904640034	01/28/2013	697724		4544540	22.99- USD	closed
		067A	007							
28211	MEA OF CALIFORNIA INC			2021595542	01/28/2013		1101585070		687.28 USD	closed
		067A	007							
28211	MEA OF CALIFORNIA INC			1904639001	01/25/2013	9706865		4544540	687.28- USD	closed
		067A	007							
28211	MEA OF CALIFORNIA INC			1904626475	01/07/2013	9647545		4544540	700.37- USD	closed
		067A	007							
28211	MEA OF CALIFORNIA INC			2021549251	01/08/2013		1101575578		700.37 USD	closed
		067A	007							
37780	DS WATERS OF AMERICA INC			1904626471	01/07/2013	4831121120112		4544540	21.16- USD	closed
		067A	007							
37780	DS WATERS OF AMERICA INC			1904635239	01/18/2013	4831121010113		4544540	19.17- USD	closed
		067A	007							
37780	DS WATERS OF AMERICA INC			2021581850	01/22/2013		1101582169		19.17 USD	closed
		067A	007							
37780	DS WATERS OF AMERICA INC			2021549260	01/08/2013		1101575587		21.16 USD	closed
		067A	007							

Date: 02/07/2013
 Time: 11:51:03
 Period: 007
 Year: 2013

Vendor One Time Vendor	Vendor Name	EA	Per	Doc.no.	Pstg date	Reference	Check	Fund Center	Trans. currency	Status
42181	STAPLES CONTRACT & COMMERCIAL INC 067A 007			2021581883	01/22/2013		1101582199		88.64 USD	closed
42181	STAPLES CONTRACT & COMMERCIAL INC 067A 007			2021553440	01/09/2013		1101576307		228.88 USD	closed
42181	STAPLES CONTRACT & COMMERCIAL INC 067A 007			1904627468	01/08/2013	115315942		4544540	228.88- USD	closed
42181	STAPLES CONTRACT & COMMERCIAL INC 067A 007			1904635221	01/18/2013	115475228		4544540	88.64- USD	closed
401673	COMPUCOM SYSTEMS INC 067A 007			5106872198	01/30/2013	61633890		4544540	583.08- USD	closed
401673	COMPUCOM SYSTEMS INC 067A 007			2021606431	01/31/2013		1101587970		583.08 USD	closed
SEPAVROLL CHARLES T. ROSE	SEPAVROLL 067A 007			2021608968	01/31/2013				94.35- USD	closed
Sum of Business Area 067A									117.34- USD	*

Fiscal Year 2013
 From period 1
 To period 7

Fund/Group 067A LOCAL AGENCY FORMATION COMMISSION
 Funds Center/Group 4544540 LAFCO DISTRICT
 Budget Version 0

Commitment Item	Budget	Actual-GL	Actual-CO	Actual Total	Encumbrance	Pending	Available	%Consumed
10111000 REGULAR EMPLOYEE								
10112400 COMMITTEE MEMBER	9,000.00	2,600.00		2,600.00			6,400.00	28.89
10122000 CASHE	500.00	198.90		198.90			301.10	39.78
* 10 - SALARIES AND EMPLOYEE	9,500.00	2,798.90		2,798.90			6,701.10	29.46
20200500 ADVERTISING	7,500.00	127.15		127.15			7,372.85	1.70
20202200 BOOKS/PER SUP	2,000.00	674.09		674.09			1,325.91	33.70
20202900 BUS/CONFERENCE E	12,000.00	7,667.41		7,667.41			4,332.59	63.90
20203500 ED/TRAINING SVC	2,200.00						2,200.00	
20205200 INS PREMIM	7,200.00	4,895.56		4,895.56			2,304.44	67.99
20206100 MEMBERSHIP DUES	7,250.00	9,385.00		9,385.00			2,135.00-	129.45
20207600 OFFICE SUPPLIES	8,000.00	1,424.71		1,424.71			6,575.29	17.81
20208100 POSTAL SVC	5,000.00	500.00		500.00			4,500.00	10.00
20227500 RENT/LEASE EQ	18,000.00	5,204.61		5,204.61			12,795.39	28.91
20227504 MISCELLANEOUS		40.00		40.00			40.00-	
20250500 ACCOUNTING SVC	8,000.00						8,000.00	
20253100 LEGAL SVC	60,000.00	35,701.52		35,701.52			24,298.48	59.50
20259100 OTHER PROF SVC	809,500.00	271,190.92		271,190.92			538,309.08	33.50
20281200 DATA PROCESSING		583.08		583.08			583.08-	
20291000 COUNTYWIDE IT SV	1,900.00	1,051.00		1,051.00			849.00	55.32
20291100 SYSTEM DEV SVC	17,000.00	10,081.29		10,081.29	5,068.29		1,850.42	89.12
20291200 SYSTEM DEV SUP	1,900.00	1,317.05		1,317.05	22.20		560.75	70.49
20291600 WAN ALLOCATION	4,600.00	2,685.00		2,685.00			1,915.00	58.37
20292100 GS PRINTING SVC	2,250.00						2,250.00	
20292300 GS MESSENGER SVC		1,773.57		1,773.57			1,773.57-	
20292600 GS STORE CHARGES	1,000.00	68.31		68.31			931.69	6.83
20293400 PUBLIC WORKS SVS	7,400.00						7,400.00	
20294300 LEASED PROP USE	48,500.00	27,293.38		27,293.38			21,206.62	56.28
20296200 GS PARKING CHGS		875.00		875.00			875.00-	
20298700 TELEPHONE SVC	4,000.00	1,304.82		1,304.82			2,695.18	32.62
* 20 - SERVICES AND SUPPLIES	1,035,200.00	383,843.47		383,843.47	5,090.49		646,266.04	37.57
79790100 CONTINGENCY AFER	15,220.00						15,220.00	
* 79 - Appropriation for Con	15,220.00						15,220.00	
** Expenditure accounts	1,059,920.00	386,642.37		386,642.37	5,090.49		668,187.14	36.96
94941000 INTEREST INCOME	2,500.00-	1,513.00-		1,513.00-			987.00-	60.52
* 94 - REVENUE FROM USE OF M	2,500.00-	1,513.00-		1,513.00-			987.00-	60.52
96969900 SVC FEES OTHER	188,805.00-	58,688.28		58,688.28			247,493.28-	31.08-
* 96 - CHARGES FOR SERVICES	188,805.00-	58,688.28		58,688.28			247,493.28-	31.08-
97979000 MISC OTHER	686,500.00-	765,669.50-		765,669.50-			79,169.50	111.53
* 97 - MISCELLANEOUS REVENUE	686,500.00-	765,669.50-		765,669.50-			79,169.50	111.53
** REVENUE ACCOUNTS	877,805.00-	708,494.22-		708,494.22-			169,310.78-	80.71
*** Total	182,115.00	321,851.85-		321,851.85-	5,090.49		498,876.36	173.93-

Report: ZF_SL_SPEC_DIST
 UserID: 1009726
 System: PRD/020

Split Ledger Line Item Report
 067A LOCAL AGENCY FORMATI
 Period: 007 Fiscal Year: 2013

Date: 02/07/2013
 Time: 11:50:27
 Page: 1

Date	Year	Per	Document #	G/L Acct	BA	Cost Ctr	Amount	Text
01/25/2013	2013	007	1300484253	101000	067A		21,822.50	
Total Account Number 101000								21,822.50
								CASH IN TREASURY-DP
01/02/2013	2013	007	1500045729	101200	067A		136.50-	
Total Account Number 101200								136.50-
								CASH IN TREASURY-WIRE TRANSFERS
01/02/2013	2013	007	2021537057	101500	067A		94.35-	
01/02/2013	2013	007	2021537639	101500	067A		743.94-	
01/03/2013	2013	007	2021541608	101500	067A		810.47-	
01/03/2013	2013	007	2021541646	101500	067A		582.10-	
01/07/2013	2013	007	2021550074	101500	067A		5,291.49-	
01/09/2013	2013	007	2021557960	101500	067A		86.84-	
01/14/2013	2013	007	2021565737	101500	067A		3,928.51-	
01/14/2013	2013	007	2021565830	101500	067A		700.37-	
01/15/2013	2013	007	2021571848	101500	067A		21.16-	
01/16/2013	2013	007	2021576463	101500	067A		228.88-	
01/28/2013	2013	007	2021598542	101500	067A		88.64-	
01/29/2013	2013	007	2021603538	101500	067A		19.17-	
01/31/2013	2013	007	2021609236	101500	067A		3,928.51-	
01/31/2013	2013	007	2021609300	101500	067A		129.90-	
Total Account Number 101500								16,654.33-
								PAID WARRANTS RECONCILIATION (IN
01/01/2013	2013	007	107975581	102000	067A		1,228.00	FY 2012/13 -2ND QTR INT
Total Account Number 102000								1,228.00
								CASH IN TREAS-JOURNAL VOUCHERS
01/03/2013	2013	007	107958475	109000	067A		773.50-	
01/03/2013	2013	007	107958482	109000	067A		428.75-	
01/03/2013	2013	007	107958486	109000	067A		151.00-	
01/03/2013	2013	007	107958489	109000	067A		383.00-	
01/25/2013	2013	007	107971371	109000	067A		185.94-	
01/28/2013	2013	007	107972001	109000	067A		237.31-	
01/31/2013	2013	007	107979136	109000	067A		117.60-	
01/31/2013	2013	007	107979154	109000	067A		4.40-	
01/31/2013	2013	007	107979171	109000	067A		206.00-	
01/31/2013	2013	007	4900628477	109000	067A		25.32-	
01/31/2013	2013	007	4900628484	109000	067A		4.68-	
Total Account Number 109000								2,517.50-
								CASH IN TREAS-SPL
01/02/2013	2013	007	2021537639	5100000	067A		743.94	
01/03/2013	2013	007	2021541608	5100000	067A		810.47	
01/03/2013	2013	007	2021541646	5100000	067A		582.10	
01/08/2013	2013	007	2021549186	5100000	067A		129.90-	
01/08/2013	2013	007	2021549188	5100000	067A		2,024.22-	
01/08/2013	2013	007	2021549239	5100000	067A		3,928.51-	
01/08/2013	2013	007	2021549251	5100000	067A		700.37-	
01/08/2013	2013	007	2021549260	5100000	067A		21.16-	
01/07/2013	2013	007	2021550074	5100000	067A		5,291.49	
01/09/2013	2013	007	2021553440	5100000	067A		228.88-	
01/09/2013	2013	007	2021557960	5100000	067A		86.84	
01/14/2013	2013	007	2021565737	5100000	067A		3,928.51	
01/14/2013	2013	007	2021565830	5100000	067A		700.37	
01/15/2013	2013	007	2021571848	5100000	067A		21.16	
01/16/2013	2013	007	2021576463	5100000	067A		228.88	
01/22/2013	2013	007	2021581735	5100000	067A		86.78-	

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01/22/2013	2013	007	2021581850	5100000	067A		19.17-	
01/22/2013	2013	007	2021581883	5100000	067A		88.64-	
01/28/2013	2013	007	2021595494	5100000	067A		201.41-	
01/28/2013	2013	007	2021595507	5100000	067A		935.00-	
01/28/2013	2013	007	2021595524	5100000	067A		3,928.51-	
01/28/2013	2013	007	2021595542	5100000	067A		687.28-	
01/29/2013	2013	007	2021597819	5100000	067A		25.00-	
01/28/2013	2013	007	2021598542	5100000	067A		88.64	
01/29/2013	2013	007	2021603538	5100000	067A		19.17	
01/31/2013	2013	007	2021606431	5100000	067A		583.08-	
01/31/2013	2013	007	2021609236	5100000	067A		3,928.51	
01/31/2013	2013	007	2021609300	5100000	067A		129.90	
Total Account Number 5100000 WARRANTS PAYABLE							2,972.07	
01/02/2013	2013	007	2021537057	5100020	067A		94.35	
01/31/2013	2013	007	2021608968	5100020	067A		94.35	
Total Account Number 5100020 WARRANTS PAYABLE - SPECIAL DISTR							188.70	
01/02/2013	2013	007	1500045729	5150000	067A		136.50	
01/01/2013	2013	007	1904622390	5150000	067A		136.50-	MLBD - TAX 12/31/2012
01/07/2013	2013	007	1904626465	5150000	067A		2,024.22-	*FILE SA111 SAC LOCAL AGENCY FORM. COMM.
01/07/2013	2013	007	1904626468	5150000	067A		129.90-	*SAC LOCAL AGENCY FORM. COMM. 916-874-6458
01/07/2013	2013	007	1904626471	5150000	067A		21.16-	*27296554831121 SAC LOCAL AGENCY FORM. COMM.
01/07/2013	2013	007	1904626473	5150000	067A		3,928.51-	*6011-SAC-SACR6011-SAC LOCAL AGENCY FORM.
01/07/2013	2013	007	1904626475	5150000	067A		700.37-	*360243 SAC LOCAL AGENCY FORM. COMM.
01/08/2013	2013	007	1904627468	5150000	067A		228.88-	*11902900 SLAFC 916-874-6458
01/18/2013	2013	007	1904635221	5150000	067A		88.64-	*11902900 SAC LOCAL AGENCY FORM. COMM.
01/18/2013	2013	007	1904635238	5150000	067A		86.78-	*8155 60 038 0732795 SLAFC 916-874-6458
01/18/2013	2013	007	1904635239	5150000	067A		19.17-	*27296554831121 SLAFC 916-874-6458
01/25/2013	2013	007	1904638998	5150000	067A		201.41-	*SLAFC: CATERING COMM MTG 12/5/12
01/25/2013	2013	007	1904638999	5150000	067A		935.00-	*SLAFC: AMS ASSOC MEMBER
01/25/2013	2013	007	1904639001	5150000	067A		687.28-	*SLAFC: 360243
01/25/2013	2013	007	1904639004	5150000	067A		3,928.51-	*SLAFC: JAN 2013 RENT/PARKING
01/28/2013	2013	007	1904640008	5150000	067A		25.00-	*D LOCKHART MBR# 287787 DELTA & LAND USE CONF
01/28/2013	2013	007	1904640034	5150000	067A		22.99-	*C6187 SLAFC 916-874-6458
01/08/2013	2013	007	2021549186	5150000	067A		129.90	
01/08/2013	2013	007	2021549188	5150000	067A		2,024.22	
01/08/2013	2013	007	2021549239	5150000	067A		3,928.51	
01/08/2013	2013	007	2021549251	5150000	067A		700.37	
01/08/2013	2013	007	2021549260	5150000	067A		21.16	
01/09/2013	2013	007	2021553440	5150000	067A		228.88	
01/22/2013	2013	007	2021581735	5150000	067A		86.78	
01/22/2013	2013	007	2021581850	5150000	067A		19.17	
01/22/2013	2013	007	2021581883	5150000	067A		88.64	
01/28/2013	2013	007	2021595494	5150000	067A		201.41	
01/28/2013	2013	007	2021595507	5150000	067A		935.00	
01/28/2013	2013	007	2021595524	5150000	067A		3,928.51	
01/28/2013	2013	007	2021595542	5150000	067A		687.28	
01/29/2013	2013	007	2021597819	5150000	067A		25.00	
01/31/2013	2013	007	2021606431	5150000	067A		583.08	
01/31/2013	2013	007	2021608968	5150000	067A		94.35-	
01/30/2013	2013	007	5106872198	5150000	067A		583.08-	*530032640
Total Account Number 5150000 CLAIMS PAYABLE							117.34-	
01/02/2013	2013	007	107959575	8025400	067A		136.50-	
01/02/2013	2013	007	107959575	8025400	067A		7.25	

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01/02/2013	2013	007	107959575	8025400	067A		7.25	
01/02/2013	2013	007	107959575	8025400	067A		21.00	
01/02/2013	2013	007	107959575	8025400	067A		31.00	
01/02/2013	2013	007	107959575	8025400	067A		70.00	
01/01/2013	2013	007	1904622390	8025400	067A	4544540000	136.50	95 TAX
Total Account Number 8025400 SD (HUMANIC) PAYROLL CLEARING							136.50	
01/07/2013	2013	007	1904626468	20202200	067A	4544540000	129.90	BOOKS/PER SUB
Total Account Number 20202200 BOOKS/PERIODICAL SUPPLY							129.90	
01/25/2013	2013	007	1904638998	20202900	067A	4544540000	201.41	BUS/CONF EXP
01/28/2013	2013	007	1904640008	20202900	067A	4544540000	25.00	BUS/CONF. EXP
Total Account Number 20202900 BUSINESS/CONFERENCE EXPENSE							226.41	
01/25/2013	2013	007	1904638999	20206100	067A	4544540000	935.00	MEMBERSHIP DUES
Total Account Number 20206100 MEMBERSHIP DUES							935.00	
01/07/2013	2013	007	1904626471	20207600	067A	4544540000	21.16	OFFICE SUPPLIES
01/08/2013	2013	007	1904627468	20207600	067A	4544540000	228.88	OFFICE SUPPLIES
01/18/2013	2013	007	1904635221	20207600	067A	4544540000	88.64	OFFICE SUPPLIES
01/18/2013	2013	007	1904635239	20207600	067A	4544540000	19.17	OFFICE SUPPLIES
01/28/2013	2013	007	1904640034	20207600	067A	4544540000	22.99	OFFICE SUPPLIES
Total Account Number 20207600 OFFICE SUPPLIES							380.84	
01/07/2013	2013	007	1904626475	20227500	067A	4544540000	700.37	RENT/LEASE EQUIP
01/18/2013	2013	007	1904635238	20227500	067A	4544540000	86.78	RENT/LEASE EQUIPMENT
01/25/2013	2013	007	1904639001	20227500	067A	4544540000	687.28	RENT/LEASE EQUIP
Total Account Number 20227500 RENT/LEASES EQUIPMENT							1,474.43	
01/07/2013	2013	007	1904626465	20253100	067A	4544540000	2,024.22	LEGAL SERVICES
Total Account Number 20253100 LEGAL SERVICES							2,024.22	
01/30/2013	2013	007	5106872198	20281200	067A	4544540000	583.08	
Total Account Number 20281200 DATA PROCESSING SUPPLIES							583.08	
01/03/2013	2013	007	107958486	20291000	067A	4544540000	151.00	January 2013 Countywide IT Allocation
Total Account Number 20291000 COUNTYWIDE IT SERVICES							151.00	
01/03/2013	2013	007	107958475	20291100	067A	4544540000	773.50	76548 FY 2012-13 3rd Qtr APPMAINT Allocation
01/31/2013	2013	007	107979136	20291100	067A	4544540000	117.60	
01/31/2013	2013	007	107979171	20291100	067A	4544540000	206.00	
Total Account Number 20291100 SYSTEMS DEVELOPMENT SERVICES							1,097.10	
01/03/2013	2013	007	107958482	20291200	067A	4544540000	428.75	FY2012-13 3rd Qtr SVC DESK Allocation
01/31/2013	2013	007	107979154	20291200	067A	4544540000	4.40	
Total Account Number 20291200 SYSTEMS DEVELOPMENT SUPPLIES							433.15	
01/03/2013	2013	007	107958489	20291600	067A	4544540000	383.00	January 2013 WAN Allocation

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Total Account Number 20291600 WAN Costs							383.00	
01/28/2013	2013	007	107972001	20292300	067A	4544540000	237.31	Per. 7 - Messenger Services
Total Account Number 20292300 GS MESSENGER SERVICES							237.31	
01/31/2013	2013	007	4900628477	20292600	067A	4544540000	25.32	
01/31/2013	2013	007	4900628484	20292600	067A	4544540000	4.68	
Total Account Number 20292600 GS STORE CHARGES							30.00	
01/07/2013	2013	007	1904626473	20294300	067A	4544540000	3,928.51	LEASED PROP
01/25/2013	2013	007	1904639004	20294300	067A	4544540000	3,928.51	LEASED PROP
Total Account Number 20294300 LEASED PROPERTY USE CHARGESGS							7,857.02	
01/25/2013	2013	007	107971371	20298700	067A	4544540000	185.94	Dec 2013 DTech Telecommunications Charges
Total Account Number 20298700 Telephone Svcs							185.94	
01/01/2013	2013	007	107975581	94941000	067A	4544540000	1,228.00-	FY 2012/13 -2ND QTR INT
Total Account Number 94941000 INTEREST INCOME							1,228.00-	
01/25/2013	2013	007	1300484253	96969900	067A	4544540000	21,822.50-	
Total Account Number 96969900 SVC FEES OTHER							21,822.50-	

Library : ZSP County of Sacramento Reports
Report group: ZSC8 Balance sheet detail
Report name : ZFP4816E Trial Balance by Business Area

Data selected by: 1009726
Data selected on: 03/11/2013 14:23:12

Fiscal year : 2013
Period : 8 February
Business Area: 067A LOCAL AGENCY FORMATI

Balance Sheet Item	Begining Balance	Period Debits	Period Credits	Ending Balance
* Cash in Treasury	731,966.76		7,495.30-	724,471.46
* Imprest Cash				
* Inventory				
* Due from Other Funds Year End		515.00	515.00-	
* Accounts Receivable Year End				
** Total Assets	731,966.76	515.00	8,010.30-	724,471.46
* Sales Tax Due				
* Warrants Payable	6,306.17-	5,108.82	25,876.49-	27,073.84-
* Deposit Stale Warrants	643.48-			643.48-
* Claims Payable	117.34-	26,084.18	25,966.84-	
* Due to Others		133,561.49	133,561.49-	
* Suspense Clearing				
* Payroll Clearing		391.75	538.25-	146.50-
** Total Liabilities	7,066.99-	165,146.24	185,943.07-	27,863.82-
* Reserve Fund Balance	220,933.00-			220,933.00-
* Fund Balance	0.08			0.08
* Revenues and Other Financing Sources	708,494.22-			708,494.22-
* Expenditures/Expenses	386,642.37	28,315.12	22.99-	414,934.50
* Estimated Revenue	877,805.00			877,805.00
* Appropriations	1,059,920.00-			1,059,920.00-
* Start of System Clearing				
** Total Equity & Other Accounts	724,899.77-	28,315.12	22.99-	696,607.64-
*** Total Liabilities & Equity + Other Accts	731,966.76-	193,461.36	185,966.06-	724,471.46-

