

***RIO LINDA/ELVERTA COMMUNITY WATER DISTRICT***

***FINAL MUNICIPAL SERVICE REVIEW***

***LAFC 07-10***

**SACRAMENTO LOCAL AGENCY FORMATION COMMISSION**

***1112 I Street, Suite 100, Sacramento, California 95814***

***(916) 874-6458***

**June 1, 2016**

# **SACRAMENTO LOCAL AGENCY FORMATION COMMISSION**

## **COMMISSIONERS**

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Jack Harrison, Public Member, Chair  
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## **STAFF**

Peter Brundage, Executive Officer  
Donald J. Lockhart, Assistant Executive Officer  
Diane Thorpe, Commission Clerk  
Nancy Miller, Commission Counsel

## EXECUTIVE SUMMARY

### RECOMMENDATION

Staff recommends that the Sacramento Local Agency Formation Commission accept the Municipal Service Review for Rio Linda Elverta Community Water District and make the following determinations:

1. Rio Linda Elverta Community Water District provides efficient and adequate water service to its customers within its service territory. The Sphere of Influence shall be coterminous with District boundaries.
2. Municipal Service Review Determinations:

- a. **Regarding growth in population expected for the District area:**

The Commission determines that the District is capable of continuing to provide water service in the future. The District has adequate water supply to serve existing residents and the anticipated population growth within its District boundaries. The District primarily uses ground water. The service territory is expected to grow based on new growth projections. New development will be required to use surface water and ground water based on Sacramento County policies.

- b. **Regarding present and planned capacity of public facilities, and adequacy of public services, including infrastructure needs or deficiencies:**

The Commission determines that the Rio Linda Elverta Community Water District currently provides adequate services and facilities in the unincorporated areas of Rio Linda/Elverta. However, the District recognizes that continued water line replacement, water meters, and infrastructure replacement are required and necessary to sustain current levels of service and meet future demands. The District has established a rate structure and capital improvement program to facilitate a sustainable water system. New development will be required to provide new infrastructure and water supply for new growth areas.

- c. **Regarding financial ability of the Rio Linda Elverta Community Water District to provide services:**

The Commission determines that the Rio Linda Elverta Community Water District has adequate rates to finance operations and maintenance costs, meet water quality standards, and capital improvements as set forth in the District's Master Plan.

**d. Regarding status of and opportunities for, shared facilities:**

The Commission determines that Rio Linda Elverta Community Water District has mutual aid agreements with adjacent water service providers and participates in several Joint Power Agreements that facilitate cooperation and management of water resources including ground water.

**e. Regarding accountability for community service needs, including governmental structure and operational efficiencies:**

The Commission determines that the District encourages public participation at its Board meetings and provides many different public education programs and outreach efforts to the community it serves. The District has a five-member Board elected at large.

**f. Regarding other information as requested by the Commission:**

The Commission determines that the District is managed effectively and efficiently.

Respectfully Submitted,

**SACRAMENTO LOCAL AGENCY FORMATION COMMISSION**

Peter Brundage  
Executive Officer

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**MUNICIPAL SERVICE REVIEW WORKSHEET**  
**AND QUESTIONNAIRE**  
**DISTRICT PROFILE**

**Date:** February 2, 2016

**Agency Name:** Rio Linda/ Elverta Community Water District

**Date Established:** November 10, 1948 (Exhibit "2")

**Address:** 730 L St. Rio Linda, Ca. 95673

**Website:** www.rlecwd.com

**Telephone:** (916) 991-1000 (FAX) (916) 991-6616

**Administrator Name:** Mary Henrici

**Title:** General Manager

**Name of Contact:** Mary Henrici

**Contact's E-mail Address:** mhenrici@rlecwd.com

**Agency's Principle Act:** County Water Agency Act 31000

**Services Provided:** Drinking Water

**Latent Powers:** sewer treatment

**Governing Body:** Board of Directors 5-member board with 4-year terms

**Total Number of Employees:** 10

# Represented 9

# Unrepresented 1

**Acreage/ sq. Miles within Agency:** 18 square miles

**Total Population within Agency:** 11,013 customers, 20,508 residents

**Total Registered Voters within Agency:** 8,130

## **INTRODUCTION**

### **Background Information**

The Rio Linda/Elverta Community Water District is an Independent Special District.