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Vendor One Time Vendor	Vendor Name	EA	Per	Doc.no.	Postg date	Reference	Check	Fund Center	Trans. currency	Status
749	SACRAMENTO BBE			2021632114	02/08/2013		1101592707		66.01 USD	closed
		067A	008	1904649137	02/07/2013	99960		4544540	66.01- USD	closed
1630	DAILY JOURNAL CORP			2021632128	02/08/2013		1101592720		50.75 USD	closed
		067A	008	1904649143	02/07/2013	A2432762		4544540	50.75- USD	closed
2295	MILLER & OWEN			2021677952	02/28/2013		1101602154		10,369.42 USD	closed
		067A	008	1904662219	02/27/2013	29654		4544540	10,369.42- USD	closed
2295	MILLER & OWEN			2021632129	02/08/2013		1101592721		8,613.42 USD	closed
		067A	008	1904649142	02/07/2013	29629		4544540	8,613.42- USD	closed
5634	FRESH & QUICK CATERING			1904662094	02/27/2013	4225		4544540	243.11- USD	closed
		067A	008	2021677997	02/28/2013		1101602173		243.11 USD	closed
8529	CALIFORNIA SPECIAL DISTRICTS ASSN			2021632149	02/08/2013		1101592739		49.00 USD	closed
		067A	008	1904649145	02/07/2013	30172		4544540	49.00- USD	closed
12036	WELLS FARGO BANK			1500046378	02/28/2013				184.70 USD	closed
		067A	008	1904659386	02/28/2013	MLED-PCH 2/28/13		4544540	184.70- USD	closed
12322	COMCAST			1904657339	02/21/2013	8155600380732795		4544540	82.03- USD	closed
		067A	008	2021665425	02/22/2013		1101599068		82.03 USD	closed
19687	SPECIAL DISTRICT RISK MGMT AUTHORITY			2021677899	02/27/2013		1101601921		3,928.51 USD	closed
		067A	008	1904662100	02/27/2013	6011SPCSACR6011		4544540	3,928.51- USD	closed
24241	ETINEY EWES			2021632179	02/08/2013		1101592766		274.47 USD	closed
		067A	008	1904649139	02/07/2013	3014263JA13		4544540	274.47- USD	closed
25519	DAICHS USA INC			2021628309	02/07/2013		1101592024		22.99 USD	closed
		067A	008	1904662101	02/27/2013	700856		4544540	71.44- USD	closed
25519	DAICHS USA INC			2021678069	02/28/2013		1101602224		138.47 USD	closed
		067A	008	1904662098	02/27/2013	703818		4544540	67.03- USD	closed
25519	DAICHS USA INC			2021632181	02/08/2013		1101592768		8.48 USD	closed
		067A	008	1904648128	02/06/2013	697724		4544540	22.99- USD	closed
25519	DAICHS USA INC			1904648132	02/06/2013	697724		4544540	22.99 USD	closed
		067A	008							

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Vendor One Time Vendor	Vendor Name	EA	Per	Doc.no.	Pstg date	Reference	Check	Fund Center	Trans. currency	Status
25519	DATCOMS USA INC			1904648894	02/07/2013	694790		4544540	8.48- USD	closed
		067A	008							
28211	MEA OF CALIFORNIA INC			1904662096	02/27/2013	9786368		4544540	684.01- USD	closed
		067A	008							
28211	MEA OF CALIFORNIA INC			2021678094	02/28/2013		1101602247		684.01 USD	closed
		067A	008							
37780	DS WATERS OF AMERICA INC			2021678127	02/28/2013		1101602262		13.17 USD	closed
		067A	008							
37780	DS WATERS OF AMERICA INC			1904662103	02/27/2013	4831121020113		4544540	13.17- USD	closed
		067A	008							
48634	ENVIRONMENTAL PLANNING PARTNERS INC			1904662217	02/27/2013	LAFCL301		4544540	1,031.25- USD	closed
		067A	008							
48634	ENVIRONMENTAL PLANNING PARTNERS INC			2021678179	02/28/2013		1101602279		1,031.25 USD	closed
		067A	008							
SEAYROLL GAY JONES	SEAYROLL			2021670018	02/28/2013		8000038835		22.35 USD	closed
		067A	008							
SEAYROLL GAY JONES	SEAYROLL			1904659399	02/25/2013	95-LAFCD DISIR		4544540	22.35- USD	closed
		067A	008							
SEAYROLL CHRISTOPHER TOCKER	SEAYROLL			1904659403	02/25/2013	95-LAFCD DISIR		4544540	92.35- USD	closed
		067A	008							
SEAYROLL RONNY L. GREENWOOD	SEAYROLL			1904659430	02/25/2013	95-LAFCD DISIR		4544540	92.35- USD	closed
		067A	008							
SEAYROLL RONNY L. GREENWOOD	SEAYROLL			2021670051	02/28/2013		8000038868		92.35 USD	closed
		067A	008							
SEAYROLL CHRISTOPHER TOCKER	SEAYROLL			2021670008	02/28/2013		8000038825		92.35 USD	closed
		067A	008							
SEAYROLL CHARLES T. ROSE	SEAYROLL			2021611566	02/01/2013		8000038194		94.35 USD	closed
		067A	008							
Sum of Business Area 067A									117.34 USD	*

Fiscal Year 2013
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Fund/Group 067A LOCAL AGENCY FORMATION COMMISSION
 Funds Center/Group 4544540 LAFCO DISTRICT
 Budget Version 0

Commitment Item	Budget	Actual-GL	Actual-CO	Actual Total	Encumbrance	Pending	Available	%Consumed
10111000 REGULAR EMPLOYEE								
10112400 COMMITTEE MEMBER	9,000.00	3,100.00		3,100.00			5,900.00	34.44
10122000 OASDI	500.00	237.15		237.15			262.85	47.43
* 10 - SALARIES AND EMPLOYEE	9,500.00	3,337.15		3,337.15			6,162.85	35.13
20200500 ADVERTISING	7,500.00	177.90		177.90			7,322.10	2.37
20202200 BOOKS/PER SUP	2,000.00	740.10		740.10			1,259.90	37.01
20202900 BUS/CONFERENCE E	12,000.00	7,910.52		7,910.52			4,089.48	65.92
20203500 ED/TRAINING SVC	2,200.00						2,200.00	
20205200 INS PREMIUM	7,200.00	4,895.56		4,895.56			2,304.44	67.99
20206100 MEMBERSHIP DUES	7,250.00	9,434.00		9,434.00			2,184.00-	130.12
20207600 OFFICE SUPPLIES	8,000.00	1,859.30		1,859.30			6,140.70	23.24
20208100 POSTAL SVC	5,000.00	500.00		500.00			4,500.00	10.00
20227500 RENT/LEASE EQ	18,000.00	5,970.65		5,970.65			12,029.35	33.17
20227504 MISCELLANEOUS		40.00		40.00			40.00-	
20250500 ACCOUNTING SVC	8,000.00						8,000.00	
20253100 LEGAL SVC	60,000.00	54,684.36		54,684.36			5,315.64	91.14
20259100 OTHER PROF SVC	809,500.00	273,222.17		273,222.17			536,277.83	33.75
20281200 DATA PROCESSING		583.08		583.08			583.08-	
20291000 COUNTYWIDE IT SV	1,900.00	1,202.00		1,202.00			698.00	63.26
20291100 SYSTEM DEV SVC	17,000.00	10,309.19		10,309.19	4,840.39		1,850.42	89.12
20291200 SYSTEM DEV SUP	1,900.00	1,321.45		1,321.45	17.80		560.75	70.49
20291600 WAN ALLOCATION	4,600.00	3,068.00		3,068.00			1,532.00	66.70
20292100 GS PRINTING SVC	2,250.00						2,250.00	
20292300 GS MESSENGER SVC		2,023.37		2,023.37			2,023.37-	
20292600 GS STORE CHARGES	1,000.00	68.31		68.31			931.69	6.83
20293400 PUBLIC WORKS SVS	7,400.00						7,400.00	
20294300 LEASED PROP USE	48,500.00	31,221.89		31,221.89			17,278.11	64.38
20296200 GS PARKING CHGS		875.00		875.00			875.00-	
20298700 TELEPHONE SVC	4,000.00	1,490.50		1,490.50			2,509.50	37.26
* 20 - SERVICES AND SUPPLIES	1,035,200.00	411,597.35		411,597.35	4,858.19		618,744.46	40.23
79790100 CONTINGENCY APER		15,220.00		15,220.00			15,220.00	
* 79 - Appropriation for Con		15,220.00		15,220.00			15,220.00	
** Expenditure accounts	1,059,920.00	414,934.50		414,934.50	4,858.19		640,127.31	39.61
94941000 INTEREST INCOME	2,500.00-	1,513.00-		1,513.00-			987.00-	60.52
* 94 - REVENUE FROM USE OF M	2,500.00-	1,513.00-		1,513.00-			987.00-	60.52
96969900 SVC FEES OTHER	188,805.00-	58,688.28		58,688.28			247,493.28-	31.08-
* 96 - CHARGES FOR SERVICES	188,805.00-	58,688.28		58,688.28			247,493.28-	31.08-
97979000 MISC OTHER	686,500.00-	765,669.50-		765,669.50-			79,169.50	111.53
* 97 - MISCELLANEOUS REVENUE	686,500.00-	765,669.50-		765,669.50-			79,169.50	111.53
** REVENUE ACCOUNTS	877,805.00-	708,494.22-		708,494.22-			169,310.78-	80.71
*** Total	182,115.00	293,559.72-		293,559.72-	4,858.19		470,816.53	158.53-

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Date	Year	Per	Document #	G/L Acct	BA	Cost Ctr	Amount	Text
02/28/2013	2013	008	1500046378	101200	067A		184.70-	
Total Account Number 101200							CASH IN TREASURY-WIRE TRANSFERS	184.70-
02/01/2013	2013	008	2021612349	101500	067A		86.78-	
02/04/2013	2013	008	2021615795	101500	067A		583.08-	
02/05/2013	2013	008	2021623328	101500	067A		935.00-	
02/06/2013	2013	008	2021629441	101500	067A		201.41-	
02/08/2013	2013	008	2021635511	101500	067A		25.00-	
02/11/2013	2013	008	2021637953	101500	067A		687.28-	
02/12/2013	2013	008	2021642948	101500	067A		2,024.22-	
02/13/2013	2013	008	2021647278	101500	067A		66.01-	
02/13/2013	2013	008	2021647282	101500	067A		50.75-	
02/13/2013	2013	008	2021647297	101500	067A		8.48-	
02/14/2013	2013	008	2021650820	101500	067A		22.99-	
02/15/2013	2013	008	2021654457	101500	067A		274.47-	
02/19/2013	2013	008	2021658167	101500	067A		49.00-	
02/26/2013	2013	008	2021675255	101500	067A		94.35-	
Total Account Number 101500							PAID WARRANTS RECONCILIATION (IN	5,108.82-
02/07/2013	2013	008	107982407	109000	067A		151.00-	
02/07/2013	2013	008	107982413	109000	067A		383.00-	
02/26/2013	2013	008	107994124	109000	067A		249.80-	
02/22/2013	2013	008	107995944	109000	067A		185.68-	
02/28/2013	2013	008	107997373	109000	067A		176.40-	
02/28/2013	2013	008	107997391	109000	067A		4.40-	
02/28/2013	2013	008	107997404	109000	067A		51.50-	
02/28/2013	2013	008	107997835	109000	067A		1,000.00-	
Total Account Number 109000							CASH IN TREAS-SPL	2,201.78-
02/14/2013	2013	008	107986578	1880000	067A		515.00-	
02/14/2013	2013	008	107986578	1880000	067A		515.00	
Total Account Number 1880000							DUE FROM OTHER FUNDS - YEAR END	0.00
02/01/2013	2013	008	2021612349	5100000	067A		86.78	
02/04/2013	2013	008	2021615795	5100000	067A		583.08	
02/05/2013	2013	008	2021623328	5100000	067A		935.00	
02/07/2013	2013	008	2021628309	5100000	067A		22.99-	
02/06/2013	2013	008	2021629441	5100000	067A		201.41	
02/08/2013	2013	008	2021632114	5100000	067A		66.01-	
02/08/2013	2013	008	2021632128	5100000	067A		50.75-	
02/08/2013	2013	008	2021632129	5100000	067A		8,613.42-	
02/08/2013	2013	008	2021632149	5100000	067A		49.00-	
02/08/2013	2013	008	2021632179	5100000	067A		274.47-	
02/08/2013	2013	008	2021632181	5100000	067A		8.48-	
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02/11/2013	2013	008	2021637953	5100000	067A		687.28	
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02/13/2013	2013	008	2021647297	5100000	067A		8.48	
02/14/2013	2013	008	2021650820	5100000	067A		22.99	
02/15/2013	2013	008	2021654457	5100000	067A		274.47	
02/19/2013	2013	008	2021658167	5100000	067A		49.00	
02/22/2013	2013	008	2021665425	5100000	067A		82.03-	
02/27/2013	2013	008	2021677899	5100000	067A		3,928.51-	

Date	Year	Per	Document #	G/L	Acct	BA	Cost	Ctr	Amount	Text
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02/28/2013	2013	008	2021678069	5100000	067A				138.47-	
02/28/2013	2013	008	2021678094	5100000	067A				684.01-	
02/28/2013	2013	008	2021678127	5100000	067A				13.17-	
02/28/2013	2013	008	2021678179	5100000	067A				1,031.25-	
Total Account Number 5100000 WARRANTS PAYABLE									20,560.62-	
02/01/2013	2013	008	2021611566	5100020	067A				94.35-	
02/28/2013	2013	008	2021670008	5100020	067A				92.35-	
02/28/2013	2013	008	2021670018	5100020	067A				22.35-	
02/28/2013	2013	008	2021670051	5100020	067A				92.35-	
02/26/2013	2013	008	2021675255	5100020	067A				94.35	
Total Account Number 5100020 WARRANTS PAYABLE - SPECIAL DISTR									207.05-	
02/28/2013	2013	008	1500046378	5150000	067A				184.70	
02/06/2013	2013	008	1904648128	5150000	067A				22.99-	*SAC LAFCO C6187
02/06/2013	2013	008	1904648132	5150000	067A				22.99	*C6187 SLAFC 916-874-6458
02/07/2013	2013	008	1904648894	5150000	067A				8.48-	*SAC LAFCO C6187
02/07/2013	2013	008	1904649137	5150000	067A				66.01-	*SLAFC: 99960
02/07/2013	2013	008	1904649139	5150000	067A				274.47-	*SLAFC: 3014263
02/07/2013	2013	008	1904649142	5150000	067A				8,613.42-	*SLAFC: SA111
02/07/2013	2013	008	1904649143	5150000	067A				50.75-	*SLAFC: 1124105243
02/07/2013	2013	008	1904649145	5150000	067A				49.00-	*SLAFC: 35747
02/21/2013	2013	008	1904657339	5150000	067A				82.03-	*SAC LAFCO ACCT 8155 60 038 0732795
02/28/2013	2013	008	1904659386	5150000	067A				184.70-	MLBD - ACH 02/28/2013
02/25/2013	2013	008	1904659399	5150000	067A				22.35-	*PUFD 11865 02/28/13 MLBD Payroll Check
02/25/2013	2013	008	1904659403	5150000	067A				92.35-	*PUFD 14048 02/28/13 MLBD Payroll Check
02/25/2013	2013	008	1904659430	5150000	067A				92.35-	*PUFD 21659 02/28/13 MLBD Payroll Check
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02/27/2013	2013	008	1904662096	5150000	067A				684.01-	*SAC LAFCO 360243
02/27/2013	2013	008	1904662098	5150000	067A				67.03-	*SAC LAFCO C6187
02/27/2013	2013	008	1904662100	5150000	067A				3,928.51-	*SAC LAFCO C6187
02/27/2013	2013	008	1904662101	5150000	067A				71.44-	*SAC LAFCO C6187
02/27/2013	2013	008	1904662103	5150000	067A				13.17-	*SAC LAFCO 27296554831121
02/27/2013	2013	008	1904662217	5150000	067A				1,031.25-	*SAC LAFCO 916-874-6458
02/27/2013	2013	008	1904662219	5150000	067A				10,369.42-	*SAC LAFCO SA111
02/01/2013	2013	008	2021611566	5150000	067A				94.35	
02/07/2013	2013	008	2021628309	5150000	067A				22.99	
02/08/2013	2013	008	2021632114	5150000	067A				66.01	
02/08/2013	2013	008	2021632128	5150000	067A				50.75	
02/08/2013	2013	008	2021632129	5150000	067A				8,613.42	
02/08/2013	2013	008	2021632149	5150000	067A				49.00	
02/08/2013	2013	008	2021632179	5150000	067A				274.47	
02/08/2013	2013	008	2021632181	5150000	067A				8.48	
02/22/2013	2013	008	2021665425	5150000	067A				82.03	
02/28/2013	2013	008	2021670008	5150000	067A				92.35	
02/28/2013	2013	008	2021670018	5150000	067A				22.35	
02/28/2013	2013	008	2021670051	5150000	067A				92.35	
02/28/2013	2013	008	2021677899	5150000	067A				3,928.51	
02/27/2013	2013	008	2021677952	5150000	067A				10,369.42	
02/28/2013	2013	008	2021677997	5150000	067A				243.11	
02/28/2013	2013	008	2021678069	5150000	067A				138.47	
02/28/2013	2013	008	2021678094	5150000	067A				684.01	
02/28/2013	2013	008	2021678127	5150000	067A				13.17	
02/28/2013	2013	008	2021678179	5150000	067A				1,031.25	

Date	Year	Per	Document #	G/L	Acct	BA	Cost	Ctr	Amount	Text
Total Account Number 5150000				CLAIMS PAYABLE					117.34	
02/14/2013	2013	008	107986579	5280000	067A				133,561.49-	
02/14/2013	2013	008	107986579	5280000	067A				6,731.60	
02/14/2013	2013	008	107986579	5280000	067A				11,098.92	
02/14/2013	2013	008	107986579	5280000	067A				115,730.97	
Total Account Number 5280000				DUE TO OTHER FUNDS - YEAR END					0.00	
02/28/2013	2013	008	107995869	8025400	067A				207.05-	15Total Check Amount
02/28/2013	2013	008	107995869	8025400	067A				184.70-	16Total Deposit Amount
02/28/2013	2013	008	107995869	8025400	067A				70.00-	6002Inc Tax-Fed Addl Tax
02/28/2013	2013	008	107995869	8025400	067A				31.00-	6201FICA EE Deduction
02/28/2013	2013	008	107995869	8025400	067A				31.00-	6210FICA ER Contrib
02/28/2013	2013	008	107995869	8025400	067A				7.25-	6501Medicare EE Ded
02/28/2013	2013	008	107995869	8025400	067A				7.25-	6503Medicare ER Contrib
02/28/2013	2013	008	1904659386	8025400	067A	4544540000			184.70	95 ACH
02/25/2013	2013	008	1904659399	8025400	067A				22.35	02/28/13 MLBD Payroll Check
02/25/2013	2013	008	1904659403	8025400	067A				92.35	02/28/13 MLBD Payroll Check
02/25/2013	2013	008	1904659430	8025400	067A				92.35	02/28/13 MLBD Payroll Check
Total Account Number 8025400				SD (HUMANIC) PAYROLL CLEARING					146.50-	
02/28/2013	2013	008	107995869	10112400	067A	4544540000			500.00	1180Bds & Comm Mem
Total Account Number 10112400				SALARIES & WAGES - COMMISSION &					500.00	
02/28/2013	2013	008	107995869	10122000	067A	4544540000			7.25	6503Medicare ER Contrib
02/28/2013	2013	008	107995869	10122000	067A	4544540000			31.00	6210FICA ER Contrib
Total Account Number 10122000				OASDHI - EMPLOYER COST					38.25	
02/07/2013	2013	008	1904649143	20200500	067A	4544540000			50.75	ADVERTISING
Total Account Number 20200500				ADVERTISING/LEGAL NOTICES					50.75	
02/07/2013	2013	008	1904649137	20202200	067A	4544540000			66.01	BOOKS/PER SUB
Total Account Number 20202200				BOOKS/PERIODICAL SUPPLY					66.01	
02/27/2013	2013	008	1904662094	20202900	067A	4544540000			243.11	BUS CONF EXP
Total Account Number 20202900				BUSINESS/CONFERENCE EXPENSE					243.11	
02/07/2013	2013	008	1904649145	20206100	067A	4544540000			49.00	MEMEBERSHIP DUES
Total Account Number 20206100				MEMBERSHIP DUES					49.00	
02/06/2013	2013	008	1904648128	20207600	067A	4544540000			22.99	OFFICE SUPPLIES
02/06/2013	2013	008	1904648132	20207600	067A	4544540000			22.99-	OFFICE SUPPLIES
02/07/2013	2013	008	1904648894	20207600	067A	4544540000			8.48	OFFICE SUPPLIES
02/07/2013	2013	008	1904649139	20207600	067A	4544540000			274.47	OFFICE SUPPLIES
02/27/2013	2013	008	1904662098	20207600	067A	4544540000			67.03	OFFICE SUPPLIES
02/27/2013	2013	008	1904662101	20207600	067A	4544540000			71.44	OFFICE SUPPLIES
02/27/2013	2013	008	1904662103	20207600	067A	4544540000			13.17	OFFICE SUPPLIES
Total Account Number 20207600				OFFICE SUPPLIES					434.59	
02/21/2013	2013	008	1904657339	20227500	067A	4544540000			82.03	RENT/LEASE EQUIPMENT

Report: ZF_SL_SPEC_DIST
UserID: 1009726
System: PRD/020

Split Ledger Line Item Report
067A LOCAL AGENCY FORMATI
Period: 008 Fiscal Year: 2013

Date: 03/08/2013
Time: 15:02:45
Page: 4

Date	Year	Per	Document #	G/L Acct	BA	Cost Ctr	Amount	Text
02/27/2013	2013	008	1904662096	20227500	067A	4544540000	684.01	RENT LEASE EQUIPMENT
Total Account Number 20227500				RENT/LEASES EQUIPMENT			766.04	
02/07/2013	2013	008	1904649142	20253100	067A	4544540000	8,613.42	LEGAL SVC
02/27/2013	2013	008	1904662219	20253100	067A	4544540000	10,369.42	LEGAL SERVICES
Total Account Number 20253100				LEGAL SERVICES			18,982.84	
02/28/2013	2013	008	107997835	20259100	067A	4544540000	1,000.00	
02/27/2013	2013	008	1904662217	20259100	067A	4544540000	1,031.25	OTHER PROF SERVICES
Total Account Number 20259100				OTHER PROFESSIONAL SERVICES			2,031.25	
02/07/2013	2013	008	107982407	20291000	067A	4544540000	151.00	February 2013 Countywide IT Allocation
Total Account Number 20291000				COUNTYWIDE IT SERVICES			151.00	
02/28/2013	2013	008	107997373	20291100	067A	4544540000	176.40	
02/28/2013	2013	008	107997404	20291100	067A	4544540000	51.50	
Total Account Number 20291100				SYSTEMS DEVELOPMENT SERVICES			227.90	
02/28/2013	2013	008	107997391	20291200	067A	4544540000	4.40	
Total Account Number 20291200				SYSTEMS DEVELOPMENT SUPPLIES			4.40	
02/07/2013	2013	008	107982413	20291600	067A	4544540000	383.00	February 2013 WAN Allocation
Total Account Number 20291600				WAN Costs			383.00	
02/26/2013	2013	008	107994124	20292300	067A	4544540000	249.80	Per. 8 - Messenger Services
Total Account Number 20292300				GS MESSENGER SERVICES			249.80	
02/27/2013	2013	008	1904662100	20294300	067A	4544540000	3,928.51	LEASED PROP
Total Account Number 20294300				LEASED PROPERTY USE CHARGESGS			3,928.51	
02/22/2013	2013	008	107995944	20298700	067A	4544540000	185.68	Jan 2013 DTech Telecommunications Charges
Total Account Number 20298700				Telephone Svcs			185.68	

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street #100
Sacramento, California 95814
(916) 874-7458

April 3, 2013

TO: Sacramento Local Agency Formation Commission

FROM: Peter Brundage, Executive Officer

RE: Legislative Update

CONTACT: Don Lockhart, AICP, Assistant Executive Officer (916) 874-2937

RECOMMENDATION

Information only, no action is recommended.

BACKGROUND

This memo is part of the ongoing effort to keep your Commission informed regarding various legislative matters.

Friday, February 22, was the deadline for introducing new legislation for 2013, the first year of a two-year session. The exception is Committee bills which can be introduced through March. While bills can be amended or "gut and amended" throughout the session until August, currently there is a fairly clear understanding of proposed legislation. More than 2,200 Senate and Assembly bills have been introduced for consideration in the 2013-14 session.

An ad-hoc committee appointed by the CALAFCO Board of Directors will consider and adopt positions on several bills, which staff will report back on.

SUMMARY

There are several pieces of proposed legislation that may be of interest to your Commission.

AB 453 (**Mullin** D) Sustainable communities.

Introduced: 2/19/2013

Status: 2/28/2013-Referred to Com. on L. GOV.

Calendar: 4/3/2013 1:30 p.m. - State Capitol, Room 447 ASSEMBLY LOCAL GOVERNMENT, ACHADJIAN, Chair

Summary:

The Strategic Growth Council is required to manage and award grants and loans to a council of governments, metropolitan planning organization, regional transportation planning agency, city, county, or joint powers authority for the purpose of developing, adopting, and implementing a regional plan or other planning instrument to support the planning and development of sustainable communities. This bill would make LAFCo eligible for the award of financial assistance for those planning purposes.

Position: CALAFCO Sponsor

Subject: Sustainable Community Plans

CALAFCO Comments: This would allow LAFCOs to apply directly for grants that support the preparation of sustainable community strategies and other planning efforts.

AB 743 (**Logue** R) **The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.**

Introduced: 2/21/2013

Status: 3/4/2013-Referred to Com. on L. GOV.

Calendar:

4/17/2013 1:30 p.m. - State Capitol, Room 447 ASSEMBLY LOCAL GOVERNMENT, ACHADJIAN, Chair

Summary:

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 authorizes a local agency formation commission to approve, after notice and hearing, a petition for a change of organization or reorganization of a city, if the petition was initiated on or after January 1, 2010, and before January 1, 2014, and waive protest proceedings entirely if certain requirements are met. This Bill would delete the January 1, 2014, date and make conforming changes. The bill would authorize the commission to approve a change of organization or reorganization pursuant to these provisions of a territory that does not exceed 300 acres. This bill contains other related provisions and other existing laws.

Position: CALAFCO Sponsor

Subject: Remove sunset provision for Island Annexation Proceedings

CALAFCO Comments: Removing the arbitrary sunset date restriction on annexing "island areas" would continue to provide a commission, counties and cities a productive tool for implementing more logical boundaries allowing for more efficient municipal services and facilities planning and delivery. As counties and cities undergo updates to their General Plans and other processes, knowing there is the opportunity to consider annexing island areas up to 300 acres in size and without the political and economic risk of a costly protest and election process would provide a clear benefit to the planning process. In addition, with the passage of SB244, when a city proposes to annex an inhabited area of over 10 acres they must study and consider annexation of other areas contiguous to or in the sphere of influence area that may be a "disadvantaged unincorporated community" as defined in the Government Code. It is suggested that having the island area annexation authority may facilitate consideration of such annexation proposals.

SB 56 (Roth D) Local government finance: vehicle license fee adjustments.

Introduced: 1/7/2013

Last Amended: 3/4/2013

Status: 3/19/2013-Set for hearing April 17.

Calendar:

4/17/2013 9:30 a.m. - Room 112 SENATE GOVERNANCE AND FINANCE, WOLK, Chair

Summary:

Would, for the 2013-14 fiscal year, provide for a new vehicle license fee adjustment amount, as specified. This bill would also, for the 2013-14 fiscal year and for each fiscal year thereafter, provide for a vehicle license fee adjustment amount for certain cities incorporating after a specified date, as provided. This bill contains other related provisions and other existing laws.

Position: Support

SB 772 (Emmerson R) Drinking water.

Introduced: 2/22/2013

Status: 3/13/2013-Set for hearing April 3.

Calendar:

4/17/2013 9:30 a.m. - Room 112 SENATE GOVERNANCE AND FINANCE, WOLK, Chair

Summary:

Would require the State Department of Public Health or the local health agency, where applicable, annually to provide the address and telephone number for each public water system and state small water system to the Public Utilities Commission and, as prescribed, to a local agency formation commission. This bill contains other related provisions and other existing laws.

Position: Oppose

Subject: Service Reviews/Spheres, LAFCo Administration

CALAFCO Comments: Requires LAFCOs as part of a MSR, to request information from identified public or private entities that provide wholesale or retail supply of drinking water, including the identification of any retail water suppliers within or contiguous to the responding entity. Further requires LAFCOs to provide a copy of the SOI review for retail private and public water suppliers to the Public Utilities Commission and the state department of Public Health.

AB21 (Alejo D) Safe Drinking Water Small Community Emergency Grant Fund.

Introduced: 12/3/2012

Last Amended: 2/14/2013

Status: 2/15/2013-Re-referred to Com. on APPR.

Summary:

Would authorize the Department of Public Health to assess a specified annual charge in lieu of interest on loans for water projects made pursuant to the Safe Drinking Water State Revolving Fund, and deposit that money into the Safe Drinking Water Small Community Emergency Grant Fund, which the bill would create in the State Treasury. The bill would authorize the department to expend the money for grants for specified water projects that serve disadvantaged and severely disadvantaged communities, thereby making an appropriation.

Position: Watch

Subject: Disadvantaged Communities

AB 37 (**Perea** D) Environmental quality: California Environmental Quality Act: record of proceedings.

Introduced: 12/3/2012

Last Amended: 3/18/2013

Status: 3/19/2013-Re-referred to Com. on NAT. RES.

Summary:

Would require, until January 1, 2017, for specified projects or upon the request of a project applicant and the consent of the lead agency, that the lead agency among other things, prepare a record of proceedings concurrently with the preparation of negative declarations, mitigated negative declarations, EIRs, or other environmental documents for specified projects. Because the bill would require, for specified projects, a lead agency to prepare the record of proceedings as provided, this bill would impose a state-mandated local program. This bill contains other related provisions and other existing laws.

Position: Watch

Subject: CEQA

AB 115 (**Perea** D) **Safe Drinking Water State Revolving Fund.**

Introduced: 1/14/2013

Status: 3/12/2013-From committee: Do pass and re-refer to Com. on APPR. (Ayes 7. Noes 0.) (March 12). Re-referred to Com. on APPR.

Summary:

Would authorize the State Department of Public Health to fund projects, by grant, loan, or a combination of the two, where multiple water systems apply for funding as a single applicant for the purpose of consolidating water systems or extending services to households relying on private wells, as specified. The bill would authorize funding of a project to benefit a disadvantaged community that is not the applying agency. By authorizing the use of a continuously appropriated fund for new purposes, this bill would make an appropriation. This bill contains other existing laws.

Position: Watch

Subject: Water

AB 194 (**Campos** D) **Open meetings: protections for public criticism: penalties for violations.**

Introduced: 1/28/2013

Status: 2/7/2013-Referred to Com. on L. GOV.

Summary:

Would make it a misdemeanor for a member of a legislative body, while acting as the chairperson of a legislative body of a local agency, to prohibit public criticism protected under the Ralph M. Brown Act. This bill would authorize a district attorney or any interested person to commence an action for the purpose of obtaining a judicial determination that an action taken by a legislative body of a local agency in violation of the protection for public criticism is null and void, as specified. This bill contains other related provisions and other existing laws.

Position: Watch

Subject: LAFCo Administration

CALAFCO Comments: Prohibits legislative body from preventing public criticism of the policies, procedures, programs, or services of the agency, or their acts or omissions of the legislative body. Creates new misdemeanor crime.

AB 543 (Campos D) California Environmental Quality Act: translation.

Introduced: 2/20/2013

Status: 3/20/2013-In committee: Set, first hearing. Hearing canceled at the request of author.

Summary:

Would require a lead agency to translate any notice, document, or executive summary required by the California Environmental Quality Act (CEQA) when the impacted community has a substantial number of non-English-speaking people, as specified. By requiring a lead agency to translate these writings, this bill would impose a state-mandated local program. This bill contains other related provisions and other existing laws.

Position: Watch

Subject: CEQA

AB 823 (Eggman D) Environment: California Farmland Protection Act.

Introduced: 2/21/2013

Last Amended: 3/11/2013

Status: 3/21/2013-In committee: Set, first hearing. Hearing canceled at the request of author.

Summary:

Would enact the California Farmland Protection Act, which would require that an applicant for a project, as defined, that involves the conversion of agricultural land to a permanent or long-term nonagricultural use, including a residential, commercial, civic, industrial, infrastructure, or other similar use, at a minimum, mitigate the identified environmental impacts associated with the conversion of those lands through the permanent protection and conservation of land suitable for agricultural uses, and would require that an adopted mitigation measure providing for the protection of agricultural land meet specified requirements. The act would require the Office of Planning and Research, no later than December 31, 2014, to promulgate regulations covering projects subject to the act. By imposing new duties on a lead agency with regard to the review and approval of the mitigation measures required by the act, the bill would impose a state-mandated local program . This bill contains other related provisions and other existing laws.

Position: Watch

Subject: Ag/Open Space Protection, CEQA

CALAFCO Comments: Adds a requirement for lead agencies to require certain mitigation measures for projects that convert ag lands for non-ag land use. These mitigation measures at a minimum require providing replacement acreage in perpetuity to preserve ag land and ensure the sustainability of ag production capacity.

AB 1235 (Gordon D) Local agencies: financial management training.

Introduced: 2/22/2013

Status: 3/11/2013-Referred to Com. on L. GOV.

Summary:

Would require that if a local agency provides any type of compensation, salary, or stipend to, or reimburses the expenses of, a member of the legislative body, all local agency officials, except a member whose term of office ends before January 1, 2015, in local agency service as of January 1, 2014, or thereafter receive training in financial management, as specified. This bill would provide that if any entity develops criteria for the financial management training, then the Treasurer's office and the Controller's office shall be consulted regarding any proposed course content. Because this bill would impose new duties on local governments, it would impose a state-mandated local program. This bill contains other related provisions and other existing laws.

Position: Watch

Subject: LAFCo Administration

CALAFCO Comments: Requires that if a local agency provides any type of compensation, salary, or stipend to, or reimburses the expenses of, a member of the legislative body, the member shall receive one-4 hour state mandated Financial Management training per term of office. Effective January 1, 2014 for those in office as of that date (whose term of office extends beyond January 1, 2015). Those elected to more than one legislative body may take the training one time and have it apply to all legislative bodies on which they serve. This would apply to a LAFCo Commissioner who receives a stipend or is reimbursed for expenses in the performance of their Commissioner duties.

AB 1248 (Cooley D) Local agencies: internal control guidelines.

Introduced: 2/22/2013

Status: 3/11/2013-Referred to Com. on L. GOV.

Summary:

Would require the Controller, on or before January 1, 2015, to develop internal control guidelines applicable to a local agency, as defined, to prevent and detect financial errors and fraud, based on specified standards and with input from any local agency and organizations representing the interests of local agencies. This bill would require a local agency to comply with the guidelines established by the Controller, starting on January 1, 2016. By mandating local agencies to comply with new internal control guidelines established by the Controller, this bill would impose a state-mandated local program. This bill contains other related provisions and other existing laws.

Position: None at this time

Subject: LAFCo Administration

SB 167 (Gaines R) Environmental quality: California Environmental Quality Act.

Introduced: 2/4/2013

Status: 2/14/2013-Referred to Com. on RLS.

Summary:

The California Environmental Quality Act (CEQA) requires a lead agency, as defined, to prepare, or cause to be prepared by contract, and certify the completion of, an environmental impact report on a project, as defined, that it proposes to carry out or approve that may have a significant effect on the environment, or to adopt a negative declaration if it finds that the project will not have that effect. This bill would make technical, nonsubstantive changes to those provisions.

Position: Watch

Subject: CEQA

SB 617 (Evans D) California Environmental Quality Act.

Introduced: 2/22/2013

Status: 3/11/2013-Referred to Com. on E.Q.

Summary:

Would require specified notices to be filed with both the Office of Planning and Research and the county clerk and be posted by county clerk for public review. The bill would require the county clerk to post the notices within one business day, as defined, of receipt and stamp on the notice the date on which the notices were actually posted. By expanding the services provided by the lead agency and the county clerk, this bill would impose a state-mandated local program. This bill contains other related provisions and other existing laws.

Position: Watch

Subject: CEQA

CALAFCO Comments: This bill makes a number of substantive changes including:(1)expanding the definition of “environment” relating to an EIR such that the health and safety of people affected by the physical conditions at the location of a project must also be considered;(2)enhances the definition of “significant effect on the environment” by including exposure of people, either directly or indirectly, to substantial existing or reasonably foreseeable natural hazard or adverse condition of the environment;(3)requires concurrent online filing of notices in a database maintained by the Office of Planning and Research (OPR), and with the office of the County Clerk in which the project is located. Further, any time periods or limitation periods will begin at the time of the later filing of the two offices.(4)Adds to the EIR a requirement to address any significant effects that may result from locating development near, or attracting people to, existing or reasonably foreseeable natural hazards or adverse environmental conditions.

AB 262 (Waldron R) Local government: organization.

Introduced: 2/7/2013

Status: 2/8/2013-From printer. May be heard in committee March 10.

Summary:

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 makes certain findings and declarations relating to local government organization, including, among other things, that it is the policy of the state to encourage orderly growth and development, and recognition that the logical formation and determination of the boundaries of local agencies is an important factor in promoting orderly development, as specified. This bill would make technical, nonsubstantive changes to these provisions.

AB 295 (Salas D) California Statewide Water Reliability Act of 2014.

Introduced: 2/11/2013

Last Amended: 3/19/2013

Status: 3/20/2013-Re-referred to Com. on W.,P. & W.

Calendar:

4/2/2013 Anticipated Hearing ASSEMBLY W.,P. & W., Not in daily file.

Summary:

Current law creates the Safe, Clean, and Reliable Drinking Water Supply Act of 2012, which, if approved by the voters, would authorize the issuance of bonds in the amount of \$11,140,000,000 pursuant to the State General Obligation Bond Law to finance a safe drinking water and water supply reliability program. Current law provides for the submission of the bond act to the voters at the November 4, 2014, statewide general election. This bill would repeal these provisions. This bill contains other related provisions and other current laws.

AB 380 (Dickinson D) California Environmental Quality Act: notice requirements

Introduced: 2/14/2013

Status: 2/28/2013-Referred to Coms. on NAT. RES. and L. GOV.

Calendar:

4/1/2013 1:30 p.m. - State Capitol, Room 447 ASSEMBLY NATURAL RESOURCES, CHESBRO, Chair

Summary:

Would require the above mentioned notices to be filed with both the Office of Planning and Research and the county clerk and be posted by county clerk for public review. The bill would require the county clerk to post the notices within one business day, as defined, of receipt and stamp on the notice the date on which the notices were actually posted. The bill would require the county clerk to post the notices for at least 30 days. The bill would require the Office of Planning and

Research to post the notices on a publicly available online database established and maintained by the office. The bill would require the office to stamp the notices with the date on which the notices were actually posted for online review and would require the notices to be posted for at least 30 days. The bill would authorize the office to charge an administrative fee not to exceed \$10 per notice filed. This bill contains other related provisions and other existing laws.

Position: Watch

Subject: CEQA

AB 515 (**Dickinson** D) Environmental quality: California Environmental Quality Act: judicial review.

Introduced: 2/20/2013

Last Amended: 3/11/2013

Status: 3/12/2013-Re-referred to Com. on JUD.

Summary:

Would establish a CEQA compliance division of the superior court in a county in which the Attorney General maintains an office and would vest the division with original jurisdiction over actions of proceedings brought pursuant to CEQA and joined matters related to land use and environmental laws. The bill would require the Judicial Council to adopt rules for establishing, among other things, protocol to govern the administration and efficient operation of the division , so that those judges assigned to the division will be able to hear and quickly resolve those actions or proceedings. This bill contains other existing laws.

Position: Watch

Subject: CEQA

CALAFCO Comments: This bill calls for the creation of at least 2 CEQA compliance court districts in the state, establishes a CEQA compliance court in each of the districts with at least 3 judges (appointed by the Governor). All CEQA compliance cases are to be heard in only these courts and the appeals handled directly by the Supreme Court. The courts will be required to issue a preliminary decision before the opportunity for oral argument is granted, and if the court finds that a determination of a public agency violated CEQA, the court order must specify what action taken by the public agency was in error.

AB 642 (**Rendon** D) **Publication: newspaper of general circulation: Internet Web site.**

Introduced: 2/20/2013

Status: 3/11/2013-Referred to Com. on JUD.

Summary:

Current law requires that various types of notices are provided in a newspaper of general circulation. Current law requires a newspaper of general circulation to meet certain criteria, including, among others, that it be published and have a substantial distribution to paid subscribers in the city, district, or judicial district in which it is seeking adjudication. This bill would provide that a newspaper that is available on an Internet Web site may also qualify as a newspaper of general circulation, provided that newspaper meets certain criteria.

Position: None at this time

Subject: LAFCo Administration

CALAFCO Comments: Allows for posting of agendas and meeting material on newspaper websites.

AB 792 (**Mullin** D) Local government: open meetings.

Introduced: 2/21/2013

Status: 3/4/2013-Referred to Com. on L. GOV.

Calendar:

4/3/2013 1:30 p.m. - State Capitol, Room 447 ASSEMBLY LOCAL GOVERNMENT, ACHADJIAN, Chair

Summary:

The Ralph M. Brown Act requires the legislative body of a local agency to post, at least 72 hours before the meeting, an agenda containing a brief general description of each item of business to be transacted or discussed at a regular meeting, in a location that is freely accessible to members of the public, and to provide a notice containing similar information with respect to a special meeting at least 24 hours prior to the special meeting. This bill, if the local agency is unable to post the agenda or notice on its Internet Web site because of software or hardware impairment beyond the local agency's reasonable control, would require the local agency to post the agenda or notice immediately upon resolution of the technological problems. The bill would provide that the delay in posting, or the failure to post, the agenda or notice would not preclude a local agency from conducting the meeting or taking action on items of business, provided that the agency has complied with all other relevant requirements. This bill contains other related provisions and other existing laws.

Position: None at this time

Subject: Public Records Act

CALAFCO Comments: Relates to public agencies who post their meeting information on their website pursuant to the Ralph M. Brown Act. In the instances where they are unable to post the agenda on the website in the prescribed timeframe due to technology difficulties, the agency is required to post the meeting agenda and information on the website as soon as the technological difficulties are resolved.

SB 731 (**Steinberg** D) **Environment: California Environmental Quality Act and sustainable communities strategy.**

Introduced: 2/22/2013

Status: 3/11/2013-Referred to Com. on RLS.

Summary:

Would state the intent of the Legislature to enact legislation revising CEQA to, among other things, provide greater certainty for smart infill development, streamline the law for specified projects, and establish a threshold of significance for specified impacts. This bill contains other related provisions and other existing laws.

Position: Placeholder - monitor

Subject: CEQA

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

**1112 I Street, Suite #100
Sacramento, California 95814
(916) 874-6458**

April 3, 2013

TO: Sacramento Local Agency Formation Commission
FROM: Peter Brundage, Executive Officer
RE: **Rio Linda/Elverta Community Water District – Draft
Municipal Service Review – Report Back (LAFC 07-10)**

RECOMMENDATION

Receive and file status report.

Overall the District continues to provide adequate water service to the community and progress is being made to address the water supply and water quality issues. However, the overall financial condition is weak and the District continues to operate in the red. In addition, the District is not able to obtain liability coverage for employment practices.

DISCUSSION

This report summarizes the actions, developments, and events related to the Rio Linda Elverta Community Water District that have occurred since February 6, 2012.

I. Board of Directors

The Board is developing a Strategic Plan to prioritize deferred maintenance, capital improvement projects and district financing.

The Board approved the collection of the Inactive Service fee that was recently suspended.

It appears that the new Board is attempting to take positive actions to improve Board meetings and develop a long term operational, financing and capital improvement strategies for the District, and control its legal costs.

II. Progress of Well and Pipeline Construction

Well No. 15

On March 20, 2013, the Notice of Completion was filed with the County-Clerk Recorder's Office certifying that the well construction is complete. Well No. 15 is fully operational and can produce approximately 2,800 gpm.

Well No. 3 Reactivation Project

Well No. 3 has been reactivated and is now operational. This well can produce approximately 600 gpm.

Proposed Reservoir Tank and Booster Station

CDPH has agreed to amend the Scope of Work for to add a Reservoir Tank and Booster Station in lieu of constructing another well. However, the District needs to develop plans and complete an environmental review of the project before CHDP will approve a change to the Funding Agreement. The District has issued an RFP for tank design and specifications. The RFP is due early in April and the Board could approve the Consulting Engineer at its April meeting.

The following steps summarize the major components of this project:

- RFP issued for design
- Select Consulting Engineer
- Develop Plans and Specifications
- Amend Funding Agreement with CDPH
- Issue RFP for Construction Contract
- Approve Construction Bid
- Commence Construction

It is anticipated that the design and environmental review will take several months to complete. It is possible construction could commence in the Fall of 2013.

Completion of the Reservoir Tank and Booster Pump should allow the District to satisfy the outstanding Compliance Order issued by CHDP.

Hydro-pneumatic Tank Evaluation

Recently, the District was notified that it is required to test and evaluate tanks for safety purposes. The District has completed testing and evaluation of the tanks. Pressure relief valves and modifications to electric panels and pump starters will be required to comply with this safety issue.

Pressure Relief Valves will be installed on seven of the hydro pneumatic tanks for a total estimated cost of \$4,900. Four of the tanks have been identified as being eligible for certification. The cost of \$10,800 has been added to the FY 2013-14 Budget.

Three tanks will require new electric panels and soft starts to mitigate pressure surges. The total cost is estimated to be \$120,000. Work will be completed over the next two years.

Overall Operations

The District is improving its ability to remotely monitor wells using telemetry equipment.

Urban Water Management Plan

On December 17, 2012, the Board adopted the District's Urban Water Management Plan and it has been sent to the Department of Water Resources for review and approval.

Status of CDPH Compliance Orders

The water quality and quantity continue to be satisfactory. Water pressure is subject to variation because of leaks and equipment failures. However, generally, water pressures remain adequate and comply with CDPH standards.

Completion of the Reservoir Tank and Booster Station should satisfy the outstanding Compliance Order related to adequate water supply.