- **Mission:**

To provide, in a manner responsive to our customers, a water supply that is adequate, safe and potable (according to State and Federal regulations) and that meets both current and future needs.

- **Setting:**

The District is located in the northwestern portion of Sacramento County. Rio Linda/Elverta is a community within the unincorporated area of Sacramento County. (Please attach map of the district boundary) Exhibit "1"

### **History**

The District was formed in November 10, 1948. The District was established to provide water and sewer services. See Resolution attached Exhibit "2". The District only provides water service.

### **Services Provided**

Drinking water

### **Management and Staffing Structure**

#### **Management Structure**

(Please attach organization chart) Exhibit "3"

#### **Employment Structure**

The District employs: 10 full time positions.

In addition, the District employs on average 0 part-time and 0 seasonal positions.

- **The type and purpose of contracts and consultants.**

The District has contracts with legal counsel for review of all legal documents and engineering firms to design and construct District capital improvement projects.

- **Describe purchasing process and competitive bidding practices.**

Please see procurement policies attached. Exhibit “4”.

- **Describe awards or recognition the agency has received.**

The District’s new reservoir and booster station received the 2014 Environmental Engineering Project of the Year from the American Society of Civil Engineers. The District also received a 2015 Association of California Water Agencies (ACWA) Outstanding Outreach Participation Region 4, ACWA/JPIA Commitment of Excellence certificate, 2015 ACWA Outreach award for Most Active Small Agency, and the 2015 and 2016 Special District Leadership Foundation District Transparency Certificate of Excellence.

- **Describe ongoing training and personnel policies.**

Training needs of staff are reviewed annually when performance evaluations are performed. Safety training for staff is requested by the District’s safety officer. The General Manager or his/her designee is authorized and responsible for establishing a training program that provides all employees who require a license or certificate to perform critical District functions an opportunity to earn or maintain such a license or certificate. Further, the General Manager or his/her designee is authorized to establish a career development program that will enhance employee skills in accordance with the District’s mission statement, values, goals and principles. Fees, tuition and expenses will be paid by the District as determined and approved by the General Manager.

The District pays for all testing and licenses required by the District in order for staff to perform their duties. The acquisition of licenses above the Grade or of a type not needed to perform duties required of the District is not compensated.

- **Are salaries, pay scales, and benefits comparable/ competitive with regional and industry standards?**

Salaries are lower than some in the area but comparable with agencies our size. Salaries were negotiated during the last union MOU.

- **Describe pension system and practices.**

The District is a Cal PERS employer. ½ of the employee’s share of PERS is paid by the District up to 3.5% per the current MOU.

- **Describe financial reporting and auditing practices.**

Monthly financial reports are provided to the finance committee and the Board of Directors. Audits are performed annually.

- **Is organization structure similar with like service providers? Yes**

**Municipal Service Review Information and Determinations**

**1. Growth and Population Projections**

- **Please provide growth rate and population projections.**

The District anticipates average growth of approximately 1.4 percent per year.

<b>YEAR</b>	<b>Population</b>
2015	11,013
2020	11,141
2025	11,269
2030	11,423
2035	11,525

Note: If the Elverta Specific Plan starts construction they are estimating 4,000 connections initially with a total buildout of 8,000.

- **What is the current level of demand for services?**

Pre drought it was 3,024 Acre Feet (Ac. Ft.). In 2014 it was 2,445 Ac. Ft., 2015 2110 Ac. Ft. Based on State of California conservation requirements the District has been able to lower its annual water consumption.

- **What is the projected demand for services?**

Projected demands per our Urban Water Management Plan are expressed in Ac. Ft.

<b>Year</b>	<b>Annual Acre Feet</b>
2015	2,901
2020	2,606
2025	2,636
2030	2,666
2035	2,696

- **What is the current and projected water supply?**

Water supply is provided by 11 wells. If Elverta Specific Plan is constructed, 1 additional well and reservoir will be constructed. The District is also currently discussing a regional Sacramento River water supply with 11 other entities to provide a surface water source for our agency.



- **Please provide any other information relevant to planning for future growth or changing demographics.**

The water supply strategy is attached **Exhibit “5”**. A rate study is currently in progress to provide the funding for the needed capital improvements for chromium “6” compliance. The District’s Master Plan and Urban Water Management Plan are available on our website [www.rlecwd.com](http://www.rlecwd.com)

### **LAFCo MSR Determination**

#### **Regarding growth in population expected for the District area:**

The Commission determines that the District is capable of continuing to provide water service in the future. The District has adequate water supply to serve existing residents and the anticipated population growth within its District boundaries. The District primarily uses ground water. The service territory is expected to grow based on new growth projections. New development will be required to use surface water and ground water based on Sacramento County policies.

## 2. Facilities and Programs

### A. Facilities

#### Summary of Facilities

NAME	LOCATION	DESCRIPTION
Well 2a	6 <sup>th</sup> & O St	787 gpm
Well 4	Buckhorn & Arrowhead	575 gpm
Well 6	Milldale & Old Mill	545 gpm
Well 7	Chesney & Q	650 gpm
Well 8A	Elkhorn & 24th	475 gpm
Well 9	Elkhorn & Marysville	675 gpm
Well 10	Marysville & E St	890 gpm
Well 11	20 <sup>th</sup> & I St	870 gpm
Well 12	730 L St.	320 gpm
Well 15	30 <sup>th</sup> & Q St	2800 gpm
Tank 1	730 L St	100,000 gal
Tank 2	730 L St	1,200,000 gal

Please Facilities Map **Exhibit “6”**.

#### **Present and Planned Capacity of Public Facilities**

- **What is the current and projected service capacity?**
- **What is the level of adequacy of services and facilities to serve current and future population?**

When the State Department of Public Health compliance order was lifted, the State Department of Public Health determined that the District has excess capacity to serve 200 additional customers with current supply.

- **What Performance Measures are used by the District to determine service adequacy?**

Service level agreements are currently in place for items such as service repairs and other work items. Hydrant flushing and valve exercising are tracked by the Operations Superintendent. Vehicle maintenance checks are also performed weekly. Visits to all well sites are performed 5 days per week SCADA reporting is at all well sites and staff is called in by the system if there is a failure.

- **Demonstrate the District’s ability to meet water quality standards.**

The District is compliant with all water standards with the exception of chromium 6 which we are performing studies on at this time.

- **Describe District’s water supply sources and conjunctive use efforts.**

(Percent groundwater/percent surface water) 100% groundwater. The District is currently investigating a Sacramento River diversion with several other agencies to provide a sustainable surface water supply to the region and to meet Sacramento County policies related to new development.

- **Describe water pressure and fire flows. Recently reduced from 50 to 45 due to drought conditions.**

With the installation of a 12” main located on Rio Linda Blvd North of Elverta Rd. fire flows are satisfactory in all areas.

- **Describe water leaks and interruptions.**

In 2015, the District experienced 83 service line leaks. 2 main line service interruptions. Leaks are typically corrected within 48 hours of USA clearance.

- **Describe compliance with the Water Forum Agreement.**

The District is once again an active participant in the Water Forum, SGA and RWA. Currently in negotiations with Natomas Mutual for surface water and originator of the new Sacramento River Diversion project (River Arc) effort.

- **Describe drought preparedness and emergency plans.**

Please see attached Exhibits “7” and “8”.

### **Infrastructure Needs or Deficiencies/Capital Improvement Program**

Provide the following information for wells, distribution lines, transmission lines, storage facilities, treatment facilities, and any other related infrastructure:

- **Describe the District’s Capital Improvement Program.**

The District’s Capital Improvement program is contained in the Master Plan. The Master Plan is available on our website at [www.rlecwd.com](http://www.rlecwd.com)

- **Describe deferred maintenance.**

Replacement of aging mainlines is the only item that is currently deferred.