III. Sacramento Suburban Water District Interconnection

No changes in the operation or status of the intertie with Sacramento Suburban Water District. RLECWD and Sacramento Suburban Water District renewed this Agreement during February, 2013. This intertie operates only if water pressure drops below 30 psi. Once the reservoir tank and booster station are complete the District will no longer need the intertie agreement, however, the District is evaluating a Mutual Aid Agreement with Sacramento Suburban Water District similar to agreements with Del Paso Manor Water District and Carmichael Water District.

IV. Status of District Operations

District Financial Condition

No significant changes in the overall financial situation of the District. Cash Flow remains tight. Accounts Payables **are not** current and the District is operating at a loss or in the "red" for last several months. The financial condition of the District appears to be improving and is actually beginning to stabilize. The General Manager has estimated that the operating fund balance is currently \$24,000 in the red.

V. Summary of Issues

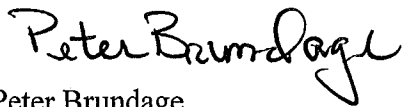
Overall the District is providing adequate water service to the community and progress is being made to address the water supply capacity issue. However, there are two significant issues: the inability of the District to obtain liability coverage for employment practices and the overall financial condition of the District.

VI. Next Steps

LAFCo staff will continue to work with CDPH and the District to monitor the situation. We will keep the Commission informed.

Respectfully Submitted;

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION



Peter Brundage,
Executive Officer

Attachments



Managers Report

February 6, 2013 to March 12, 2013

On February 6, 2013 I attended the monthly Lafco meeting. There was discussion regarding the District's current financial condition and legal contract. It was requested that the District's legal contract be put on our agenda in January 2014 for reconsideration as there is a clause in the current contract regarding extension of the agreement.

On February 13, 2013 Director Anderson took a tour of the District's facilities.

On February 14, 2013 I attended the SGA meeting. The SGA adopted a conflict of interest code. Pam Tobin was appointed the SGA representative to ACWA. A presentation was done on the Groundwater Management Program the planning committee met and discussed the Elverta Specific Plan scope of work, the status of the hydropneumatic tank inspections and the annual intertie agreement with Sac Suburban.

On February 19, 2013 I had a meeting with landmark a tower lease purchasing company who may be interested in providing a quote to purchase our tower leases.

On February 20, 2013 I met with Johnson controls on the possibility of a power bill reduction. Sorry to say they can only do their program with agencies who use PG&E power.

On February 21, 2013 The SAWWA meeting this month was about backflow prevention and new regulations coming our way from the State on backflow assemblies.

On February 22, 2013 Staff met with Mr. Dills on scheduling projects for staff and tracking their progress.

On February 28, 2013 the District's engineer and I met with the Gibson Ranch LLC property owners group. They are asking the District to provide a letter of support for annexation into our District.

On March 4, 2013 staff was trained on the operation of the generator at well 15.

On March 5, 2013 the planning committee met and discussed the Elverta Specific Plan, the Gibson Ranch owners group, a mutual aid agreement with Sac Suburban, an RFP for the new tank and booster station, and received an update on the hydropneumatic tank status.

March 6 and 7 staff went to completed staff work training provided by CPS. I feel this will help staff determine the best answer to future problems in the district.

On March 11, 2013 the finance committee met and we discussed the District bank accounts and their restrictions. Staff was asked to look into options for our accounting software as there are issues with the current company in Quickbooks. The committee made a recommendation on an inserter for the companies billings. They requested staff review other agencies vehicle policies. They requested staff

compile a list of all contracts, terms and their renewal dates. They reviewed staff training requests. A landlord/ tenant letter was discussed. Staff was directed to ask other agencies what they do about tenants paying the water bills.

There is an opportunity for Board members who have not yet taken their ethics and sexual harassment training to take it for free at the Spring ACWA conference in Sacramento May 7, 2013. Please let me know if you are interested in attending this required training.

RIO LINDA / ELVERTA COMMUNITY WATER DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS

Monday, March 18, 2013 (6:30 p.m)

Visitor's / Depot Center
6730 Front Street
Rio Linda, CA 95673
(916) 991-1000

AGENDA

The Board may discuss and take action on any item listed on this agenda including items listed as information items. The Board may also listen to the other items that do not appear on this agenda; but the Board will not discuss or take action on those items, except for items determined by the Board pursuant to state law to be of an emergency or urgent nature requiring immediate action. The Board may address any item(s) in any order as approved by the Board.

The public will be given the opportunity to directly address the Board on each listed item during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker. Public documents relating to any open session item listed on this agenda that are distributed to all or any majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection at the District office at 730 L Street, Rio Linda, CA 95673. In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the District office at (916) 991-1000. Request must be made as early as possible, and at least one full business day before the start of the meeting.

1. CALL TO ORDER, ROLL CALL and PLEDGE OF ALLIEGENCE

2. PUBLIC COMMENT

Members of the public are invited to speak to the Board regarding items within the subject matter jurisdiction of the District that are not on the agenda or items on the consent agenda. Each speaker may address the Board once under Public Comment for a limit of 2 minutes. (Policy Manual § 2.01.160).

3. CONSENT CALENDAR

Action items: Approve Consent Calendar Items

a. Minutes:

February 8, 2013 Special Board Meeting
February 11, 2013 Special Board Meeting
March 2, 2013 Special Board Meeting

b. Expenditures

c. Financial Reports

4. REGULAR CALENDAR

ITEMS FOR DISCUSSION AND ACTION

- 4.1** Mary Hall, Civil Engineering Group and Public Affairs Officer and Susan Williams, Environmental Expert for the County of Sacramento, will provide an informational briefing on the moratorium on new well drilling in designated areas adjoining the McClellan Park.

- 4.2 Tom Gohring of the Water Forum and John Woodling of the Sacramento Ground Water Authority and Regional Water Authority will make a presentation regarding the functions of their respective agencies.

4.3 Mutual Aid Agreement

Action Item: The Board will discuss and possibly approve the Mutual Aid Agreement with the Sacramento Suburban Water District. The Planning Committee recommends approval without having General Counsel review the Agreement.

4.4 Elverta Specific Plan Consultant Funding Agreement

Action Item: The Board will discuss and possibly approve the Elverta Specific Plan Consultant Funding Agreement.

The Elverta Owner's Group, consisting of a group of homeowners interested in pursuing development within the boundaries of the Elverta Specific Plan, desire to enter into a Consulting Agreement for services to be performed by the District's Engineer and Legal Counsel, related to the planning, financing, and implementation of future water service to the Specific Plan area.

Legal has reviewed for 2-1/2 hours, estimate 10 – 15 hours.

4.5 Hydropneumatic tank air relief valve replacement

Action Item: The Board will discuss and approve replacement of the hydroneumatic tank air relief valves. Replacement of these valves is critical as it is a safety issue. Since the current budget does not have sufficient funds for this replacement, the Planning Committee recommends moving \$11,000 from funds budgeted for the Elverta Booster Station planning to fund the replacement of the valves.

4.6 Request of River West Owners Group \ Gibson Ranch, LLC to receive water from RLECWD

Action Item: The River West Owners Group desires to receive water from RLECWD. This would require that that the Group's land be included into the District's boundaries. The Board will discuss and take possible action on whether to approve this request. If the Board votes to approve this request, the Board will then discuss and vote on taking appropriate steps, including writing a letter to the Sacramento Local Area Formation Commission recommending a change in boundaries.

The Planning Committee recommends approval and that a letter be written to LAFCo in support of the River West Owners Group to include their land in our District Boundaries so they may develop in the future. District staff to compose letter.

4.7 Utilization of Legal Counsel's services:

Action Item: The Board will discuss and provide direction to Staff and the Ad Hoc Committees on how to utilize the services of the District's legal counsel, and consider creating procedures for legal cost estimates.

4.8 Purchase of Used Inserting Equipment

Action Item: The Board will discuss and possibly approve the purchase of used inserting equipment.

Finance / Administrative Committee recommends that the District purchase used equipment.

4.10 Manager Training

Action Item: Finance / Administrative Committee recommends the District approve sending the General Manager to "Manage Multiple Projects" training as this would improve the prioritization skills of staff.

5. INFORMATION ITEMS

1. DISTRICT ACTIVITY REPORT

- a. General Manager's Report
- b. Water Production Report
- c. District Engineers Report

2. BOARD REPORTS

- a. Regional Water Authority – Dills, Henrici
- b. Sacramento Groundwater Authority – Green, Henrici
- c. LAFCo – Caron
- d. Planning Committee – Longo, Green
- e. Finance / Administrative Committee – Dills, Anderson
- f. Legal Ad Hoc Committee – Caron, Anderson
- d. Other Reports

6. DIRECTORS' AND GENERAL MANAGER COMMENTS

7. ADJOURNMENT

Upcoming meetings schedule:

Planning Committee - April 2, 2013, Tuesday, 4:30 pm at the District Office, 730 L Street, Rio Linda, CA

Finance / Administrative Committee - April 8, 2013, Monday, 5:30 pm at the District Office, 730 L Street, Rio Linda, CA

Next Board Meeting – Monday, April 15, 2013, 6:30 pm at the Visitor's / Depot Center, 6730 Front St, Rio Linda, CA 95673.

RIO LINDA



ELVERTA

Meeting Date: March 18, 2013

Consent Calendar

Agenda Item # 3a

Subject:	Minutes
Recommendation:	Approve the following Board minutes; February 8, 2013, Special Minutes February 11, 2013, Special Minutes March 2, 2013, Special Minutes
Current Background and Justification:	
Conclusion:	Revise if needed and approve the Minutes of previous meetings.
Board Action / Motion:	Motioned by Director _____ Seconded by Director _____ Dills:___ Green:___ Caron:___ Anderson:___ Longo:___ (A) Yea (N) Nay (Ab) Abstain (Abs) Absent

**-DRAFT-
MINUTES OF THE
FEBRUARY 8, 2013
SPECIAL MEETING OF THE BOARD OF DIRECTORS OF
THE RIO LINDA/ELVERTA
COMMUNITY WATER DISTRICT**

1. CALL TO ORDER, ROLL CALL

The February 8, 2013 Special Meeting of the Board of Directors of the Rio Linda/Elverta Community Water District was called to order at 5:35 p.m. at the Depot/Visitor Center located at 730 L Street, Rio Linda, Ca. General Manager, Mary Henrici took roll call of the Board of Directors. President Brent Dills, Director Frank Caron, Director Paul Green, Jr. were present, Director Matt Longo arrived a few minutes late and Director Duane Anderson was absent

PLEDGE OF ALLEGIANCE

President Dills led the pledge of allegiance.

2. PUBLIC COMMENT

Public member Vivien Johnson asked why this meeting could not have been held on Monday, February 11th. It was explained by President Dills that it was a scheduling issue.

It was recommended by President Dills at 5:38 p.m. to suspend the meeting until Director Longo arrives. It was 6:02 p.m. when Director Longo arrived and the Board immediately went into closed session.

The Board adjourned to closed session at 6:02 p.m.

3. CLOSED SESSION

The Board of Directors will convene to Closed Session to discuss the following items.

- 1.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Pending Litigation - Joseph Sherrill. Sac. Superior Court Case # 34-2011-0010-3481.
- 2.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Pending Litigation - Joseph Sherrill. Sac. Superior Court Case # 34-2012-8000-1135.
- 3.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Pending Litigation - Joseph Sherrill. Sac. Superior Court Case # 34-2012-8000-1095.
- 4.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Pending Litigation - Joseph Sherrill. Sac. Superior Court Case # 34-2012-8000-1108.

The Board came out of closed session at 7:25 p.m.

The Board President reported that the Board has heard from the lawyers and the JPIA Attorney, the Board voted 3-1 in favor of settling the three lawsuits.

President Dills adjourned the meeting at 7:30 pm.

Respectfully submitted,

Mary Henrici, Secretary

Brent Dills, President

**-DRAFT-
MINUTES OF THE
FEBRUARY 11, 2013
SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF
THE RIO LINDA/ELVERTA
COMMUNITY WATER DISTRICT**

CALL TO ORDER AND ROLL CALL

The February 11, 2013 Special Meeting of the Board of Directors of the Rio Linda/Elverta Community Water District was called to order at 6:30 p.m. at the Depot/Visitor Center located at 6370 Front Street, Rio Linda, Ca. General Manager, Mary Henrici took roll call of the Board of Directors. President Brent Dills, Director Frank Caron, Director Matt Longo, Director Duane Anderson, and Director Paul Green, Jr. were present.

1. CALL TO ORDER, ROLL CALL and PLEDGE OF ALLEGIANCE

President Dills announced that the Planning Committee and Finance / Administrative Committee are no longer adhoc committee meetings as they are now standing committees and will hold regularly scheduled meetings. Planning Committee meetings will be held on the 1st Tuesday of each month at 5:00 pm and the Finance / Administrative Committee meetings will be held on the 2nd Monday of each month at 5:30 pm. Both meetings will be held at the District office and are open to the public.

2. PUBLIC COMMENT

The Board received public comment.

3. CONSENT CALENDAR

a. Minutes;

January 9, 2013 Special Board Meeting

January 14, 2013 Regular Board Meeting

b. Expenditures

c. Financial Reports

d. Sacramento Suburban Water District Intertie Agreement Renewal

- **Action: Approve Consent Calendar Items**

The Board received public comment.

It was moved by Director Anderson and seconded by Director Green at accept the consent calendar as presented. The motion passed by a unanimous vote of 5-0-0.

4. ITEMS FOR DISCUSSION AND ACTION

4.1 DRAFT RLECWD AGENDA ITEM CHECKLIST

President Dills explained the reasons this form was designed and how it is to be used.

It was moved by Director Green and seconded by Director Anderson to approve the Agenda Item Checklist. The motion passed by a unanimous vote of 5-0-0.

4.2 RESOLUTION 2013-03 DISTRICT GOALS

President Dills read the portion of Resolution 2012-17 that had removed a District goal from the Policy Manual.

It was moved by Director Green and seconded by Director Caron to approve Resolution 2013-03 adding District goal, "Construct a distribution system serving the entire District which is adequately sized and looped". The motion passed by a unanimous vote of 5-0-0, with President Dills, Director's Longo, Anderson, Green and Caron voting yes.

4.3 ON-CALL PERSONNEL AND VEHICLE USAGE

G.M. Henrici provided the Board with detailed cost saving to the District if the on-call employees were to take the District vehicle home when on call.

During Board discussion it was decided that this item would be brought back before the Board to re-evaluate in six months.

General Counsel, Ravi Mehta recommended that the Board establish some written guidelines.

The Board received public comment.

President Dills requested that the General Manager develop guidelines for on-call vehicle usage.

It was moved by Director Caron and seconded by Director Anderson to approve the recommendation by Staff to allow the use of District vehicles by on call employees. The motion carried by a unanimous vote of 5-0-0.

4.4 STANDBY FEE RESOLUTION 2013-04

General Counsel, Ravi Mehta briefly explained the process the District went through to before approving this resolution. He also provided detailed information on the Resolution.

It was moved by Director Caron and seconded by Director Longo to approve Resolution 2013-04. Minimum Water Service for all Properties / Parcels Connected to the District's Water System. The motion carried by a unanimous vote of 5-0-0, with President Dills, Director's Longo, Anderson, Green and Caron voting yes.

Director Green requested that the motion be amended to state that customers receive a credit on their account.

It was moved by Director Caron and seconded by Director Longo to approve the amendment requested by Director Green. The motion carried by a unanimous vote of 5-0-0, with President Dills, Director's Longo, Anderson, Green and Caron voting yes.

5. INFORMATION ITEMS

5.1 DISTRICT ACTIVITY REPORT

- a. General Manager's Report
- b. Water Production Report
- c. District Engineers Report

5.2 BOARD REPORTS

- a. Finance Committee – Dills, Anderson
- b. Planning Committee – Longo, Green
- c. Regional Water Authority – Dills, Henrici
- d. Sacramento Groundwater Authority – Green, Henrici

- e. LAFCo – Caron
- f. Other Reports

It was requested that the District's Legal Adhoc committee be provided with a copy of the proposed settlement agreement with Mary Harris.

6. DIRECTORS' AND GENERAL MANAGER COMMENTS

None

7. PUBLIC COMMENT FOR CLOSED SESSION

There was no public comment.

Closed Session began at 8:05 p.m.

8. CLOSED SESSION

The Board of Directors will convene to Closed Session to discuss the following items.

- 1.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Pending Litigation - Joseph Sherrill. Sac. Superior Court Case # 34-2011-0010-3481.
- 2.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Pending Litigation - Joseph Sherrill. Sac. Superior Court Case # 34-2012-8000-1135.
- 3.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Pending Litigation - Joseph Sherrill. Sac. Superior Court Case # 34-2012-8000-1095.
- 4.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956.9(a). Pending Litigation - Joseph Sherrill. Sac. Superior Court Case # 34-2012-8000-1108.
- 5.) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54957(b)(1). Public Employee Performance Evaluation - General Manager.

The Board was back in open session at 9:07 p.m.

The Board President stated that the Board was provided a status report from General Counsel and there is nothing new to report. The Board did review the General Managers performance and they will review it again in June 2013.

9. ADJOURNMENT

President Dills adjourned the meeting at 9:10 p.m.

Respectfully submitted,

Mary Henrici, Secretary

Brent Dills, President

-DRAFT-
MINUTES OF THE
MARCH 2, 2013
SPECIAL MEETING OF THE BOARD OF DIRECTORS OF
THE RIO LINDA/ELVERTA
COMMUNITY WATER DISTRICT

1. CALL TO ORDER, ROLL CALL

The March 2, 2013 Special Meeting of the Board of Directors of the Rio Linda/Elverta Community Water District was called to order at 1:01 p.m. at the Depot/Visitor Center located at 730 L Street, Rio Linda, Ca. General Manager, Mary Henrici took roll call of the Board of Directors. President Brent Dills, Director Frank Caron, and Director Duane Anderson were present and Director Matt Longo and Director Paul R. Green, Jr. were absent

1. PLEDGE OF ALLEGIANCE

President Dills led the pledge of allegiance.

2. PUBLIC COMMENT

The Board accepted public comment.

The Board accepted public comment for closed session.

The Board adjourned to closed session at 1:09 p.m.

4. CLOSED SESSION

The Board of Directors will convene to Closed Session to discuss the following items.

4.1) CONFERENCE WITH GENERAL COUNSEL - The Board of Directors will meet in closed session pursuant to Government Code § 54956(b)(1). Potential Litigation - Joseph Sherrill.
Notice of claim for potential invasion of privacy.

The Board returned from Closed Session at 1:53 pm. Director Green arrived during closed session.

5. ANNOUNCEMENT FROM CLOSED SESSION

President Dills stated that the District will be responding to the letter from Mr. Sherrill and the Board has voted to deny the claim. Therefore, Legal Counsel will be drafting a letter to Mr. Sherrill.

The Board excused Legal Counsel from the rest of the meeting.

The Board received public comment regarding the announcement from closed.

6. ITEMS FOR DISCUSSION AND ACTION

6.1 Strategic Planning Workshop #2

President Dills explained the thought process for this second strategic planning workshop of when and how the District is going to accomplish it.

- a) What needs to be done?
- b) When will it be done?
- c) How will we pay for the projects / work?

There was much interaction and conversation between the Board and the public members in attendance on prioritizing issues and when to implement them over the next five years.

It was determined that all of the needs of the District were for all current and future customers.

The Board and public members identified the differences between repairing the infrastructure and new construction.

It was recommended that the Board needs to have further discussions regarding;

- Update Water Master Plan
- Safety Issues
- Staff

7. ADJOURNMENT

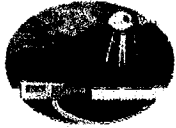
President Dills adjourned the meeting at 3:10 pm.

Respectfully submitted,

Mary Henrici, Secretary

Brent Dills, President

RIO LINDA



ELVERTA

Meeting Date: March 18, 2013

Consent Calendar

Agenda Item # 3b

Subject:	Expenditures
Recommendation:	The Finance committee recommends the expenditures through February 28, 2013 be approved.
Current Background and Justification:	The Finance committee has reviewed the attached list of expenditures.
Conclusion:	
Board Action / Motion:	Motioned by Director _____ Seconded by Director _____ Dills: _____ Green: _____ Caron: _____ Anderson: _____ Longo: _____ (A) Yea (N) Nay (Ab) Abstain (Abs) Absent

Rio Linda/Eiverta Community Water District
Operating Account Expenditure List
February 01, 2013
thru
February 28, 2013

Type	Date	Num	Name	Memo	Amount
1009 - CA Bank & Trust Operating					
Bill Pmt - Check	02/04/2013	2081	AFLAC	808812-02/2013	-318.84
Bill Pmt - Check	02/04/2013	2082	All Mighty Security & Sound	8412	-250.00
Bill Pmt - Check	02/04/2013	2083	Bank of New York	Admin Fee 1/1-12/31/13	-1,700.00
Bill Pmt - Check	02/04/2013	2084	Comcast	1/2013 bill	-382.31
Bill Pmt - Check	02/04/2013	2085	Delta Health Systems	Feb 2012	-7,554.00
Bill Pmt - Check	02/04/2013	2086	Labor Ready Southwest, Inc.	18742741 W/E 1/26	-744.80
Bill Pmt - Check	02/04/2013	2087	Matthew Longo	1/8 & 14/2013 Mtgs	-200.00
Bill Pmt - Check	02/04/2013	2088	Rio Linda Hardware and Building Sup	Jan Charges / Feb bill	-302.40
Bill Pmt - Check	02/04/2013	2089	Sprint	54888848-072	-254.74
Bill Pmt - Check	02/04/2013	2090	The News	Rtn & Reg Envelopes	-1,782.07
Bill Pmt - Check	02/12/2013	2095	Affinity Engineering Inc	1239 - Partial	-4,800.00
Bill Pmt - Check	02/12/2013	2096	Allied Waste Services, Inc.	0822-002018994 Jan Chrgs / Feb Bill	-85.81
Bill Pmt - Check	02/12/2013	2097	Duane Anderson	JAN 6 - 14, 2013 MTGS	-200.00
Bill Pmt - Check	02/12/2013	2098	Labor Ready Southwest, Inc.	18760120 W/E 2/01/13	-705.70
Bill Pmt - Check	02/12/2013	2099	MailFinance	N9787504 MAR 13	-895.43
Bill Pmt - Check	02/12/2013	2100	Sierra Chemical Company	72584	-716.40
Bill Pmt - Check	02/12/2013	2101	Teamsters Local #180	Feb 13 Dues	-394.00
Bill Pmt - Check	02/12/2013	2102	USA Mobility Wireless, Inc.	W35566935	-15.11
Bill Pmt - Check	02/12/2013	2103	Vanguard Cleaning Systems	16904	-185.00
Liability Check	02/12/2013	E-pay	irs	68-0107897 QB Tracking # 83818012	-4,187.82
Liability Check	02/12/2013	E-pay	Employment Development	002-4361-6 QB Tracking # 83818482	-682.12
Liability Check	02/14/2013	EFT	QuickBooks Payroll Service	Created by Payroll Service on 02/12/2013	-9,455.10
Liability Check	02/14/2013	EFT	QuickBooks Payroll Service	Created by Payroll Service on 02/12/2013	-322.75
Paycheck	02/15/2013	2091	Employee	Manual PR check	-1,083.87
Paycheck	02/15/2013	2092	Employee	Manual PR check	-137.02
Bill Pmt - Check	02/15/2013	2093	Employee	Reim Mileage 2-15-13	-45.88
Bill Pmt - Check	02/15/2013	2094	Employee	Reim Mileage 2-15-13	-24.88
Bill Pmt - Check	02/15/2013	2104	Bank of New York	2/2013 Bond Pymt	-20,000.00
Bill Pmt - Check	02/15/2013	2105	Bankcard Center 3482	01/04 - 02/01/13 GAS	-411.01
Bill Pmt - Check	02/15/2013	2106	Bankcard Center 3651	1/03 thru 1/31/13 GAS	-552.18
Bill Pmt - Check	02/15/2013	2107	Bankcard Center 3857	Jan charges	-576.67
Bill Pmt - Check	02/15/2013	2108	Bankcard Center 4054	Jan charges	-386.10
Bill Pmt - Check	02/15/2013	2109	California State Disbursement Unit	2/15/13 Wage Garnishment	-387.50
Bill Pmt - Check	02/15/2013	2110	Corelogic Information Solutions Inc	80788448	-134.75
Bill Pmt - Check	02/15/2013	2111	Franchise Tax Board	2/15/13 Wage Garnishment	-153.33
Bill Pmt - Check	02/15/2013	2112	Frank Caron	2/6-8-11/13 MTGS	-300.00
Bill Pmt - Check	02/15/2013	2113	Customer	2 Toilet Replaces REBATE	-150.00
Bill Pmt - Check	02/15/2013	2114	Law Offices of Ravi Menia	1/01 - 1/31/13	-75,366.00
Bill Pmt - Check	02/15/2013	2115	PG & E 2762-9	01/06 - 02/08/13	-42.82
Bill Pmt - Check	02/15/2013	2116	PG&E 724-1	01/06 - 02/08/13	-11.20
Bill Pmt - Check	02/15/2013	2117	Rio Linda / Eiverta Community Water	Gas improv 2/13	-7,800.00
Bill Pmt - Check	02/15/2013	2118	Sacramento County Recorder	6 LEINS, 10 LEINRELEA	-300.00
Bill Pmt - Check	02/15/2013	2119	SAWWA	2013 DUES	-325.00
Bill Pmt - Check	02/15/2013	2120	SMUD	Jan charges/Feb bill	-11,621.85
Bill Pmt - Check	02/15/2013	2121	USA BlueBook	872363 872355-DeWalt 61 Jackhammer	-2,077.30
Bill Pmt - Check	02/15/2013	2122	BSK Labs Fresno, Inc.	Jan Charges / Feb bill	-246.00
Bill Pmt - Check	02/20/2013	EFT	CalPERS	PayDate 2-15-13	-3,883.66
Liability Check	02/26/2013	E-pay	irs	68-0107897 QB Tracking # 88364107	-4,485.86
Liability Check	02/26/2013	E-pay	Employment Development	002-4361-6 QB Tracking # 88364437	-648.33
Bill Pmt - Check	02/27/2013	2123	AIG Valle	Feb 2013	-100.00
Bill Pmt - Check	02/27/2013	2124	Brent Dille	2/8 & 2/11/13 MTGS	-200.00
Bill Pmt - Check	02/27/2013	2125	California State Disbursement Unit	2/28/13 Wage Garnishment	-387.50
Bill Pmt - Check	02/27/2013	2126	Cathy Hoop	Re-issue Lost Cks 1/2011 & 1/2013	-300.00
Bill Pmt - Check	02/27/2013	2127	GPS Training Center	Training for Mary and Barbara	-800.00
Bill Pmt - Check	02/27/2013	2128	Employee	Refund of Ins PR deduction-Not on Insurance	-64.80
Bill Pmt - Check	02/27/2013	2129	Delta Health Systems	Mar 2013	-7,554.00
Bill Pmt - Check	02/27/2013	2130	Franchise Tax Board	2/28/13 Wage Garnishment	-153.33
Bill Pmt - Check	02/27/2013	2131	Greeniger & Company	0877880	-5,826.64
Bill Pmt - Check	02/27/2013	2132	Labor Ready Southwest, Inc.	W/E 2/06 & 2/15/2013	-1,375.20
Bill Pmt - Check	02/27/2013	2133	Matthew Longo	2/8 & 2/11 MTGS	-200.00
Bill Pmt - Check	02/27/2013	2134	Employee	Reimburse mileage 6 mi @ .565 cents per mi	-3.39
Bill Pmt - Check	02/27/2013	2135	PG&E 742-3	01/15 - 02/15/13	-225.64

Rio Linda/Elverta Community Water District
All Other Accounts Expenditure List
February 01, 2013
through
February 28, 2013

Account	Type	Date	Num	Name	Memo	Amount
1002 - CA Bank & Trust Surcharge	SWF Pmt - Check	02/15/2013	359066	Affinity Engineering Inc (SRF)	Inv# 1238 Engineering Well #15	-1,520.00
	SWF Pmt - Check	02/15/2013	359067	Law Offices of Ravi Mehta	01/01-01/31/13	-991.25
	General Journal	02/28/2013	JE021342	Construction SRF - Bank	Trsf funds to establish New Bank Account - Construction SRF	-200,000.00
						-202,511.25
1005 - CA Bank & Trust Shortfall Reserve				NO ACTIVITY		0.00
1007 - CA Bank & Trust Construction SRF				NO ACTIVITY		0.00
1012 - CA Bank & Trust Secured CC				NO ACTIVITY		0.00
1015 - CA Bank & Trust Surcharge Reserve				NO ACTIVITY		0.00
1032 - CA Bank & Trust Security Acct						
	SWF Pmt - Check	02/15/2013	1052	Customer	FinalBRI Refund	-65.00
	SWF Pmt - Check	02/15/2013	1053	Customer	FinalBRI Refund	-17.20
	SWF Pmt - Check	02/15/2013	1054	Customer	FinalBRI Refund	-16.10
	SWF Pmt - Check	02/15/2013	1055	Customer	FinalBRI Refund	-20.50
						-118.96
1033 - CA Bank & Trust Capital Improve						
	SWF Pmt - Check	02/12/2013	1034	Affinity Engineering Inc	1238 - PARTIAL	-3,600.00
	SWF Pmt - Check	02/15/2013	1035	AQUA-TECH Company	WORD: Cat-1045	0.00
	SWF Pmt - Check	02/15/2013	1036	AQUA-TECH Company	Cat-1045	-1,715.00
						-5,315.00

Rio Linda/Eiverta Community Water District
Operating Account Expenditure List
 February 01, 2013
 thru
 February 28, 2013

nt -Check	02/27/2013	2136	Quill Corporation	8328140 Toner & Drum	-289.22
Liability Check	02/27/2013	EFT	QuickBooks Payroll Service	Created by Payroll Service on 02/28/2013	-8,678.08
Liability Check	02/27/2013	EFT	QuickBooks Payroll Service	Created by Payroll Service on 02/28/2013	-181.74
Liability Check	02/27/2013	EFT	QuickBooks Payroll Service	Created by Payroll Service on 02/28/2013	-1,292.69
Paycheck	02/28/2013	2137	Employee	Manual PR check	-1,189.07
Paycheck	02/28/2013	2138	Employee	Manual PR check	-191.83
Paycheck	02/28/2013	2139	Employee	Manual PR check	-520.59
Paycheck	02/28/2013	2140	Employee	Manual PR check	-773.15
Bill Pmt -Check	02/28/2013	2141	Cintas	6000218888	-21.37
Bill Pmt -Check	02/28/2013	2142	Customer	Refund of Over payment	-68.84
Bill Pmt -Check	02/28/2013	2143	Rio Linda / Eiverta Community Water	2/13 Sur Chrg Trefr	-61,244.41
Check	02/28/2013	2144	VOID		0.00
Bill Pmt -Check	02/28/2013	EFT	CalPERS	PayDate 2-28-13	-3,335.18
GRAND TOTAL 2-01 THRU 2-28-2013					-262,376.78

RIO LINDA



ELVERTA

Consent Calendar

Meeting Date: March 18, 2013

Agenda Item # 3c

Subject:	Financial Reports
Recommendation:	The Finance committee recommends approval of the Financial Reports.
Current Background and Justification:	The Finance committee has reviewed and discussed the financial reports for the month of February 2013.
Conclusion:	
Board Action / Motion:	Motioned by Director _____ Seconded by Director _____ Dills: _____ Green: _____ Caron: _____ Anderson: _____ Longo: _____ (A) Yea (N) Nay (Ab) Abstain (Abs) Absent

Rio Linda/Elverta Community Water District

BANKING

As Of February 28, 2013

CHECKING & SAVINGS BANK ACCOUNT BALANCES:

<u>GL Acct No#</u>	<u>Bank Account Name</u>	<u>Bank Balance</u>
1002	CB&T Surcharge	292,894.12
1015	CB&T Surcharge Restricted Reserve	481,951.59
1009	CB&T Operating	25,707.79
1012	CB&T Secured CC	15,006.19
1032	CB&T Security Dep Acct	48,715.35
1033	CB&T Capital Improve	110,238.11
1041	Bank of New York-Debt Service	80,000.00
1044	Bank of NY-Reserve Restricted Fund	243,345.46
1051	Restricted LAIF for GASB 45	15,560.17
1005	Sherrill Reserve	25,000.00
1007	Construction Checking Account SRF	200,000.00

TOTAL \$ 1,538,418.78

OPERATING BANK ACCOUNT - CHECKS HOLDING:

<u>Date Written</u>	<u>Payee</u>	<u>Ck#</u>	<u>Description</u>	<u>Amount</u>
4/27/2012	Mary Harris	1457	Legal fee reimbursement 04/12	500.00
1/7/2013	RLECWD	2010	Surcharge Account 12/12	70,113.44
1/15/2013	Bank of NY	2023	Bond Payment 01/13	20,000.00
1/31/2013	RLECWD	2080	Surcharge Account 01/13	13,263.86
2/15/2013	Bank of NY	2104	Bond Payment 02/13	20,000.00
2/15/2013	RLECWD	2117	Capital Improvements 2/13	7,500.00
2/28/2013	RLECWD	2143	Surcharge Account 02/13	61,244.41

TOTAL 192,621.71

Rio Linda/Elverta Community Water District
 Profit and Loss Budget Performance
 FEBRUARY 28, 2013

	Annual Budget	Feb 2013	Jul '12 - Feb 13	% of Budget	Balance
Ordinary Income/Expense					
Income					
4 - OPERATING REVENUES					
Total 40 - Water Service Rates	1,932,206.00	146,378.66	1,314,346.79	68.02%	617,880.31
Total 41 - Account Service Charges	62,000.00	5,255.00	61,693.34	68.66%	10,406.66
Total 42 - Field Water Service Fees	18,260.00	0.00	14,671.00	69.67%	1,876.00
Total 4012 - Miscellaneous Revenue	5,000.00	308.83	308.83	6.18%	4,691.17
Total 4 - OPERATING REVENUES	2,045,466.00	150,642.51	1,410,818.96	66.97%	634,637.04
6000 - NON-OPERATING REVENUES					
6001 - Tower Leases	75,000.00	6,423.38	53,239.86	70.98%	21,760.04
6002 - Earnings on Monies	1,000.00	363.63	666.25	66.63%	434.75
6003 - Property Taxes & Related	60,000.00	0.00	0.00	0.0%	60,000.00
6004 - Miscellaneous Non-Operating	2,600.00	0.00	2,712.48	104.5%	-212.48
6007 - Lawsuit Settlements-One Time	0.00	25,000.00	25,000.00	0.0%	-25,000.00
Total 6000 - NON-OPERATING REVENUES	138,600.00	31,816.91	61,617.69	58.85%	56,982.31
Total Income	2,183,956.00	182,759.42	1,492,336.65	68.33%	691,619.35
Expense					
6600 - Other Expense - Prior Year	0.00	14,695.76	14,695.76	0.0%	-14,695.76
6699 - Other Expenses	5,000.00	0.00	0.00	0.0%	5,000.00
66900 - Reconciliation Discrepancies	0.00	-4,917.27	0.00	0.0%	0.00
7 - NON-OPERATING EXPENDITURES					
7007 - Sherrill Settlement Expense	0.00	65,000.00	65,000.00	0.0%	-65,000.00
Total 70 - Debt Service	240,263.00	1,700.00	167,564.36	76.07%	52,678.61
7002 - Non-Operating Expense	0.00	96.00	176.00	0.0%	-176.00
Total 7 - NON-OPERATING EXPENDITURES	240,263.00	66,736.00	272,763.36	113.53%	-32,500.36
5 - OPERATING EXPENDITURES					
Total 51 - Officers/Auditor/Legal fees	307,000.00	76,895.00	437,769.10	142.6%	-130,769.10
52 - Wages & Benefits					
Total 520 - Benefits & Expenses	246,418.50	10,496.11	184,626.66	74.28%	63,891.85
Total 522 - Salary	497,311.00	38,025.71	262,043.66	66.78%	145,267.30
Total 52 - Wages & Benefits	685,729.50	48,521.82	454,728.16	65.31%	231,004.36
Total 524 - Office Operations	66,212.00	3,890.30	58,690.72	65.42%	26,621.28
Total 5300 - Field Operations	367,450.00	20,435.31	176,826.37	46.94%	187,623.63
Total 537 - Conservation	6,176.00	180.00	7,661.12	62.36%	624.88
Total 538 - Contractual Services/Agreements	50,000.00	1,120.00	6,720.00	13.44%	43,280.00
Total 539 - Insurance	47,600.00	364.25	33,609.78	70.85%	13,990.22
Total 540 - Memberships	38,008.00	325.00	34,066.00	66.7%	3,942.00
5207 - Governmental Fees/Lien Fees	10,000.00	300.00	6,117.99	61.16%	1,882.01
5217 - Elections	6,246.00	0.00	6,246.00	100.0%	0.00
5800 - Prior Year Bills	0.00	776.83	0.00	0.0%	0.00
Total 5 - OPERATING EXPENDITURES	1,610,320.50	155,871.61	1,226,150.23	76.33%	381,170.27
Total Expense	1,855,883.50	262,266.13	1,516,506.41	81.73%	336,074.06
Net Income	328,072.50	-69,506.71	-24,172.76	-7.36%	352,545.26

Rio Linda/Elverta Community Water District
Balance Sheet
As of February 28, 2013

Feb 28, 13

ASSETS

Current Assets

Checking/Savings

1009 · CA Bank & Trust Operating	25,707.79
1005 · Sherrill Reserve	25,000.00
1007 · Construction-SRF	200,000.00
1002 · CA Bank & Trust Surcharge	292,894.12
1015 · CA Bank & Trust Surcharge Reser	481,981.59
1012 · CA Bank & Trust Secured CC	15,005.19
1032 · CA Bank & Trust Securty Acct	48,715.35
1033 · CA Bank & Trust Capital Improve	110,235.11
1041 · Bank of New York-Debt Service	80,000.00
1044 · Bank of NY-Reserve Fund	245,345.45
1051 · Restricted for GASB 45	15,550.17

Total Checking/Savings 1,538,418.76

Accounts Receivable

1202 · State Revolving Fund Receivable	79,333.98
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Total Accounts Receivable 79,333.98

Other Current Assets

1201 · Water Utility Receivables	20,262.36
1220 · Accrued Revenues	150,000.00
1500 · Inventory	62,365.98
1602 · Prepaid Insurance	21,459.47
1620 · Elverta Specific Plan Receivable	4,898.75

Total Other Current Assets 259,006.56

Total Current Assets 1,876,759.34

Fixed Assets

1722 · Urban Water Management Plan	10,680.00
1700 · Construction In Process Well 15	2,889,880.51
1701 · Compliance Order Improvements	102,423.90
1702 · SCADA System Under Development	8,001.30
1703 · General Plant	762,012.65
1704 · Pumping Plant	106,000.00
1705 · Transmission & Distribution	11,158,400.29
1706 · Land	496,673.45
1707 · CIP Well #14	114,861.40
1716 · CIP Well 16	111,335.93
1717 · CIP Well 17	66,866.63
1720 · Diesel Generator/Air Compressor	11,784.00
1723 · Misc Bowl Replacements	17,862.55
1750 · Accumulated Depreciation	
1757 · Urban Water Management Plan Dep	-534.00
1753 · General Plant	-743,834.33
1754 · Pumping Plant	-105,000.00
1755 · Transmission & Distribution	-4,819,765.74
1756 · Diesel Generator/Air Com Deprec	-1,864.00

Total 1750 · Accumulated Depreciation -5,670,896.07

Total Fixed Assets 10,066,354.54

Other Assets

1800 · 1994 Debt Deferred Refunding	
1801 · Debt Deferred Refunding - Other	854,867.56
1815 · 1994 Debt Deferred-Accum Amort	-376,763.88

Total 1800 · 1994 Debt Deferred Refunding 478,103.70

1820 · 2003 Bond Debt Issuance Cost

1821 · 2003 Bond Debt Issuance-Other	242,518.01
1825 · 2003 Bond Cost-Accum Amort	-77,045.29

Total 1820 · 2003 Bond Debt Issuance Cost 165,472.72

1900 · Annexation-Boundary Maps

Rio Linda/Elverta Community Water District
Balance Sheet
As of February 28, 2013

	Feb 28, 13
1901 : Annexation Boundary Maps-Other	42,790.25
1915 : Accum. Amortization Annexation	-42,790.25
Total 1900 : Annexation-Boundary Maps	0.00
1920 : Master Plan	
1921 : Master Plan - Other	261,625.17
1925 : Accumulated Amortization-Master	-104,653.81
Total 1920 : Master Plan	156,972.36
1930 : Regional Master Plan	
1931 : Regional Master-Plan-Other	30,101.80
1935 : Accum. Amortization Regional MP	-12,039.80
Total 1930 : Regional Master Plan	18,061.80
1940 : Standard Improvement	
1941 : Standard Improvement - Other	28,767.00
1945 : Accum. Amortization-Standard	-28,767.00
Total 1940 : Standard Improvement	0.00
Total Other Assets	818,640.58
TOTAL ASSETS	12,781,764.46
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2206 : Retentions payable	63,166.00
2000 : Accounts Payable	14,312.58
Total Accounts Payable	77,478.58
Other Current Liabilities	
2001 : Prepaid Service Installations	600.00
2005 : Bond Interest Payable	24,204.17
2016 : Sherrill Settlement Payable	85,000.00
2100 : Payroll Liabilities	
2102 : Deferred Comp-Vaile 457(b)	-100.00
2107 : Insurance Payable	
2117 : Group Health PR Lia.	-1,134.00
2127 : AFLAC PR Lia	-65.00
Total 2107 : Insurance Payable	-1,199.00
2111 : State Unemployment Ins	2,776.61
2116 : FUTA	-315.75
Total 2100 : Payroll Liabilities	1,175.86
2200 : Security Deposits Payable	32,330.00
2600 : 2003 Bond Issue-ST	95,000.00
2610 : Accumulated Sick/Vacation	
2611 : Compensated Absences Short Term	24,087.71
Total 2610 : Accumulated Sick/Vacation	24,087.71
Total Other Current Liabilities	262,414.83
Total Current Liabilities	339,893.41
Long Term Liabilities	
2600 : 2003 Bond Issue	3,215,000.00
2601 : 2003 Bond Issue-LT	-95,000.00
Total Long Term Liabilities	3,120,000.00
Total Liabilities	3,459,893.41
Equity	
3100 : Capital Assets, Net	6,348,202.00
3200 : Restricted Fund Balances	

12:03 PM
03/11/13
Accrual Basis

Rio Linda/Eiverta Community Water District
Balance Sheet
As of February 28, 2013

	<u>Feb 28, 13</u>
3201 - 2003 Bond Reserve with Trustee	<u>329,876.58</u>
Total 3200 - Restricted Fund Balances	329,876.58
3210 - Restricted for Surcharge	670,002.00
3300 - Retained Earnings	2,581,850.08
Net Income	<u>381,920.39</u>
Total Equity	<u>9,291,861.05</u>
TOTAL LIABILITIES & EQUITY	<u>12,751,754.46</u>

RIO LINDA



ELVERTA

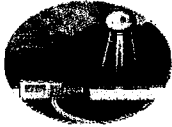
**Items for Discussion
and Action**

Meeting Date: March 18, 2013

Agenda Item # 4.1

Subject:	Moratorium on new well drilling in designated areas adjoining the McClellan Park
Recommendation:	Marty Hall and Susan Williams will provide a presentation regarding the moratorium.
Current Background and Justification:	
Conclusion:	
Board Action / Motion:	Motioned by Director _____ Seconded by Director _____ Dills: _____ Green: _____ Caron: _____ Anderson: _____ Longo: _____ (A) Yea (N) Nay (Ab) Abstain (Abs) Absent

RIO LINDA



ELVERTA

**Items for Discussion
and Action**

Meeting Date: March 18, 2013

Agenda Item # 4.2

Subject:	Tom Gohring from the Water Forum and John Woodling, SGA / RWA
Recommendation: Current Background and Justification:	Tom Gohring of the Water Forum and John Woodling of SGA and RWA will present the Board information on their organizations and their role in the valley.
Conclusion:	
Board Action / Motion:	Motioned by Director _____ Seconded by Director _____ Dills: _____ Green: _____ Caron: _____ Anderson: _____ Longo: _____ (A) Yea (N) Nay (Ab) Abstain (Abs) Absent

RIO LINDA



ELVERTA

**Items for Discussion
and Action**

Meeting Date: March 18, 2013

Agenda Item # 4.3

Subject:	Mutual Aid Agreement
Recommendation:	<p>The Planning Committee recommends approval of the Mutual Aid Agreement without legal review.</p>
Current Background and Justification:	<p>The District will no longer need the intertie connection with Sac Suburban after the new tank is completed. Management requested looking into a Mutual Aid agreement with Sac Suburban for use of the intertie and other supplies in the future. This would provide either agency with emergency supplies if approved by the other in case of emergency or natural disaster. The Committee approved of the concept. Legal was asked for an estimate to review the agreement. The legal estimate is 20 hours on the high side. The committee feels this amount is excessive. This same agreement has been signed by Del Paso Manor and Carmichael Water Districts.</p>
Conclusion:	<p>The Committee feels this is a boiler plate agreement that does not need the level of legal review requested by legal counsel. This agreement does not require the District to provide goods or services if asked but it does allow a mechanism to provide them if needed. Because of this it is felt the agreement should be approved by the Board as it stands.</p>
Board Action / Motion:	<p>Motioned by Director _____ Seconded by Director _____ Dills: _____ Green: _____ Caron: _____ Anderson: _____ Longo: _____ (A) Yea (N) Nay (Ab) Abstain (Abs) Absent</p>

RIO LINDA



ELVERTA

**Items for Discussion
and Action**

Meeting Date: March 18, 2013

Agenda Item # 4.4

Subject:	Elverta Specific Plan third party agreement
Recommendation:	<p>The Planning Committee recommends that the Board approve the document after 3 hours of legal review. The Elverta Specific Group feels they could pay for 4-6 hours of review.</p> <p>Legal has reviewed for 2-1/2 hours, estimates 10 – 15 hours for completion.</p>
Current Background and Justification:	<p>The Elverta Specific Plan investors want the District to start their review of their system requirements which includes an update to our existing Master Plan, additions to the plan for their project and contracts for surface water to comply with PF8. The group will provide the money for to update our current Master Plan and be reimbursed through a portion of future connection fees.</p>
Conclusion:	<p>There is conflict regarding the amount of time the committee, the Elverta Specific Group and legal feel it will take to review this agreement. Until this is resolved this project is at a standstill.</p>
Board Action / Motion:	<p>Motioned by Director _____ Seconded by Director _____</p> <p>Dills: _____ Green: _____ Caron: _____ Anderson: _____ Longo: _____</p> <p>(A) Yea (N) Nay (Ab) Abstain (Abs) Absent</p>

RIO LINDA / ELVERTA COMMUNITY WATER DISTRICT
CONSULTANT FUNDING AGREEMENT

THIS CONSULTANT FUNDING AGREEMENT ("Agreement") is entered into as of the ___ day of _____, 2013 ("Effective Date"), by and between the RIO LINDA / ELVERTA COMMUNITY WATER DISTRICT ("District"), and ELVERTA OWNERS GROUP, a group of landowners interested in pursuing development of and therefore funding of, some of the cost of development within the boundaries of the Elverta Specific Plan ("Landowners").