- **Describe policies and practices for depreciation and replacement of infrastructure.**

Capital assets are recorded at historical cost. The District uses straight-line depreciation over useful lives of 8 to 60 years for transmission and distribution and 3 to 50 years for general plant assets. The District does not fund depreciation in the annual budget. Replacement of the infrastructure has been included in the Master plan.

- **How will new or upgraded infrastructure and deferred maintenance be financed?**

A rate study is currently being prepared based on the District’s new master plan which recently had to be revised due to the new hexavalent chromium standard.

- **List infrastructure deficiencies, if any; indicate if deficiencies have resulted in permit or other regulatory violations; if necessary, explain how deficiencies will be addressed.**

The District has determined that 6 of the District’s wells are over the new hexavalent chromium standard of 10 ppb. We are currently completing a treatment pilot study to determine the size of treatment process needed at 2 of our wells. 4 of the wells are to be abandoned. Due to small lot size they are not big enough for a treatment process. 2 new wells are to be constructed in the Northern area of the District. We are currently looking for land in this area to purchase. The District is also conducting a blending study on our new high production well in order to determine if we can avoid treatment on this well site. The District has applied for funds through the IRWMP program of the Regional Water Authority. The District has not received a letter of noncompliance regarding this issue to date. I am in contact with our Division of Drinking Water Engineer regarding this issue. The District’s current water supply strategy is attached **Exhibit “5”**.

The District is proposing a rate increase to cover the cost of new wells and treatment facilities. The Public Hearing is scheduled for June 20, 2016.

**B. Programs**

Describe water meters, water conservation efforts, urban groundwater management planning efforts, public education and outreach, and any other applicable program

**Summary of Programs**

PROGRAM NAME	LOCATION(S)	SIZE	DESCRIPTION
<b>AMI metering</b>	Throughout the District.	The District is already 100% metered.	Helps with conservation effort Currently being installed
<b>Conservation Ordinance</b>	Throughout the District		Being enforced Currently no watering
<b>Groundwater management effort</b>	regional		District is member of SGA and has approved the basin plan.
<b>Conservation Coordinator</b>			Provides public education, water audits, enforcement of ordinance
<b>Water Efficiency Program</b>	Regional Water Authority		District participates in this program. Media buys, washer, toilet rebates

**LAFCo Determination**

**Regarding present and planned capacity of public facilities, and adequacy of public services, including infrastructure needs or deficiencies:**

The Commission determines that the Rio Linda Elverta Community Water District currently provides adequate services and facilities in the unincorporated areas of Rio Linda/Elverta. However, the District recognizes that continued water line replacement, water meters, and infrastructure replacement are required and necessary to sustain current levels of service and meet future demands. The District has established a rate structure and capital improvement program to facilitate a sustainable water system. New development will be required to provide new infrastructure and water supply for new growth areas.

### 3. **Financial Information**

**Budget** Please see **Exhibit “9”**.

#### **Revenue**

- Describe all revenue sources (i.e., property taxes, special taxes, service charges, fees, rentals, assessments, grants, etc.). The District receives property taxes, user fees, connection fees and developer fees.

#### **Rates, Fees, Charges, and Assessments**

- Describe rate setting methodology. Last rate study was performed by Aronow Consulting. It can be provided if requested. Our new rate study is being completed by Bartle Wells. It is currently being presented to the Board of Directors.
- Explain constraints associated with agency’s ability to generate revenue. What options are available – special assessments/ special taxes/ increases in sales tax/impact fees/grants, etc.? Special assessments, special taxes, impact fees, grants and user fees are available to the District. 218 process is the main constraint.
- Please provide a comparison of rates and charges with similar service providers. See **Exhibit “10”**.