RECITALS

A. On August 8, 2007, the Sacramento County Board of Supervisors adopted the Elverta Specific Plan ("Specific Plan"). The Specific Plan provides for the development of a mixed use community on approximately 1,750 acres including commercial uses, park lands, school sites, a mix of housing types and related infrastructure.

B. The Landowners are pursuing various subsequent governmental approvals in order to advance development within the Specific Plan. District is interested in providing feasible water service to the plan area.

C. Landowners need a reliable and financially affordable supply of domestic water.

D. District and Landowners desire to enter into an agreement providing for certain tasks and funding for certain tasks to be performed or overseen by the District's engineer related to planning, financing and implementation of future water service to the Specific Plan area that is sustainable and feasible.

AGREEMENT

1. Effective Date and Term. This Agreement shall be effective as of the date first shown above (the "Effective Date"). This Agreement shall remain in full force and effect until five (5) years from the Effective Date, unless extended in writing by District and Landowners, or until terminated pursuant to Section 6, below.

2. Initial Scope of Work and Approved Budget. The initial scope of work ("Initial Scope of Work"), including the budget as approved by the parties is set forth

in Exhibit "A" attached hereto and incorporated herein by this reference. Any additional tasks and budget adjustments shall only become effective when approved, in writing by the General Manager of District and Landowners' authorized representative.

3. Deposits and Accounting. Landowners shall submit to District, within 30 days of execution of this agreement, an initial deposit for the budget amount contained in the Initial Scope of Work, as set forth in Exhibit "A". District shall provide, to Landowners within twenty-five (25) calendar days of the end of any given month, a written monthly accounting report of the prior month's expenditures by District of funds paid by Landowners pursuant to this Agreement. In the event that the Initial Scope of Work is increased pursuant to this Agreement, the Landowners shall deposit the corresponding increased amount of budget for such increased Initial Scope of Work with District within thirty (30) calendar days after execution of the change order as provided in Section 2 above.

4. District Consultant Invoices. District consultants shall provide detailed, itemized invoices to District of their work that falls within the Initial Scope of Work, as may be amended pursuant to Section 2 above. District shall include in its consultant contracts a provision that District's consultants shall provide invoices to District within thirty (30) days after the end of each month's work by such consultants. District shall provide copies of invoices to the Landowners upon receipt from consultants by transmitting them electronically via email to the individual designated by the Landowner to receive notices per this agreement.

When District expenditures for approved tasks under this Agreement reach sixty percent (60%) of the approved budget set forth in Exhibit "A," or any change order to this Agreement, District and Landowners shall meet and confer on the status of work on the approved tasks and remaining tasks to be completed, and adjust the approved budget pursuant to mutual written agreement of District and Landowners. No work will occur on any task or scope of work for which the required deposit has not been received.

Payments by Landowners to District shall be transmitted to District, as follows:

Rio Linda/Elverta Community Water District
Attn: Mary Henrici, General Manager
P.O. Box 400
Rio Linda, CA 95673

5. Credit for Master Plan Portion of the Scope of Work. The completion of the District's Master Plan Update "Update" has been determined to be in the interest of both the District and the Landowners. To accelerate the completion of the Update as defined in Task 1 of the Scope of Work as set forth in Attachment A, the Landowners agree to pay upfront costs for the Update. The District agrees to reimburse the cost of the Update by crediting the Landowners the actual cost currently estimated at \$50,000 toward future connection fees associated with the development. The allocation of the reimbursement will be determined at a future date and will not exceed 50 percent of the development's connection fee.

6. Refunds of Unexpended Funds/Payment Upon Termination. After completion of the tasks set forth above in Exhibit "A" and in any change orders to this Agreement, and after full satisfaction of all financial obligations incurred by District in performance of such tasks and if unexpended funds paid by Landowners to District remain, District shall, within fourteen (14) calendar days, refund such unexpended funds to the Landowners.

In the event this Agreement is terminated as provided in Section 7, below, District shall refund any unexpended funds as provided for above.

7. Termination. This Agreement may be terminated by (a) expiration of the Term set forth in Section 1, above, without extension of the parties by mutual written agreement, (b) either District or the Landowners for any reason upon providing ten (10) days' written notice to the other party, subject to the payment obligation of the Landowners set forth in Section 5, above, (c) District for failure by Landowners to make required payments in a timely manner hereunder.

8. Reimbursement Agreement. District and Landowners agree that the costs paid pursuant to this Agreement will benefit other developers and landowners of property within the Elverta Specific Plan boundary. District agrees to assist and take all reasonable actions to cause or support the creation of an infrastructure financing fee such that said costs, shall be reimbursed to Landowners through a fee upon future lands as they benefit from said expenditures .

9. Notices. Any notice ("Notice") to be given hereunder to any party hereto shall be in writing and shall be delivered to the person at the appropriate address set forth below by personal service (including express or courier service), or by certified mail, postage prepaid, return receipt requested, as follows:

Notice required to be given to District shall be addressed as follows:

General Manager
P.O. Box 400
Rio Linda, CA 95673

Notice required to be given to the Landowners shall be addressed as follows:

Elverta Owners Group
c/o Jeff Pemstein
The RCH Group
1640 Lead Hill Boulevard, Suite 220
Roseville, CA 95661

Notices so submitted shall be deemed to have been given (i) on the date personally served, if by personal service, or (ii) forty-eight (48) hours after the deposit of same in any United States Post Office mailbox, postage prepaid, addressed as set forth above. The addresses and addressees, for the purpose of this Section 8, may be changed by giving written notice of such change in the manner herein provided for giving notice.

10. No Third Party Beneficiaries. This Agreement is made and entered into for the sole protection and benefit of Landowners and District and their successors and assigns: No person who is not a party to this Agreement shall have any right of action based upon any provision in this Agreement.

11. Amendments. All modifications or amendments to this Agreement shall be in writing, and executed by all parties hereto in order to be of any force or effect.

12. Jurisdiction and Venue. This Agreement shall be administered and interpreted under the laws of the State of California. In addition to any other right or remedies, either District or Landowners may institute legal action to cure, correct or remedy any default, to enforce any covenant or agreement herein, or to enjoin any threatened or attempted violation. All legal actions shall be instituted in the Superior Court of the County of Sacramento, State of California.

13. Severability. If any term, covenant or condition of this Agreement or the application thereof to any person, entity or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term, covenant or condition to persons, entities or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term,

covenant or condition of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

14. Entire Agreement. Except as may be amended as set forth in Section 10, above, this Agreement, inclusive of its Recitals and Exhibits, constitutes the sole agreement between District and the Landowners pertaining to funding of the tasks set forth in Section 2, above, and supersedes any other oral or written understanding.

IN WITNESS WHEREOF, District has authorized the execution of this Agreement in by its President of the Board and Landowners have authorized execution of this Agreement by Jeffrey M. Pemstein.

DISTRICT:

LANDOWNERS:

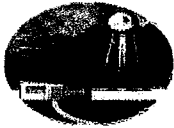
RIO LINDA / EVLERTA COMMUNITY WATER DISTRICT ELVERTA OWNERS GROUP

By: _____
President of the Board

By: _____
Jeffrey M. Pemstein
Project Manager and
Authorized Agent

Printed Name: _____

RIO LINDA



ELVERTA

**Items for Discussion
and Action**

Meeting Date: March 18, 2013

Agenda Item # 4.5

Subject:	Hydropneumatic tank air relief valve replacement
Recommendation:	<p>The Planning Committee recommends installing air relief valves on the hydropneumatic tanks immediately as this is a Safety issue.</p> <p>Legal review not required.</p>
Current Background and Justification:	<p>The District's insurance carrier contacted us and said that our hydropneumatic tanks will need to be certified as OSHA has noted failures to the tanks. Phase 1 has been completed. The projects needed have been prioritized. The Engineer has recommended that air relief valves be replaced immediately as a safety issue on 7 of the tanks. Estimated cost \$11,000.00 to provide this equipment. The other tasks that need to be completed will be budgeted in the next two fiscal years.</p>
Conclusion:	<p>The air relief valves need to be installed on these tanks as there are currently none. Pressure has nowhere to escape should there be excess pressure in the tanks. \$11,000.00 can be allocated from the Elverta Booster station design budget in the Capital Improvement fund to perform this work.</p>
Board Action / Motion:	<p>Motioned by Director _____ Seconded by Director _____</p> <p>Dills: ___ Green: ___ Caron: ___ Anderson: ___ Longo: ___</p> <p>(A) Yea (N) Nay (Ab) Abstain (Abs) Absent</p>



**Items for Discussion
and Action**

Meeting Date: March 18, 2013

Agenda Item # 4.6

Subject:	Request of River West Owners Group / Gibson Ranch, LLC to receive water from RLECWD
Recommendation:	<p>The Planning Committee recommends that a letter be written to LAFCo in support of the River West Owners Group / Gibson Ranch, LLC to include their land in our District Boundaries so they may develop in the future. Please see the attached letter from the group.</p> <p>District staff to compose letter.</p>
Current Background and Justification:	<p>The River West Owners Group / Gibson Ranch, LLC owners group made a presentation to the Planning Committee. They are requesting the District provide a letter to Lafco in support of their property being included in the District boundaries so they may receive water from our agency at a future date. This property is adjacent to the Elverta Specific Plan property owners group and is currently in an unfranchised area. The other agency nearby who can provide water is Cal Water.</p>
Conclusion:	<p>This letter of support would be the first step in a very long process before these land owners could receive water from our agency. The Elverta Specific Project infrastructure would be right next to these properties and it would make sense for this area to be an extension to the piping system in the future. Adding these properties would also square off the District's boundaries.</p>
Board Action / Motion:	<p>Motioned by Director _____ Seconded by Director _____</p> <p>Dills: _____ Green: _____ Caron: _____ Anderson: _____ Longo: _____.</p> <p>(A) Yea (N) Nay (Ab) Abstain (Abs) Absent</p>

Gibson Ranch, LLC
3001 I Street, Suite 200
Sacramento, CA 95816
Phone: (916) 379-0955 • Fax: (916) 379-0915

March 1, 2013

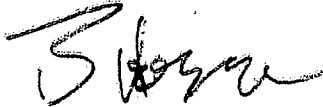
Mary Henrici
General Manager
Rio Linda/Elverta Community Water District
730 L Street
Rio Linda, CA 95673

RE: Gibson Ranch LLC Annexation Request

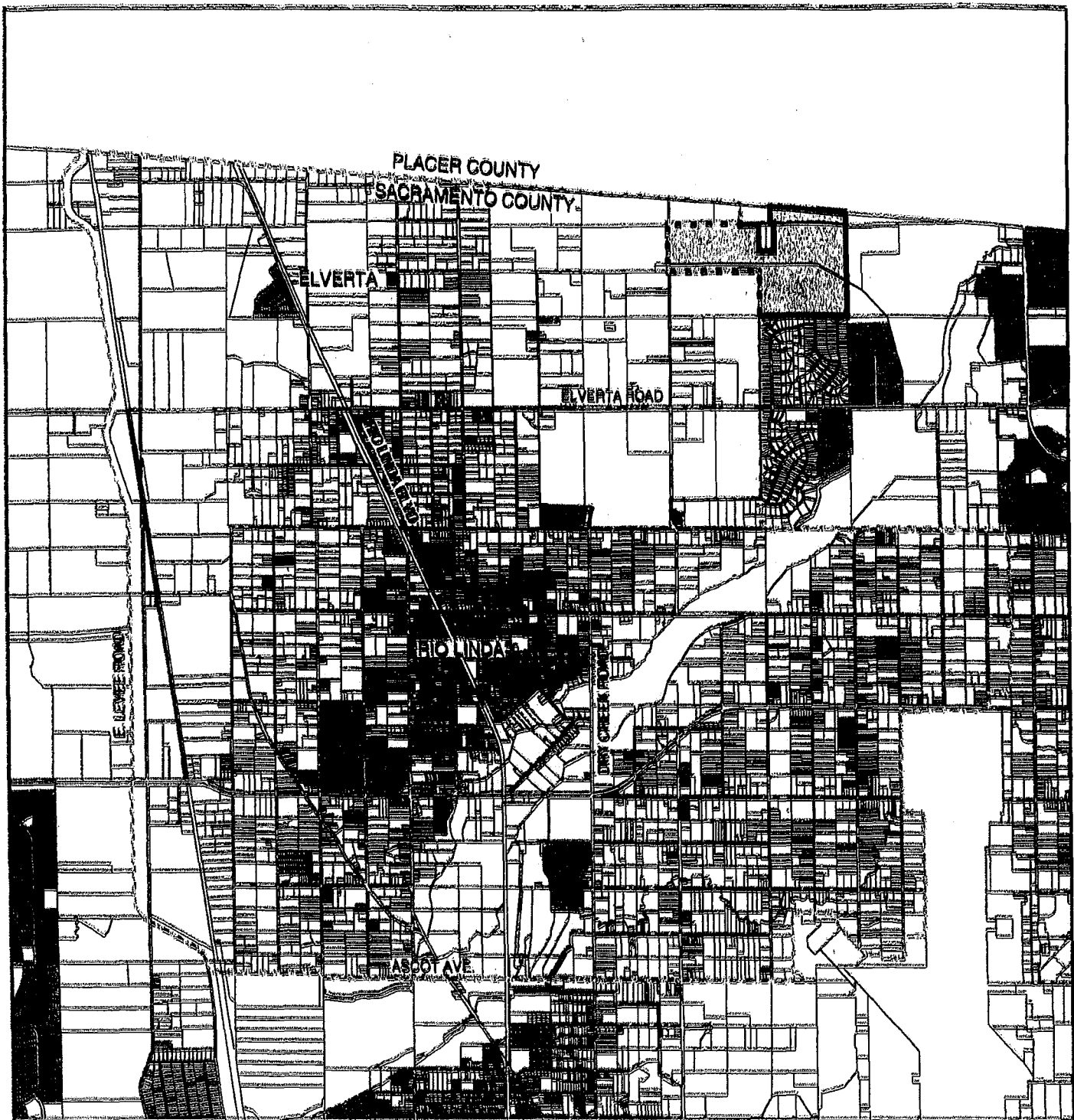
Ms. Henrici,

Gibson Ranch, LLC requests annexation of Sacramento County parcels 203-0010-003 (19.16 acres), 015 (87.17 acres) and 016 (143.42 acres) to the Rio Linda/Elverta Community Water District. These parcels are currently in the non-franchised area but adjacent to the current district boundary. A Tentative Subdivision Map will be processed by Sacramento County this year as part of the Elverta Specific Plan and will include this annexation request. It is anticipated that this development application could be approved by the Sacramento County Board of Supervisors by this time next year.

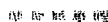


Sincerely,



Bret Hogge
Land Use Manager
River West Investments



LEGEND:

-  EXISTING DISTRICT BOUNDARY
-  PROPOSED ANNEXATION BOUNDARY
-  ELVERTA SPECIFIC PLAN BOUNDARY

PROPOSED ANNEXATION

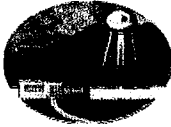
DATE: MARCH, 2013

**RIO LINDA / ELVERTA
COMMUNITY WATER DISTRICT**
SACRAMENTO COUNTY, CA



**MCR
ENGINEERING**

MCR ENGINEERING, INC.
3242 DUPONT COURT
MANTECA, CA 95336
TEL: (209) 299-6229
FAX: (209) 299-8888



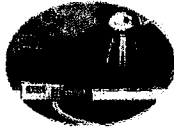
Items for Discussion
and Action

Meeting Date: March 18, 2013

Agenda Item # 4.7

Subject:	Legal Cost Control
Recommendation:	<p>The Ad Hoc committee would like to address the following legal cost controls:</p> <p>Requirement of estimate before legal work is done. Cost of written estimate on all legal work before it is done. Board discussions with Counsel by phone or in person fees.</p> <p>Contract points including:</p> <ul style="list-style-type: none">• Interest charged on late payment.• Possibility of rate negotiation on anniversary dates.• Upcoming performance review in June.• Payment of travel, meals, copies, etc.• Discuss paragraphs 10a and 10b of contract.
Current Background and Justification:	
Conclusion:	<p>The Ad Hoc committee recommends the Board provide further direction to the staff and committee once the above items are discussed.</p>
Board Action / Motion:	<p>Motioned by Director _____ Seconded by Director _____</p> <p>Dills: _____ Green: _____ Caron: _____ Anderson: _____ Longo: _____</p> <p>(A) Yea (N) Nay (Ab) Abstain (Abs) Absent</p>

RIO LINDA



ELVERTA

**Items for Discussion
and Action**

Meeting Date: March 18, 2013

Agenda Item # 4.8

Subject:	Create procedures for approving legal cost estimates for review of documents.
Recommendation:	Staff is requesting Board to give direction to staff on a process or procedure for approval of legal costs when committees or staff disagree with legal counsel's estimates of time.
Current Background and Justification:	In an effort to control legal costs the Board of Directors has asked that staff request estimates of time and completion dates for all legal work. Staff has requested several estimates on a variety of work. Staff and committees have felt the time estimates provided by legal are excessive for the work requested. This has stopped all items that need to have legal review from being accomplished. In the past staff has been authorized to spend up to \$5,000.00 on items that are not daily expenses. Many of the estimates are above this spending limit.
Conclusion:	The current process for getting legal work done in an economical and timely manner is not working. If there is disagreement between legal and staff or committees on the time required for a project the project stops. The staff is asking for direction on this matter so it will not need to be brought back to the Board again in the future.
Board Action / Motion:	Motioned by Director _____ Seconded by Director _____ Dills:____ Green:____ Caron:____ Anderson:____ Longo:____. (A) Yea (N) Nay (Ab) Abstain (Abs) Absent



Items for Discussion
and Action

Meeting Date: March 18, 2013

Agenda Item # 4.9

Subject:	Purchase of Used Inserting Equipment
Recommendation:	<p>Finance /Administrative Committee recommends the District purchase demonstration (used) inserting equipment and shop around for other companies to repair the equipment as needed. Purchase \$11,000 and \$1,884.04 annual maintenance.</p>
Current Background and Justification:	<p>The District's inserter machine's lease will expire on March 31, 2013. I have cancelled the lease because we do not need all of the equipment we currently have now that we have a bulk mail permit. The staff has looked at 4 options on what to do instead of the current practice. Attached are the findings on our research</p>
Conclusion:	<p>Although purchasing the District's existing machine would be less expensive the item has been used for 5 years. The demo machine has been maintained well and should last the District many years. Outsourcing appears to be \$1,000.00 less per year but then there is no control of confidentiality or when the mailings go out. There is also no contract so prices can change. Leasing a new machine is more expensive and would have the same end result as purchasing a lightly used machine.</p>
Board Action / Motion:	<p>Motioned by Director _____ Seconded by Director _____ Dills:_____ Green:_____ Caron:_____ Anderson:_____ Longo:_____.</p> <p>(A) Yea (N) Nay (Ab) Abstain (Abs) Absent</p>

Recommendation: **Purchase Used Equipment for Inserting of Billing**

Even though there would be an upfront out of pocket purchase. Looking at the cost over a 5-year period this would be a cost savings to the District. This equipment has been used for demo purposes and been kept in excellent operating condition.

Purchase \$11,000 with maintenance cost of \$1,884.04 annually.

Annual cost to insert in-house \$26,118.26 or per piece cost bills \$0.724 / late bills \$1.368

Pros:

- Maintenance cost of \$1,884.04 annually
- In-house control with ability to adjust product output.
- Convenience – The ability to insert and mail at the convenience of the District. Weekends or nights if necessary.
- District could own the equipment with ability to use inserter for other possible projects, Consumer Confidence Reports (CCR's) and other notices.
- Timeliness – Delivery of mailing to the Post Office in a timely manner much quicker.
- \$\$\$ Savings – remittance, turnaround time, mailing in the customer hands sooner means revenue in District sooner.
- Confidentiality – Customer information is secure.
- Fixed costs – Cost would be stable.
- Customer friendly – customer would not be impacted as service would remain the same.

Cons:

- Staff Time – total of 12 labor hours over 2 months.
- No equipment for other projects.
- Possible delays of cash flow.
- Confidentiality - Customer information vulnerable.

The attached spreadsheets provide a detailed breakdown of the various costs for 5-year lease of equipment, purchase of existing equipment and outsourcing of the billing.

Outsourcing of the Billing

Recommendation: Do not outsource billing

Even though there would be an upfront out of pocket, purchase. Looking at the cost over a 5-year period this would be a cost savings to the District.

Approximate annual cost to outsource \$25,226.76 or per piece cost bills \$0.766 / late bills \$0.947 monthly

Pros:

- Staff Time - free up a total of 12 labor hours over 2 months.

Cons:

- No control
- No guarantee of costs
- No security of customer information
- No cost savings to the District
- No inserting equipment available if other projects are needed
- No guarantee of a timely delivery to the Post Office
- No savings of postage costs

Lease of New Equipment

Recommendation: Do not lease new equipment

This would be a 5-year lease with a total cost of \$38,908.80

Approximate annual cost of lease \$7,781.76 or per piece cost bills \$0.746 / late bills \$1.491 monthly

- The pros and cons would be the same as those of purchasing used equipment.
- Cost difference between the purchasing used equipment \$2,073.26 annually.

Purchase existing Equipment

Recommendation: Do not purchase existing equipment

Out of pocket, purchase at \$3,169.19 with maintenance at \$3,500 - \$4,400

Per piece cost bills \$0.695 / late bills \$1.204 monthly

- The pros and cons would be the same as those of purchasing used equipment.
- Cost of annual maintenance is unknown at this time but approximately \$3,500 - \$4,400 annually.

RIO LINDA



ELVERTA

**Items for Discussion
and Action**

Meeting Date: March 18, 2013

Agenda Item # 4.10

Subject:	Manager Training
Recommendation:	Finance / Administrative Committee recommends the District approve sending the General Manager to "Manage Multiple Projects" training as this would improve the prioritization skills of staff.
Current Background and Justification:	Training cost is \$99.00 and takes place in Sacramento on May 8, 2013.
Conclusion:	
Board Action / Motion:	Motioned by Director _____ Seconded by Director _____ Dills: _____ Green: _____ Caron: _____ Anderson: _____ Longo: _____ (A) Yea (N) Nay (Ab) Abstain (Abs) Absent

RIO LINDA



ELVERTA

**District Activity
Report**

Meeting Date: March 18, 2013

Agenda Item # 5.1

Subject:	
Recommendation: Current Background and Justification:	a. General Manager's Report b. Water Production Reports c. District Engineers Report
Conclusion:	
Board Action / Motion:	Motioned by Director _____ Seconded by Director _____ Dills: _____ Green: _____ Caron: _____ Anderson: _____ Longo: _____ (A) Yea (N) Nay (Ab) Abstain (Abs) Absent

Managers Report

February 6, 2013 to March 12, 2013

On February 6, 2013 I attended the monthly Lafco meeting. There was discussion regarding the District's current financial condition and legal contract. It was requested that the District's legal contract be put on our agenda in January 2014 for reconsideration as there is a clause in the current contract regarding extension of the agreement.

On February 13, 2013 Director Anderson took a tour of the District's facilities.

On February 14, 2013 I attended the SGA meeting. The SGA adopted a conflict of interest code. Pam Tobin was appointed the SGA representative to ACWA. A presentation was done on the Groundwater Management Program the planning committee met and discussed the Elverta Specific Plan scope of work, the status of the hydropneumatic tank inspections and the annual intertie agreement with Sac Suburban.

On February 19, 2013 I had a meeting with landmark a tower lease purchasing company who may be interested in providing a quote to purchase our tower leases.

On February 20, 2013 I met with Johnson controls on the possibility of a power bill reduction. Sorry to say they can only do their program with agencies who use PG&E power.

On February 21, 2013 The SAWWA meeting this month was about backflow prevention and new regulations coming our way from the State on backflow assemblies.

On February 22, 2013 Staff met with Mr. Dills on scheduling projects for staff and tracking their progress.

On February 28, 2013 the District's engineer and I met with the Gibson Ranch LLC property owners group. They are asking the District to provide a letter of support for annexation into our District.

On March 4, 2013 staff was trained on the operation of the generator at well 15.

On March 5, 2013 the planning committee met and discussed the Elverta Specific Plan, the Gibson Ranch owners group, a mutual aid agreement with Sac Suburban, an RFP for the new tank and booster station, and received an update on the hydropneumatic tank status.

March 6 and 7 staff went to completed staff work training provided by CPS. I feel this will help staff determine the best answer to future problems in the district.

On March 11, 2013 the finance committee met and we discussed the District bank accounts and their restrictions. Staff was asked to look into options for our accounting software as there are issues with the current company in Quickbooks. The committee made a recommendation on an inserter for the companies billings. They requested staff review other agencies vehicle policies. They requested staff

compile a list of all contracts, terms and their renewal dates. They reviewed staff training requests. A landlord/ tenant letter was discussed. Staff was directed to ask other agencies what they do about tenants paying the water bills.

There is an opportunity for Board members who have not yet taken their ethics and sexual harassment training to take it for free at the Spring ACWA conference in Sacramento May 7, 2013. Please let me know if you are interested in attending this required training.

RIO LINDA/ELVERTA C.W.D. 2013

REPORT OF DISTRICT OPERATIONS

SOURCE WATER DATA

Water Production (Million Gallons)

January	February	March	April	May	June	Year To Date
39	36.5	0	0	0	0	
39,040,780	36,450,779					
July	August	Sept.	Oct.	Nov.	Dec.	Year To Date
0	0	0	0	0	0	

Gallons = Multiply M.G. by:	1,000,000	Monthly Total	Gallons
Cubic Feet = Divide gallons by:	7.48		Cubic Feet
Hundred Cu Ft. = Divide cu. ft. by:	100		Hundred Cubic Feet
Acre Ft. = Divide gallons by:	325,829		Acre Ft.

DISTRIBUTION SYSTEM DATA

Water Quality Complaints

Complaints Total (Low Psi Complaints)

January	February	March	April	May	June	Year To Date
0	1(1)					
July	August	Sept.	Oct.	Nov.	Dec.	Year To Date

New Services

New Construction	0
Existing Homes	0
Paid prior to increase. (2 not installed)	0
Total of Service Connections to Date ----->	

Deterioration February 1 thru February 31	2
Damaged February 1 thru February 31	0

Water Sampling

Routine	16
Non Routine	2

February 1, 2013 - February 28, 2013

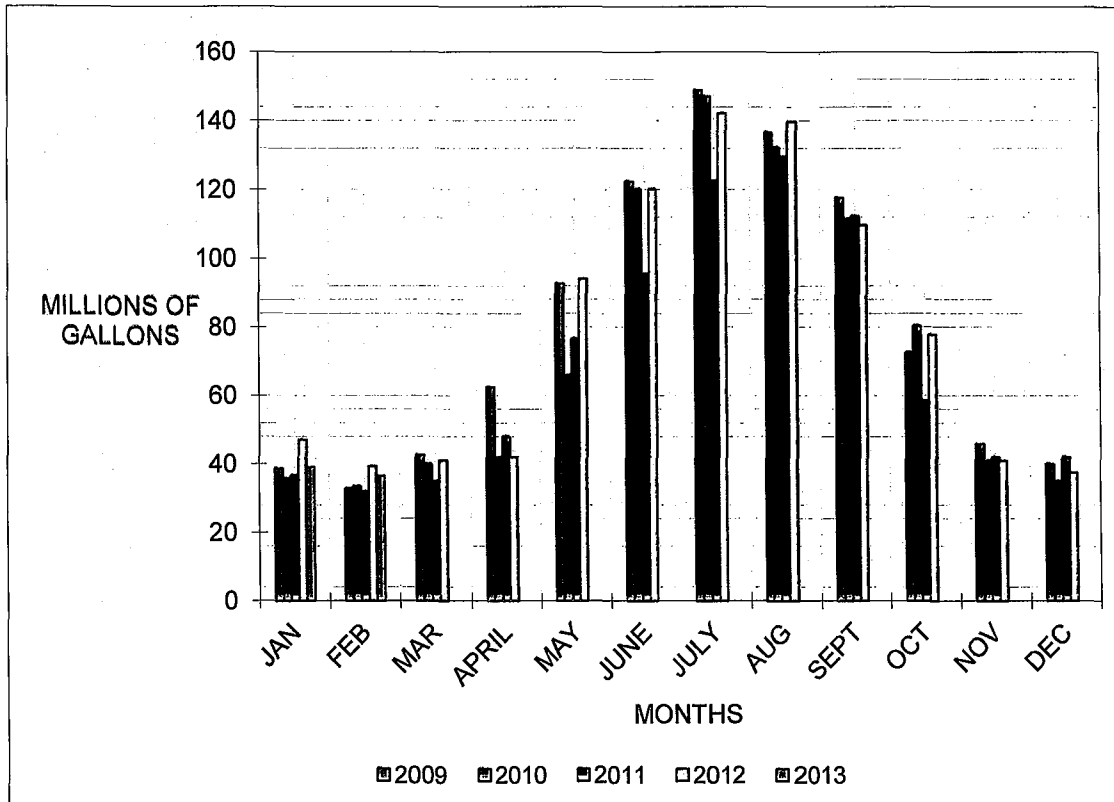
2 - Distribution leaks repaired by District staff, 0 - by Contractor or with contractor assistance.	
Work Orders Issued - 63	USA's Issued - 41
Get Current Read - 29	
Repair or Replace Box - 1	
Tag Property - 15	
Disconnect Service - 3	
Turn On/Off Service - 4	
Possible Leak - 4	
Meter Downsize Request - 1	
Pressure Complaint - 1	
Other Work - 3	
Repair - 2	
Relpaced 1 Broken Fire Hydrant, Raised 19 valve boxes in roadways covered by county paving projects.	

RIO LINDA/ELVERTA C.W.D.

WATER PRODUCTION

2009 \ 2013

Month	Water Production in Million Gallons						SSWD Water Purchases			
	2009	2010	2011	2012	2013	Avg.	2010	2011	2012	2013
JAN	38.7	35.6	36.4	47	39	39.34	0	0	0.009	0
FEB	32.7	33.4	31.8	39.3	36.5	34.74	0	0	0	0
MAR	42.6	40	34.7	41.1		39.60	0	0	0.002	
APRIL	62.4	41.7	47.8	42		48.48	0	0	0	
MAY	92.6	65.7	76.4	94		82.18	0.002	0.019	0.01	
JUNE	122.3	120	95.3	120		114.40	0.4	0.71	0.12	
JULY	148.8	147	122.4	142.2		140.10	0.028	0.025	0.26	
AUG	136.6	132.2	129.4	139.7		134.48	0.038	0.012	0.3	
SEPT	117.6	111.4	112.2	109.7		112.73	0.094	0.003	7.6	
OCT	72.5	80.3	58.4	77.8		72.25	0	0.001	0	
NOV	45.9	40.8	41.9	41		42.40	0.004	0	0	
DEC	39.9	34.8	42	37.5		38.55	0	0	0	
TOTAL	952.6	882.9	828.7	931.3	75.5	898.875	0.566	0.77	8.301	0



TECHNICAL MEMORANDUM

To: Mary Henrioi = General Manager
From: Jim Carson, District Engineer (Affinity Engineering)
Subject: District Engineering Staff Report – March 2013
Date: March 10, 2013

This Technical Memorandum (TM) updates the Board of Directors on the engineering projects since last month's engineering report.

1. Planning Committee

The planning committee met on March 5, 2013 and discussed several planning projects. The planning committee is scheduled to meet the first Monday of each month. The next scheduled meeting is Tuesday April 2, 2013.

2. SRF Project – General

A letter was received from CDPH that approved the modification of the District scope to construct a reservoir and booster station with the remaining funding. Before the funding can be completed, the District needs to complete the design of the reservoir and booster station.

A request for proposal was completed (RFP) for the engineering of the L Street Reservoir and Booster Station. The RFP will be distributed this month with the selection of the design engineer planned for the April board meeting.

Once the design of the reservoir and booster station is complete, a permit and funding amendment will be submitted to CDPH prior to going out to bid for construction.

3. SRF Project – Well 15

Well 15 is operating and is currently the main supply to the water system. Control changes were made to protect the Well if the lubrication solenoid fails to open. Remote monitoring of the water system with SCADA was enabled.

4. Hydropneumatic Tank Risk Management

A TM was prepared that outlined recommended improvements and their associated schedules to address the non-certified hydropneumatic tanks. The schedule is as follows:

- Pressure relief valves are planned to be installed on the seven hydropneumatic tanks. The cost of the pressure relief valves is \$700 per site or \$4,900. This work was recommended by the planning committee to be added to the March board meeting agenda.

District Engineering Staff Report – March 2013
March 10, 2013

- Four tanks have been identified as being eligible for certifications and planned to be added to the FY13/14 capital budget. The cost of the certifications is \$10,800.
- Three tanks are not eligible for certification and are planned to be removed with new electrical panels and soft starts. These soft starts will mitigate the pressure surges that would occur when the tanks are out of service. The cost of the electrical panels are planned to be added to the FY 13/14 and FY 14/15 capital budgets. The cost for each electrical panel replacement is \$40,000 or \$120,000 for all three sites.

RIO LINDA



ELVERTA

Meeting Date: March 18, 2013

Board Reports

Agenda Item # 5.2

Subject:	Board and Committee Reports
Recommendation: Current Background and Justification:	a. Sacramento Groundwater Authority – Green, Henrici b. Regional Water Authority – Dills, Henrici c. LAFCo – Caron d. Planning Committee – Longo, Green e. Finance / Administrative Committee – Dills, Anderson f. Ad Hoc Legal Committee g. Other
Conclusion:	
Board Action / Motion:	Moteded by Director _____ Seconded by Director _____ Dills: _____ Green: _____ Caron: _____ Anderson: _____ Longo: _____ (A) Yea (N) Nay (Ab) Abstain (Abs) Absent

**SACRAMENTO GROUNDWATER AUTHORITY
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Thursday, February 14, 2013; 9:00 a.m.

5620 Birdcage Street, Suite 110

Citrus Heights, CA 95610

(916) 967-7692

The Board will discuss all items on this agenda, and may take action on any of those items, including information items and continued items. The Board may also discuss other items that do not appear on this agenda, but will not act on those items unless action is urgent, and a resolution is passed by a two-thirds (2/3) vote declaring that the need for action arose after posting of this agenda.

The public shall have the opportunity to directly address the Board on any item of interest before or during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the Authority's Administrative Office at the address listed above. In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the Executive Director of the Authority at (916) 967-7692. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

- 1. CALL TO ORDER AND ROLL CALL**
- 2. PUBLIC COMMENT:** Members of the public who wish to address the Board may do so at this time. Please keep your comments to less than three minutes.
- 3. CONSENT CALENDAR**
 - a) Minutes of December 13, 2012 meeting.
Action: Approve Consent Calendar item.
- 4. CONFLICT OF INTEREST CODE**
Action: Approve SGA Policy 200.2 and Resolution 2013-01 to Adopt a Conflict of Interest Code.
- 5. ACWA JPIA DIRECTOR REPRESENTATION**
Action: SGA Chair to appoint a new ACWA JPIA Director Representative.
- 6. SGA GROUNDWATER MANAGEMENT PROGRAM**
Information Update: Rob Swartz, Principal Project Manager.
- 7. EXECUTIVE DIRECTOR'S REPORT**
 - a) Government Affairs Update
 - b) Hydrologic Modeling Tools Evaluation
 - c) SGA Financial Report
- 8. DIRECTORS' COMMENTS**

ADJOURNMENT

FEBRUARY 14, 2013

TO: SACRAMENTO GROUNDWATER AUTHORITY BOARD

FROM: JOHN WOODLING

RE: EXECUTIVE DIRECTOR'S REPORT

- a) **Government Affairs Update** – The new two-year legislative session kicked off with the swearing in of the Assembly and Senate. Regional Water Authority adopted a legislative and regulatory agenda for 2013 through unanimous consent. Those principles will help to guide SGA as well. Of special interest is a proposal from the ACWA Groundwater Committee that is being considered by the ACWA State Legislative Committee. The Groundwater Committee proposed that ACWA pursue legislation that would make groundwater recharge a beneficial use of water under the water code. Currently recharge is characterized as storage of water, which must later be extracted and put to a beneficial use. A workgroup at ACWA is modifying proposed language for reconsideration by the State Legislative Committee. Several spot bills have been introduced to serve as vehicles for further developing, or replacing, the 2009 water bond bill. There are a number of bills regarding hydrofracking. Staff will follow these bills, while also trying to determine the significance to the SGA area and surrounding regions. AB 145 (Perea) and SB 117 (Rubio) both propose to move the Drinking Water Program from Department of Public Health to the State Water Resources Control Board.
- b) **Hydrologic Modelling Tools Evaluation** – Staff has finalizing an agreement with the California Water Foundation for a grant to help identify information and analytical tools needs in the region, which would support Integrated Regional Water Management for the lower American River Basin. The grant would fund an effort led by RWA, with SGA, SCGA, and the Placer Groundwater Management Group representatives serving as a steering committee, to identify regional informational and analytical tool needs, evaluate and recommend enhancements to existing tools, and to potentially implement some of the recommended enhancements. The Sacramento Groundwater Authority is a local funding partner in the effort. An initial meeting of the steering committee was held on January 31, 2013.
- c) **SGA Financial Report** – The financial reports for the period ending December 31, 2012 and January 31, 2013 are attached.

Minutes, March 5th, 2013 Planning Committee Meeting

Attendees: Jim Carson District Engineer, Mary Henrici District General Manager, Paul Green Director and Matthew Longo Director.

Meeting called to order at 4:50 pm

Meeting was an update and informative meeting by the District Engineer to the Directors.

Public Comment: There was no public comment as there was no public in attendance.

Agenda Items:

1. State revolving funds Project Status Update:

- a. CDPH update regarding engineering report to change from 3 wells to 1 well plus a storage tank and booster station has been received well and it is believed by our Dist. Eng. (Jim Carson) that we have the blessing of CDPH to go ahead. The balance of our \$7.5 mil. loan will be the funding source.

There is no action recommended by the planning committee at this time.

- b. Request for Proposal (RFP) – "L" St. Reservoir and Booster Station. RFPs have been prepared by Dist. Eng., potential proposer have been identified base upon qualifications and ability. It is important to get on with project in order to align water supply with water needs of Dist.

It is the recommendation of the Planning Committee that we initiate RFPs for engineering proposals.

2. Elverta Specific Plan

- a. Elverta Owners Group, Funding agreement update and Scope of work update. Dist. Eng. is working to get approval between Land owners and RLECWD as to what is included in the scope of work and how scope of work is funded. At this time it is recommended that the Landowners pay and the Scope of work incorporate 1. An update of the Master Plan including a 5 yr. CFP. 2. Study of where the water will come from. 3. Merge the Elverta Specific Plan and the RLECWD Plan. Legal is concerned with Agreement and wants to review and provide edits. Estimated cost by Legal is considerably higher than Land owners believe is reasonable. Landowners are willing to pay up to \$1000.00 for review. Mary Henrici is to advise counsel and ask him to review up to \$1000.00 worth of time.

There is no recommendation at this time as this is an ongoing situation.

- b. Gibson Ranch LLC Owners Group is requesting of LAFCO and RLECWD that they be added via annexation to the District. This is an additional area of land in the ESP and will be provided water from the Infrastructure that is being planned with the Elverta Owners Group.

It is the recommendation of the Planning Committee that we provide our blessing to the annexation.

3. **SSWD and RLECWD Mutual Aid Agreement.** Standard mutual aid agreement between agencies binds neither but rather is an agreement of cooperation between SSWD and RLECWD.

It is the recommendation of the Planning Committee that the Mutual Aid Agreement be placed on the Regular Meeting Agenda as an action item without the estimated \$6000.00 legal review. It appears to the committee that this agreement is beneficial to both SSWD and RLECWD and should be approved.

4. **Hydropneumatic Tank Risk Mitigation.** 4 of our tanks were recommended for structural certification. It is recommended that we start this process about July of 2013, cost estimated to be \$10,800.00. 3 Tanks cannot be certified and will eventually have to be removed. Additionally the electrical panels of these tanks need replacement. It is recommended therefore that the District move forward with a plan to replace the elec. panels and include soft start technology. This will ease pressure surge issues. The cost of panel replacement is \$40,000.00 per site and we believe that we should address 2 sites in FY 13/14 and the other in FY14/15. A number of our tanks are not fitted with proper relief valves and it is recommended that we install them as soon as we are able.

It is the recommendation of the Planning Committee that the above items be brought to the Board as action items.

5. **SSWD and RLECWD Interconnection Agreement,** was approved by the SSWD Board for another year. The need for future interconnect Agreements will be unnecessary as the Mutual Aid Agreement will include interconnection during emergencies.

**Rio Linda/Elverta Community Water District
Finance and Administration Committee Meeting Minutes
March 11, 2013**

Public Comment: Public member Stephanie Suela commented about the District's Vehicle Policy as it relates to rounds. She said she did some research and checked with 7 or 8 similar districts and none of them perform weekend rounds. She said one of them was the same district that General Manager Henrici came from. G.M. Henrici disagreed.

1. **Expenditures:** The committee reviewed and discussed expenditures and accepted staff recommendation to approve the expenditures. Committee will recommend acceptance to the full board at the regular board meeting. Comments were made by the public and board members. G. M. Henrici explained some of the bank account information and was asked to identify the "restricted" accounts and the construction checking account for clarity.
2. **Profit and Loss Report:** The committee reviewed and discussed the profit and loss report. Comments were made by the public and board members. G. M. Henrici explained some of the report to the committee.
3. **District Chart of Accounts:** The Chart of Accounts was discussed. Comments were made by the public and board members. The Chart of Accounts is still not complete or accurate. The new Bookkeeper is having issues with the Quick Books software program and some of the formulas. It was also mentioned that the Chart of Accounts is not the only issue with Quick Books. The G.M. was directed to have staff do an analysis developing the pros and cons of staying with Quick Books and creating a new company vs. switching to a new software system.

The G.M. was asked to create a spreadsheet that listed and tracked critical dates (start, expiration, dates that cost increases, etc.) for all district leases and contracts. Comments were made by the public and board members.

4. **Discussion about equipment used for customer billing:** Comments were made by the public and board members. Staff completed an analysis of viable options for providing customer billing equipment. Internal vs. external comparison and contrasting was done. Options were developed using price for equipment, maintenance and listing the pros and cons of each option. Option #1 was selected over Option #4. They were similar with the price being less for Option #4 per piece but the equipment would be older and cost of maintenance and reliability was the deciding factor. The committee agreed with staff to pursue Option #1 and recommends that course of action to the Board.

5. **On Call Vehicle Policy:** The Committee reviewed and discussed the On-Call Vehicle Policy. Comments were made by the public and board members. One change of a location of a sentence from one paragraph to another was suggested. The committee agreed with that suggestion and the G.M. agreed to make the change. A discussion also took place regarding the time estimated by Counsel to review this document. The time seemed excessive. There are more items like this that need to be discussed with District Counsel during the regular board meeting in March.

6. **District Staff Training:** Comments were made by the public and board members. G.M. Henrici mentioned that she and a staff person had already attended the "Completed Staff Work" Training recommended by the Board and have used the training to benefit the District already. Public Member John Ridilla mentioned that some of the staff work had looked incomplete related to board packets in the past several months. G.M. also requested training to help "Manage Multiple Projects". This will improve prioritization skills. The Committee agreed that training would be beneficial. A Grade 2 District employee getting paid Grade 3 Water Operator pay will be taking the Grade 3 test. The employee requested the District fund a practice exam course to increase his chances of successfully passing the exam. The G.M. was authorized to make an offer to loan the employee \$300 to be reimbursed by the employee to take the course.

7. **Overtime and Holiday Pay:** The matter was reviewed and discussed. Comments were made by the public and board members. Staff were not paid for or taking compensating time off for travel time for past work performed related to weekend rounds. Pay and mileage reimbursement was to be port to port. The District Bookkeeper had caught some under payments in her own holiday pay. These matters were resolved by making some normal back payments.

8. **General Managers Report:** The G.M. report was a brief half page summary of some highlights during the month. It was reviewed and discussed by the committee. The G.M. noted tower leases and possible loans as income streams for the District. The G.M. will be checking with a local school district about the terms and conditions of their tower leases. The G.M. had noted some issues related to owner/renters and shut off requests. The G.M. was asked to check to see what other utilities do in similar circumstances and report back. More legal review time estimates were discussed. This issue needs to be elevated to the full board during regular board meetings for discussion with District Counsel. The issue is affecting the performance, efficiency and effectiveness of the District, the board and the G.M.