#### **Expenditures**

- Describe the agency’s service levels compared to industry standards and measurements. Staff has been increased by 3 people since I have arrived at the agency. There is now the proper amount of staff to perform all duties. Customer complaints are handled within 24 hours, Leaks are repaired within 72 hours (USA requirement).
- Describe the cost of service compared to industry standards and measurements. The cost of service is comparable with other agencies in the area.

#### **Assets, Liabilities, Debt, Equity, and Reserves**

- **Provide the Book Value of Assets.** \$11,669,476
- **Provide a list of equipment, land, and other fixed assets.** Please see **Exhibit “14”**.

- **Provide a summary of long term debt and liabilities.**

\$7.5 million SRF 20 year loan payment to start this year. \$500,000 Loan for AMI metering system 10 year payments to start this year.

- **Explain the agency's bond rating; discuss reason for rating.**

The District does not have any bonds that require rating. Discuss amount and use of existing debt. Describe proposed financing and debt requirements. The District has just completed construction of our reservoir and booster pump station. We will begin making payments on the \$7.5 million SRF loan this year. We have paid \$1.5 million of the principle up front as we have been collecting the money to pay for the loan for several years already. This saved the customers \$600,000.00 in interest expense. The District has just completed refinancing of our 2003 bond debt saving the customers over \$900,000. The balance due on the debt is \$2,688,622.00 The Board just approve a debt of \$500,000 for an AMI metering system to be paid back over 10 years at the rate of \$58,000 per year. We have been paying this same amount for meter replacement so the expense is not an increase to operating costs.

- **Describe policies and procedures for investment practices.**

Please see **Exhibit "11"**.

- **Describe policies and procedures for establishing and maintaining reserves/retained earnings.**

Please see **Exhibit "12"**.

### Summary of Revenue Sources

Audits for the past 5 years are available at our website. The current audit is attached for your review **Exhibit “13”**.

<b>Fiscal Year</b>	<b>2011/12</b>	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>Projected</b>
Charges for Service	2,654,635	2,802,408	2,958,626	2,984,366	2,852,210
Property Taxes	60,439	71,198	67,410	78,620	60,000
Interest	464	797	5,628	7,578	6,800
Rental Income	75,406	77,608	80,299	17,359	0
HPTR	0	0	0	0	0
In-Lieu Fees	0	0	0	0	0
State & Federal Grants	0	0	0	0	0
Grants	0	0	0	0	0
Miscellaneous	284	2,626	259	16,100	44,000
Fund Balance Available	1,284,670	1,656,248	2,970,489	4,155,697	2,343,063
<b>Total</b>	<b>4,075,898</b>	<b>4,610,885</b>	<b>6,082,711</b>	<b>7,259,720</b>	<b>5,306,073</b>

### Summary of Expenditures

<b>Fiscal Year</b>	<b>2011/12</b>	<b>2012/13</b>	<b>2013/14</b>	<b>2014/15</b>	<b>Projected</b>
Salaries & Wages	658,431	696,810	732,647	788,098	911,114
Services & Supplies	1,495,724	1,203,011	680,245	780,524	894,523
Long-Term Debt	240,163	360,088	238,712	397,907	1,988,983
Capital Improvements <sup>1</sup>	2,186,197	1,211,227	1,199,110	3,814,705	533,600
Equipment	0	0	0	0	0
Contingency <sup>2</sup>	0	0	0	0	53,400
<b>Total</b>	<b>4,580,615</b>	<b>3,471,136</b>	<b>2,850,714</b>	<b>5,781,234</b>	<b>4,381,620</b>

1. Identify Sources of Funding: \$7.5 m loan and operating income.
2. Fixed or Variable?



**Summary of Financial and Operational Information**

	<b>2015/16</b>
Population	11,013
Area Served	18 miles
Developed Real Estate	
Undeveloped Real Estate	1.5 ac
Service Standard Ratios <sup>1</sup>	
Full Time Employees	10
Average Part-Time Employees	0
Total Annual Budget	2.4 million
Per Capita Spending	
Total Annual Administrative Costs	493,313
% Annual Administrative Costs to Total	
Estimated Deferred Maintenance	
Average Capital Improvements (5 Years)	This has been increasing every year. \$600,000 now.
Reserve Amount	1.1 million
Operational Cost per Employee	180,763
Average Property Tax Rate	n/a

**LAFCo Determination**

**Regarding financial ability of the Rio Linda Elverta Community Water District to provide services:**

The Commission determines that the Rio Linda Elverta Community Water District has adequate rates to finance operations and maintenance costs, meet water quality standards, and capital improvements as set forth in the District's Master Plan.

**4. Status of and Opportunities for Innovation and Shared Facilities**

- a) **Describe existing and/or potential shared facilities, infrastructure, and staff.**
- b) **Describe any joint power agreements or other agreements for sharing resources with other agencies.**

There is one intertie with Sac Suburban. The District has a mutual aid agreement with the agency. The District is also the originator of a group revisiting the Sacramento River Diversion project.

- c) **Describe existing and/or potential joint use planning.**

The Sacramento River Diversion is a group of 11 entities County of Sacramento, City of Sacramento, PCWA, SSWD, City of Roseville, City of Folsom, Citrus Heights Water, Carmichael Water, El Dorado Water and Power, Cal Am, Natomas Mutual Water and ourselves. The group is investigating the possibility of using Natomas Mutual Water's outtake structures on the Sacramento River for a large pipeline project to intertie with the current cooperative pipeline and construction of a treatment plant. The preliminary review is being completed now. An initial study is proposed as the next step.

- d) **Describe existing and/or potential duplication with existing or planned facilities or services with other agencies.**

None at this time

- e) **Describe availability of any excess capacity to serve customers or other agencies.**

There is 200 connections worth of excess capacity available in the District at this time. The District has not considered providing excess capacity to other agencies.

- f) **Describe any economies of scale in shared purchasing power, and any other cost-sharing opportunities that can be implemented by joint use or sharing resources.**

A joint purchase of chemicals is being used by many agencies in the RWA. It will be considered by our agency this year. We also receive fleet pricing for vehicles.

- g) **Describe any duplication (overlap), or gaps in services or boundaries.**

The District is not aware of any gaps or overlaps at this time.

- h) **Describe ongoing cost avoidance practices.**

(For example, if you hire contract vs. in-house employees, is the bidding process cost effective and efficient)? Legal and Audit contracts were just put out to bid and both

have reduced costs to the District. Contracts for construction have been rejected or redefined and rebid if they are over the engineers estimate.

i) **Describe any opportunities to reduce overhead and operational costs.**

Staff is constantly looking for new ways to reduce overhead and operational costs. Over the past few years the District has been able to reduce operating costs significantly. Keeping the District out of litigation and not renewing the past legal counsel contract has saved the District hundreds of thousands of dollars. The 2003 bond has just been reissued which also saved the District \$900,000. Paying \$1.5 million dollars of principle on our \$7.5 million loan also saved the customers \$600,000 in interest.

j) **Describe any opportunities to reduce duplication of infrastructure with other agencies.**

There are none known at this time.

k) **Identify any areas outside agency boundary which could be efficiently served by existing or proposed agency facilities.**

The Northborough area of the Elverta Specific Plan is going to be requesting the addition of an unfranchised area in the North part of our District.

l) **Identify any areas within agency boundary which could be more efficiently served by another agency.**

There are none known at this time.

m) **Are your service plans compatible with those of other local agencies?** Unknown

n) **Please list any professional and industry memberships.**

California Rural Water, American Water Works Association, Association of California Water Agencies, California Urban Water Conservation Council, Sacramento Area Water Works Association, Water Forum.

**LAFCo Determination**

**Regarding status of and opportunities for, shared facilities:**

The Commission determines that Rio Linda Elverta Community Water District has mutual aid agreements with adjacent water service providers

and participates in several Joint Power Agreements that facilitate cooperation and management of water resources including ground water.

• **Accountability for Community Service Needs, including Governmental Structure and Operational Efficiencies**

a) Explain the composition of the agency's governing board.