Summary of the District's Financial position: All bills held have still not been paid but progress has been made recently. The legal fees have gone down considerably and should continue to decrease. Employees, vendors and contractors are all being paid. Things are getting better gradually.

Meeting minutes were taken by Brent Dills to the best of his ability. I have not intentionally left anything out and am solely to blame if that occurred.

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

**1112 I Street, Suite #100
Sacramento, California 95814
(916) 874-6458**

April 3, 2013

TO: Sacramento Local Agency Formation Commission

FROM: Peter Brundage, Executive Officer

CONTACT: Don Lockhart AICP, Assistant Executive Officer (916) 874-2937
[Don.Lockhart@SacLAFCo.org]

RE: **UPDATE: PROPOSED CITY OF ELK GROVE SPHERE OF
INFLUENCE AMENDMENT (LAFCo# 09-10/ SCH # 2010092076)**

RECOMMENDATION:

Receive and file report.

BACKGROUND:

This report is to update your Commission and interested parties on the proposed Elk Grove Sphere of Influence Amendment proceedings.

Sacramento LAFCo is the lead agency under the California Environmental Quality Act, and has prepared the Recirculated Draft Environmental Impact Report (RDEIR) as part of the ongoing environmental review for the proposal. The RDIER is considered a Recirculated DEIR because significant new information has been added or changed in portions of the Draft EIR after it was initially circulated for public comment in September 2011. In the interest of furthering public understanding of the CEQA analysis, the entire document is being recirculated. To be clear, this current document is referred to as the Recirculated Draft EIR (RDEIR), and the previously circulated Draft EIR may be referred to as the Draft EIR (DEIR.)

As provided in CEQA Guidelines [Sec. 15088.5(g),] a summary of revisions made to the DEIR has been prepared, (Attached.) This summary is not an exhaustive list of all edits, revisions, or amendments; rather this summary provides a general overview of the location and type of incorporated edits most pertinent to CEQA analysis requirements.

The RDEIR has been released, and the public is invited to review and provide comment. Please note that the public comment review will run for the maximum permissible time period of sixty (60) days. **The comment period is March 21, 2013 through 4 PM May 21, 2013.**

In response to public requests, your Commission directed staff to provide an opportunity for public review and comments in Elk Grove. Staff will conduct a public meeting to receive comments on the RDEIR from **6 to 7:30PM on April 23**. The Cosumnes Community Services District has graciously agreed to provide meeting space at the *Barbara Morse Wackford Community & Aquatic Complex at 9014 Bruceville Road in Elk Grove* for the benefit of the community. Your Commission will also provide the opportunity for public comments at the regularly scheduled Commission meeting on **May 1**. Staff encourages written comments, which may be submitted via US Mail, or e-mail (Don.Lockhart@SacLAFCo.org).

The RDEIR may be reviewed online at www.saclafco.org. Hard copy may be reviewed at LAFCo offices (M-F 8-4,) Elk Grove City Hall (8400 Laguna Palms Way,) the Elk Grove Library (8900 Elk Grove Blvd.) and the Franklin Community Library (10055 Franklin High Rd.)

SCHEDULE (TENTATIVE)

The RDEIR public review and comment period will be open for sixty days, from March 21 through May 21.

JUNE/JULY: After the close of the comment period, staff will work with the environmental consultants to review and prepare responses to all public and agency comments received.

JULY/AUGUST: Staff will work with the environmental consultants to review and prepare the Final EIR.

AUGUST/SEPTEMBER: Staff will work with the environmental consultants to review and prepare the Mitigation Monitoring and Reporting Plan, and the Statement of Findings and Overriding Considerations.

OCTOBER: Public Hearing.

EXECUTIVE OFFICER COMMENTS:

1. Concurrently with the RDEIR public review, the Municipal Services Review will be circulated once more for agency and public review. (Please note, the MSR is not subject to CEQA.)
2. At the close of the RDEIR public review period, all comments will be reviewed and the Final EIR with responses to the comments will be prepared.
3. Staff will also continue the project analysis, and preparation of the Executive Officer's Report.

Together, these three components constitute the material that will be provided for the consideration of your Commission at the October Public Hearing.

Staff will continue to provide your Commission and the public with timely updates as key milestones are achieved.

Respectfully submitted,

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION

Peter Brundage
Executive Officer

Attachment

RECEIVED

MAR 20 2013

City of Elk Grove Proposed Sphere of Influence Amendment
Recirculated Draft EIR Document – March 2013
SUMMARY OF REVISIONS TO PREVIOUS
DRAFT EIR

SACRAMENTO LOCAL AGENCY
FORMATION COMMISSION

This is a summary of revisions made to the previously circulated Draft EIR [CEQA Sec. 15088.5(g).] This summary provides a general overview of the location and type of incorporated edits most pertinent to CEQA analysis requirements.

EXECUTIVE SUMMARY

The Executive Summary text was revised to be consistent with the changes to impact findings, mitigation measures, and alternative descriptions, as provided below and throughout the Recirculated Draft EIR. In addition, Table ES-1, Executive Summary Matrix, was revised for clarity.

PROJECT DESCRIPTION

Multiple text edits were made for clarification. Land demand projections in Table 2-4 were updated to reflect the adopted Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS) Preferred Scenario projections. Applicable Sacramento Local Agency Formation Commission (LAFCo) CEQA Policies, previously available in multiple locations throughout the Draft EIR, were added to the Project Description. A project objective was added.

- Provide sufficient land to accommodate a jobs-housing ratio for the City of Elk Grove that provides for sufficient residential and employment-generating lands uses to minimize the need for commuting to or from other jurisdictions.

AESTHETICS

Text modification and edits for clarity and consistency were incorporated. Other changes include the following:

A new mitigation measure, Mitigation Measure AES-3, was added to mitigate the project's potential to degrade the visual character of the project site and its surroundings; however, the prior significance determination of significant and unavoidable remain unchanged for the impact.

Impact discussion for Impact AES-4, which analyzes the projects' potential to result in the introduction of substantial new sources of light and glare, was expanded to further describe the process for future annexations that may occur. In addition, Mitigation Measure AES-4 was revised to require a condition on all future City of Elk Grove discretionary projects within the Sphere of Influence Amendment (SOIA) area, subsequent to application to annex the territory, to be designed to avoid spillover and sky glow impacts. As a result of the revised mitigation measure, the prior significance determination of significant and unavoidable was revised to less than significant.

AGRICULTURAL RESOURCES

This section has been revised to provide additional description and information about the Farmland Mapping and Monitoring Program classification for lands immediately surrounding the SOIA area. Additional details concerning agricultural land conversion in Sacramento County, crop commodities within SOIA area, and a description of farmland security zones under the Williamson Act Program were added. Other changes include the following:

The impact discussion for AG-1, the potential to convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance, was expanded to further describe how the project may result in foreseeable annexation and development. In addition, Mitigation Measure AG-1 was expanded to require specific documentation, prohibitions, and enforcement measures; however, the prior significance determination of significant and unavoidable remain unchanged for the impact.

The impact discussion for AG-2, the potential to convert Prime Farmland, Unique Farmland, or Farmland of Statewide Importance, was revised to focus on the impact criteria and reasonably foreseeable impacts. The prior significance determination of significant and unavoidable remain unchanged for the impact.

The impact discussion for AG-2, the potential to result in changes to the existing environment, which due to their location or nature, could result in conversion of Farmland, to non-agricultural use, was expanded to include analysis of the five factors LAFCo must consider when determining whether a proposal will have no significant adverse effect on the physical and economic integrity of other agricultural lands. In addition, Mitigation Measure AG-3 was revised to specifically reference the City of Elk Grove's Municipal Code requirements and require title report notifications. The prior significance determination of less than significant was revised to significant and unavoidable.

AIR QUALITY

This section has been revised to reflect changes to the regional setting, including the adoption of the Metropolitan Transportation Plan/Sustainability Communities Strategy for 2035. The methodology section was expanded to clarify and provide additional details. The impact sections were substantially revised to separate previously grouped impact discussions; therefore additional impact numbers were added to cover previously grouped impact discussions. Changes include the following:

The impact numbering was revised to reflect the addition of the project's potential to violate air quality standard or contribute substantially to an existing or projected air quality violation from operational impacts as a separate impact from construction activities, as described below. In addition, the numbering was revised to reflect the separation of the project's potential to cause or significantly contribute to a carbon monoxide hotspot from other impact analyses.

Impact AIR-1, the potential to conflict with or obstruct implementation of the applicable air quality plan, was substantially revised based on comments from the local air district, and changes to the regulatory setting. Mitigation Measures for AIR-1 were similarly revised, resulting in one mitigation measure instead of the previously circulated two mitigation measures. The prior significance determination of less than significant was revised to significant and unavoidable.

Impact AIR-2, the potential to violate air quality standard or contribute substantially to an existing or projected air quality violation, was substantially revised to separate and clarify between construction-related impacts and operational-related impacts, as well as more accurately reflect the reasonably foreseeable impacts that may result from implementation of the project. Mitigation Measure AIR-2 was similarly revised. A description of how Mitigation Measure AIR-2 would affect the potential impact was added. The prior significance determination of less than significant remains unchanged.

Prior analysis included in the September 2011 Draft EIR for the project's potential to violate air quality standard or contribute substantially to an existing or projected air quality violation from operational impacts was expanded to provide additional details and descriptions of potentially foreseeable impacts, as well as clarify the methodology of assessment. A finding of significant and unavoidable was provided.

The project's potential to create a localized carbon monoxide hotspot was separated from other impact analyses, and provided as Impact AIR-5. Mitigation Measure AIR-5 was revised to require proof of consultation with the Sacramento Metropolitan Air Quality Management District.

The mitigation measure to reduce the project's potential to expose sensitive receptors to substantial pollutant concentrations was revised. The prior significance determination of less than significant remains unchanged.

Mitigation Measures AIR-6 and AIR-7 were revised.

BIOLOGICAL RESOURCES

This section has been substantially revised throughout including, but not limited to, regulatory settings, environmental settings, methodology discussion, impact assessment discussions, and mitigation measures. In addition, the following changes were incorporated:

Mitigation Measure BIO-1c was added to mitigate impacts on foraging habitat for Swainson's hawk, other raptors (including burrowing owl), and greater sandhill cranes.

Impact BIO-1, the project's potential to result in substantial adverse effect, either directly or through habitat modifications, on special-status wildlife species, was revised from less than significant after mitigation to significant and unavoidable.

Impact BIO-6, the project's potential to conflict with local adopted habitat conservation plans was revised from potentially significant to no impact, and less than significant after mitigation to no impact. Additional discussion concerning the status and potential implementation of the South Sacramento Habitat Conservation Plan was included in the impact discussion.

CULTURAL RESOURCES

This section has been revised to reflect revised mitigation measures. Mitigation Measures CUL-1, CUL-2, CUL-3, and CUL-4 were revised to specify notification requirements and provide a broader applicability of the measure requirements. The previously circulated significance determinations remain unchanged.

GEOLOGIC RESOURCES

Minor edits in the regulatory and environmental setting, as well as within the impact assessment discussions, were implemented for formatting, consistency and grammar. There are no changes to the previously circulated significance determinations. The following changes were incorporated:

Mitigation Measure GEO-1 was revised to remove the requirement to implement the Uniform Building Code, as it is not applicable and would be redundant to implementation of existing state building requirements.

GREENHOUSE GAS EMISSIONS

Minor edits in the regulatory and environmental setting, as well as within the impact assessment discussions, were implemented for formatting, consistency and grammar. There are no changes to the previously circulated significance determinations. In addition, the following changes were incorporated:

Table 3.7-3 was revised from showing the 2005 emissions inventory for unincorporated Sacramento County to the 2005 inventory for the City of Elk Grove

Additional detail concerning the City of Elk Grove's greenhouse gas emissions inventory was added to the environmental setting.

The regulatory setting was updated to reflect the current status of the AB 32 Scoping Plan Functional Equivalent Document, the Sacramento Area Council of Governments Metropolitan Transportation Plan/Sustainability Communities Strategy for 2035, the Sacramento County Climate Action Plan, and the SB375 regional targets.

The methodology section was expanded to provide a detailed description of the emissions analysis methodology.

Mitigation Measure GHG-1 was revised require the detailed emissions inventory parameters to be submitted to the Sacramento Metropolitan Air Quality Management District. In addition, requirement to demonstrate future consistency with AB32, S-03-05, and SB 375 were replaced by a menu of specific performance standards.

HAZARDS AND HAZARDOUS MATERIALS

Minor edits in the regulatory setting were incorporated to reflect the current regulatory environment. A methodology section was added to describe the analysis methodology. In addition, the following changes were incorporated:

Impact HAZ-1, the potential to create a significant hazard to the public or the environment through the routine transport, use, or disposal of hazardous materials, was revised to incorporate analysis of implementation and incorporation of applicable federal and state laws and regulations. The level of

significance prior to mitigation was revised to less than significant, and Mitigation Measure HAZ-1 was removed.

Impact HAZ-2, the potential to create a significant hazard to the public or the environment through reasonably foreseeable upset and accident conditions involving the likely release of hazardous materials into the environment, was edited for consistency with Impact HAZ-1 and to reflect compliance with federal, state, and local laws related to hazardous substances. In addition, the significance before mitigation was revised to less than significant and reference to Mitigation Measure HAZ-1 was removed.

The impact discussion for Impact HAZ-3, the potential to hazardous emissions or handle hazardous or acutely hazardous materials, substances, or waste within 0.25 mile of an existing or proposed school, was substantially expanded to include more detailed discussion of requirements to comply with federal, state, and local regulations, as well as Public Resources Code Sections 21151.4, 21151.8, and 21151.2 requirements. The significance before mitigation and after mitigation was changed to less than significant.

Impact HAZ-4 impact discussion was modified for consistency with Impact HAZ-1. The reference to Mitigation Measure HAZ-1 was replaced with Mitigation Measure HAZ-4.

HYDROLOGY AND WATER QUALITY

This section was revised to include additional environmental setting details, including the location of potential 'solution area' of the North Delta project, estimated water demand from existing agricultural crops within the SOIA area, and a description of the Morris Creek System. Furthermore, additional description of the Water Forum and Sacramento County Water Agency's 2010 Urban Water management Plan were incorporated. The regulatory section was amended to include a detailed discussion of the requirements for an adequate water supply under CEQA per *Vineyard Area Citizens for Responsible Growth, Inc. v. City of Rancho Cordova* (2007) 40 Cal. 4th 412. Applicable portions of the Sacramento LAFCo's Policies, Standards, and Procedures were included in the section, as well as an expanded description of the Water Forum Agreement and the successor efforts. In addition, the following changes were incorporated:

The methodology section was expanded.

Impact HAZ-1, the potential to lead to a violation of a water quality standards or waste discharge requirements, impact analysis was revised to reflect the implementation of regulatory requirements. The level of significance before mitigation was revised less than significant and Mitigation Measure HYD-1 was removed.

The analysis for Impact HAZ-2, the potential to lead to a substantial depletion of groundwater supplies or a substantial interference with groundwater recharge, was substantially expanded and revised to incorporate a more detailed discussion to address the required analysis components from the Vineyard case, as referenced above. Mitigation Measure HYD-2 was replaced with a requirement to implement Mitigation Measure USS; however, the significance determination for this impact remains unchanged.

Mitigation Measure HYD-3, which addresses the project's potential to lead to an increase of impervious surface coverage, which may result in increased stormwater runoff volumes and peak flows, was expanded to incorporate specific analysis and plan components, and documentation of consultation with the California Department of Transportation; however, the significance determination for this impact remains unchanged.

The impact analysis for Impact HYD-4, the potential result in the placement of structures within a 100-year flood hazard area that may have the potential to divert flood flows or to be subjected to flood hazard, was expanded to describe potential coastal flooding and erosion under climate change scenarios, as well as the Central Valley Flood Management Planning Program requirements. Mitigation Measures HYD-4a and HYD-4b were modified to require proof of consultation with the California Department of Transportation and specific performance criteria. The significance determination for this impact remains unchanged.

LAND USE

Minor edits in the environmental setting were incorporated to for consistency and additional description of the Stone Lakes National Wildlife Refuge. Applicable portions of the Sacramento LAFCo's Policies, Standards, and Procedures were added to the section. The regulatory section was updated to reflect the current status of the County of Sacramento General Plan and the Sacramento Area Council of Government's Metropolitan Transportation Plan/Sustainability Communities Strategy for 2035. Furthermore, the methodology description was expanded to include additional methodology details. In addition, the following changes were incorporated:

Impact LU-2, the potential to conflict with applicable plans, policies, or regulations was revised to remove reference to Appendix D. Multiple text edits were incorporated throughout the impact discussion for internal consistency. In addition, a discussion of the Sacramento Area Council of Government's Metropolitan Transportation Plan/Sustainability Communities Strategy for 2035 was added to the impact analysis. Reference to Mitigation Measure AG-1 was replaced by reference to all mitigation measures contained in the Recirculated Draft EIR. In addition, the significance determination after incorporation of mitigation was changed from significant and unavoidable to less than significant.

The impact analysis for Impact LU-2, the potential to conflict with any applicable habitat conservation plan or natural community conservation plan, was substantially expanded to include additional details of, and analysis related to, the Stone Lakes National Wildlife Refuge and Cosumnes River Preserve. Mitigation Measure LU-3 was replaced by requirement to implement Mitigation Measure BIO-1a. The significance after mitigation was revised from less than significant to significant and unavoidable.

The impact analysis for Impact LU-3, the potential to lead to the conversion of open space resources, as defined by Sacramento LAFCo, to urban uses, was expanded to include a description of the process for the City to prepare a land use plan; however, the impact determination and mitigation measure did not change.

MINERAL RESOURCES

The methodology was expanded to include additional methodology details.

NOISE

Minor edits for clarity and consistency are incorporated into the environmental and regulatory setting for this section. In addition, the methodology was expanded to include additional methodology details.

The impact analysis for Impact NOI-1, the potential to increase existing traffic noise levels at noise-sensitive land uses, was expanded to include a description of the annexation process for future development, City of Elk Grove noise requirements, and the applicability of the City's General Plan policies and regulations; however, the significance determination did not change.

The impact analysis for Impact NOI-2, the potential to expose future sensitive receptors to elevated noise levels from both transportation and non-transportation noise sources, was expanded to include descriptions of the City of Elk Grove Municipal Code Sections 6.32.090 and 6.32.090; however, the significance determination did not change.

POPULATION AND HOUSING

Minor edits in the regulatory setting were incorporated to reflect the current regulatory environment, including a discussion of the Sacramento Area Council of Government's Metropolitan Transportation Plan/Sustainability Communities Strategy for 2035, and updated population projections. The methodology was expanded to include additional methodology details.

The impact analysis for Impact POP-1, the potential to induce substantial population growth in an area, either directly or indirectly, was revised to include a discussion of the City and County's share of future Regional Housing Needs Allocation (RHNA) for affordable housing and focus the impact discussion to physical environmental impacts associated with a substantial increase in population. Mitigation Measure POP-1 was retitled to POP-1a, and a new mitigation, Mitigation Measure POP-1b, was added to address revision and updating of the City of Elk Grove General Plan. The significance determination after mitigation was revised from significant and unavoidable to less than significant.

PUBLIC SERVICES

Minor edits in the regulatory setting were incorporated to reflect the current regulatory environment, including a discussion of the California Green Building Standards. The methodology was expanded to include additional methodology details.

Impact PSU-1, the potential to result in a need for new or expanded fire facilities or adverse impacts on fire protection, was revised and expanded to more accurately reflect the proposed project's reasonably foreseeable impacts. The significance determination before mitigation was revised from potentially significant to less than significant, and Mitigation Measures PSU-1a and PSU-1b were removed.

Impact PSU-2, the potential to result in a need for new or expanded police facilities or adverse impacts on police protection, was revised and expanded to more accurately reflect the proposed project's reasonably foreseeable impacts. The significance determination before mitigation was revised from potentially significant to less than significant, and Mitigation Measure PSU-2 was removed.

Impact PSU-3, the potential to result in a need for new or expanded school facilities or adverse impacts on education, was revised and expanded to more accurately reflect the proposed project's reasonably foreseeable impacts; however, the significance determination was not changed.

Minor edits to Impacts PSU-3, PSU-4, PSU-5 and PSU-6 were incorporated to include reference to other sections within the Recirculated Draft EIR; however, the significance determinations remain unchanged.

TRANSPORTATION AND TRAFFIC

Minor edits in the environmental setting were incorporated for clarification and internal consistency. Revisions to the regulatory section were made to reflect the current regulatory environment. The methodology was expanded to include additional methodology details. Additionally, minor additions and revisions were incorporated into Impacts TRANS-1 through TRANS-5 for clarification; however, impact determinations and mitigation measures remain unchanged.

UTILITIES AND SERVICE SYSTEMS

The environmental and regulatory settings were updated to reflect current conditions, water use projections, and water supply scenarios, and wastewater treatment facilities and conditions. In addition, the current irrigation water demand was incorporated into the section. A description of the Sacramento Regional County Sanitation District and Sacramento County Water Agency's joint water recycling program was added to the section, as well as a description of publicly owned treatment works. Applicable portions of the Sacramento LAFCo's Policies, Standards, and Procedures were added to the section. The methodology was expanded to include additional methodology details.

Impact USS-1, the potential to result in the generation of a demand for increased water services over that which is currently produced in the area or result in a need for additional water supplies or facilities, was revised to include specific details about the potential water demands within the SOIA area, and analysis of existing water supplies. The significance determination prior to mitigation was revised from potentially significant impact to potentially significant cumulative impact. The requirement to implement Mitigation Measure HYD-2 was removed. Mitigation Measure USS-1 was revised to require demonstration of availability of water supply, signatory to the Water Forum Successor Effort, consistency between the geographic extent of the SOIA area and the amount of water supplied, and that existing water customers would not be adversely affected. The significance determination after mitigation was revised from less than significant to significant and unavoidable cumulative impact.

Impact USS-2, the potential to require or result in the construction of new wastewater collection and treatment facilities or expansion of existing facilities, was amended to include the process for future annexations. The significance determination was changed from less than significant to significant and unavoidable.

Impact USS-4, the potential to be served by landfills with sufficient permitted capacity and would comply with applicable regulations, was amended with estimated rates of waste generation.

CUMULATIVE EFFECTS

Table 4-1, Cumulative Projects List, was updated to incorporate the current cumulative projects under consideration. The cumulative impacts analysis was updated and amended to reflect the analyses contained within the individual impact sections.

ALTERNATIVES

The significant and unavoidable impacts discussion was updated for internal consistency. The Enhanced Regional Alternative was modified to include the area east of Highway 99 within the County's Urban Service Boundary. Minor edits, clarifications, and amendments were incorporated throughout the Alternatives section.

OTHER CEQA CONSIDERATIONS

The significant and unavoidable impacts discussion was updated for internal consistency. The Growth Inducing analysis was expanded and modified for clarity.

APPENDICES

A new appendix, consisting of the written comments received during the previously circulated Draft EIR public comment period, was included in the document as Appendix B. In addition, previously circulated Appendix D was removed. The remaining appendices numeration was adjusted accordingly.