- Number of Directors: 5
- Nature/ Length of Terms: 4 year term
- Is governing body landowner or population based? population
- Are Directors elected or appointed? elected
- Are elections or appointments at large or by district? At large

b) **Explain compensation and benefits provided to the governing board, including any benefits that continue after term of service. Board members are paid \$100 per meeting not to exceed \$600 per month.**

They are also reimbursed for mileage, meals, rooms, airfare and car rental if sent to a meeting or conference.

c) **Where and how frequently does the governing board meet?**

The Board, finance and planning committees meet monthly.

d) **Describe rules, procedures, and programs for public notification of agency operations, meetings, programs, etc.**

The District Manager is the spokesperson for the District. The District uses our bimonthly newsletter, web page, customer's email accounts, Rio Linda online, the North Country News, The News (local paper) and Facebook to notify customers of coming events. For public hearings they are published in the local newspaper The News. The Board President, General Manager and Conservation Coordinator all have input into the bimonthly newsletter about current events going on in the District.

- **How is public participation encouraged?**

Public comment before Board meetings is asked for and the public is asked for comments before every item on the agenda is voted upon.

- **Are meetings accessible to the public, i.e., evening meetings, adequate meeting space, etc.?**

All board meetings are evening meetings. Planning meetings are in the afternoon and finance meetings are in the evening. Board and finance meetings are held in the Recreation Department's Depot. The planning meetings are held in the local

fire hall. Both venues have seating capacity of over 25. Both facilities are ADA compliant. Head phones are available for the hearing impaired.

- e) **Describe public education/outreach efforts, (i.e., newsletters, bill inserts, website, etc.).**

The District uses newsletters, the website [www.rlecwd.com](http://www.rlecwd.com), facebook, Rio Linda online, flyers and local marquees for advertising of workshops and conservation notices.

- f) **Describe level of public participation, and ways that staff and Directors are accessible to the public.**

There is little public participation even though we are getting the word out in all of the methods noted above. The District has recently had 2 town hall meetings and 1 workshop regarding conservation. 40 people came to the first town hall meeting 20 to the second meeting. The gray water workshop had 20 in attendance.

- g) **Describe ability of public to access information and agency reports.**

All major District documents are contained on the District's website. Items such as the Master Plan, budget, audits, resolutions, ordinances, minutes, conservation resources are all on the site.

- h) **Describe any opportunities to eliminate service islands, peninsulas and other illogical service areas.**

The unfranchised area in Northborough is the only area at this time. All though it would make sense to align our service area with the Parks and Recreation District boundaries should there be any additional development opportunities in the area. This would also be ideal should the agencies want to form a CSD in the future.

### **LAFCo Determination**

#### **Regarding accountability for community service needs, including governmental structure and operational efficiencies:**

The Commission determines that the District encourages public participation at its Board meetings and provides many different public education programs and outreach efforts to the community it serves. The District has a five-member Board elected at large.

## **6. Issues, Concerns and Opportunities**

Please provide information regarding any issues, concern, or opportunities related to operations (financial, managerial, legal, organizational, etc.)

- **Compliance with Environmental Justice requirements:** The District is in compliance.
- **Compliance with regulatory reporting requirements:** The District is in compliance.
- **Compliance with regulatory agencies and public health and safety issues:** The District is in compliance.

### **LAFCo MSR Determination**

#### **Regarding other information as requested by the Commission:**

The Commission determines that the District is managed effectively and efficiently.

**Note: See Attachments in Draft MSR @ [www.salafco.org](http://www.salafco.org) in the meeting archive for the April 6, 2016 Public Hearing.**

#### **Link to Attachments:**

**<http://www.agendanet.saccounty.net/sirepub/meetresults.aspx?meettype=LAFCo>**

Attachments:

District Map  
Organizing Resolution  
Organization Chart  
Procurement Policy  
Water Supply Strategy  
Facility Site Map  
Water Shortage/Drought Ordinance  
Emergency Response Plan  
Budget  
Rate Comparison  
Operating and Reserve Policies  
Investment Policy  
2013/14 Audit  
List of Fixed Assets